

SMCCD, CTL iTunesU Student Quick Start Guide

► Browser Preference and Login Info for iTunes U

PC Users: Use Internet Explorer or Firefox browser.
Mac Users: Use Safari. (Mac Firefox doesn't work)
Students with the iTunes player can access iTunes U at:
<http://www.smccd.edu/itunesu>

► How to Get iTunes and "U" Access!

You must have iTunes on your computer to access iTunes U.
Get the latest, free iTunes player for Mac or PC here:
<http://www.apple.com/itunes/download/>

1. Install the iTunes player onto your computer.
2. Open iTunes preferences and set as needed (ie., to show Podcasts).
3. Save / Close iTunes Preferences.

► Downloading Course Media or Podcast

Using your preferred Internet browser, go to: <http://www.smccd.edu/itunesu>

1. Click on **Take Me to SMCCD on iTunes U**
2. iTunes opens on your computer.
Note: iTunesU uses song buttons and music labels for academic work.
3. Click on your school's *Courses* or other category button
4. Then locate and click on your specific Course button
5. Find the **MUSIC, NARRATIVE/LECTURE or VIDEO** you want to download
Then click on one of the following buttons:

Get Song or Get Movie – downloads a single item.

Get Tracks – downloads all of the items in the window.

Subscribe – (**Best option**) automatically notifies you in iTunes when new items become available from your instructor.

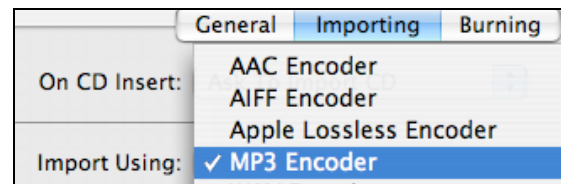
Note: Downloaded items appear in your iTunes main window at right when you click on Library items Music, Movie, or Podcast in navigation bar at left.

► File Conversion – A Cool iTunes features for Audio/Video

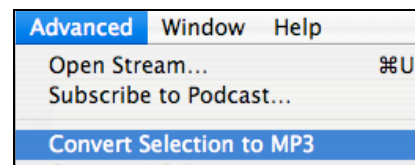
iTunes can convert the following file formats:
ACC, MP3, MP4, MOV, WAV, or H.264

Audio Files: If your music file is not already iPod compatible (.mp3 format) iTunes can convert it!
First, import your music file into iTunes.

1. **In iTunes, go to File > Import** (browse to file)
2. **With imported file selected, Set iTunes Preference:**
Preferences> Advanced> Importing> Import using MP3 Encoder



3. **Convert Your File in iTunes**
Advanced > Convert Selection to MP3



Video Files – You can make your file iPod compatible before or after you import it into iTunes. Just convert it using one of the these programs:

- **Before importing to iTunes** Use QuicktimePro –
File > Export > *Export to iPod* option in export menu.
- **After importing file to iTunes** (ie., a .mov file) Use iTunes 7 –
Select: iTunes> Advanced menu> *Convert Selection for iPod*.

