

PETF

April 22, 2013

1. Discussion of District Senate Request re: Communication
 - a. Regina communicated Leigh Anne's concerns about receiving communication from PETF. Additionally, Leigh Anne expressed concern that District AS feedback was not getting to this group.
 - b. Tania Beliz will connect with the DAS and ensure they know where to receive the minutes from the meeting. She will also update them again on the division discussions and the progress of the PETF
2. Appendix G
 - a. Harry will take a stab at drafting a D/E component of Appendix G. he will email it to us before next meeting
- 3. Faculty evaluation in Distance Ed – Pilot Project (Harry will prepare a narrative that describes the pilot)**
 - a. pilot structure
 - i. implement a process that allows people to volunteer. Try to include evaluatees who have been assessed under old structure. Researcher will assist us in identifying recommended targets, numbers, disciplines, etc.
 - ii. Harry will write narrative describing procedures
 - iii. Need to include issue of access to
 - iv. Need to get volunteer evaluators. Maybe DE coordinators or members of DEAC/Tech committee faculty, etc.
 - b. timeline
 - i. Harry will include in description
 - c. how and when the pilot will be assessed
 - i. spring 2014
 - ii. get feedback from both evaluators and evaluatees
 - iii. consider satisfaction of both evaluators and evaluatees
 - iv. make modifications based on feedback
 - d. transition from pilot to regular evaluation
 - i. pilot for full year (fall 13 and spring 14)
 1. target a certain percent of d/e faculty
 2. target multiple disciplines
 3. RSS will ask David Ulate to help us consider what targets will give us useful data.
 - ii. do some analysis in mid to late spring 14
 1. complete a process feedback form (ARR: to be developed)
 - iii. provide the analysis and recommendations to the negotiating partners
 - e. Stated expectations of faculty participation in the pilot - Voluntary, not a part of "real" evaluation
4. Faculty Surveys/Division meetings
 - a. Insert Lezlee's excel sheet
5. Fillable pdf – Regina will do...

