

CSM ACADEMIC SENATE GOVERNING COUNCIL MINUTES
February 14, 2:35 p.m.—4:05 p.m.

MEMBERS PRESENT

President	James Carranza
Vice President	David Laderman
Treasurer	Rosemary Nurre
Secretary Pro Tem	Lee Miller
Business/Technology	Darryl Dorsett
Language Arts	Tim Maxwell
Math/Science	Kathy Diamond
Physical Education/Athletics	Larry Owens
Student Services	Jacqueline Gamelin
Student Services	Kevin Sinarle
Committee on Instruction	Teresa Morris
Student Learning Outcomes	David Locke

MEMBERS ABSENT

Past President	Diana Bennett
Business/Technology	Lilya Vorobey
Creative Arts/Social Science	Jim Robertson
Language Arts	Teeka James
Math/Science	Tania Beliz

OTHERS ATTENDING

Isabel Anderson, Language Arts

I. ORDER OF BUSINESS

Agenda:

Approved by unanimous consent.

Minutes:

Approved by unanimous consent.

II. INFORMATION ITEMS

ASCSM Update:

Paige Kupperberg was absent and no report was given.

President's Report:

Institutional Planning Committee: James Carranza
IPC is trying to rationalize the committee structure. Human Resources Committee was eliminated. Distance Education Committee to be combined with Technology Committee. Name to be determined. Distance Education

inventory requests will be going with Kevin Henson to the Budget Committee.

There is a proposal to put together a task force to do walk-throughs of processes to look for loopholes or gaps or problems that students encounter, and based on such observations, to make recommendations to IPC. Recommendations approved by IPC would automatically be implemented unless CSM administration can successfully convince IPC otherwise. (This incorporates the process followed to reform Financial Aid procedures at the 3 colleges in the District. Result of this process was to whittle down from 53 to 11 or 12 steps for students to get financial aid.) Students, as well as faculty members, would serve on proposed task force.

College Council: James Carranza

New positions pending: Chemistry, Counseling (50% {Puente/50% transfer}), Librarian, and Administration of Justice. Will need faculty to serve on hiring committees.

Budget Planning Committee: James Carranza

Budget is right on target for mid-year expenditures.

Jackie Gamelin announced that the District is now on Basic Aid. This means that local property tax revenues to the District now exceed that state aid allocation, and therefore, the District is not entitled to state funding.

James Carranza will invite Kathy Blackwood to come to a future ASGC meeting to answer questions. For example, who decides what portion of local property tax revenue goes to the community college district?

Measure G Funds: James Carranza

During the first year, the Measure G parcel tax raised \$1.8 million in additional revenue, and in the second year, the college anticipated the same amount. But we were allocated \$2.2 million. After the last ASGC meeting, CSM President Claire contacted James Carranza to obtain recommendations from ASGC regarding how to spend the extra \$400,000. President Claire needed a response ASAP, much sooner than the next scheduled ASGC meeting. James therefore emailed the ASGC membership and forwarded recommendations to President Claire. Recommendations included a funding increase for student labs and centers and the new Veterans Center. James Carranza recommends that ASGC examine the Measure G budget categories and priorities at a future meeting in the event the college receive more or less funds in the future.

Plus/Minus Grading: James Carranza

CSM does not give plus/minus letter grades, but more than 50% of California community colleges, as well as most California State University and

University of California campuses do. The pilot study at CSM found that there would be no significant difference for student GPAs if CSM were to adopt plus/minus grading. However, straight-A students might object, because allowing grades of A- would make it harder to maintain a 4.0 GPA.

David Laderman indicated he supports plus/minus grading because it allows greater precision.

Lee Miller pointed out that the proposal will not allow faculty to award grades of C-. He opposes it because of this technical shortcoming.

Kathy Diamond suggested that plus/minus grading tends to result in grade inflation, because students can more easily convince faculty to raise a grade from, say, B+ to A-, than from B to A.

James Carranza asked for ASGC members to email their comments to him. He will place the issue of plus/minus grading on the agenda for next ASGC meeting as an action item, so that ASGC can vote to endorse or oppose plus/minus grading.

Board policies: James Carranza

He directed ASGC members to click on the link in the agenda to learn about these policies.

Standing Committee Reports

Basic Skills Initiative: James Carranza

Lorena de Mundo has resigned as BSI coordinator. Rather than hiring a new coordinator, committee members have decided to divide up among themselves the responsibility of overseeing the various projects that Lorena had previously overseen.

They are discussing the appointment of a professional development coordinator, 6-units of release time, to work with faculty. An alternative proposal is to appoint two 3-unit professional development coordinators, one focusing on math/science, the other working on humanities/social sciences, but working together on projects that cross this dividing line.

James answered a question regarding whether expanding the BSI Committee mission beyond basic skills would be allowed. James explained that there's no mandate that the money be used only for Basic Skills. The BSI committee will need to set these parameters. And CSM President Claire has promised not to take away the BSI money and to continue to allow the BSI committee to manage it.

College Assessment Committee: David Locke

He shared some of what he learned by attending the Accreditation Institute. Some colleges have program reviews that are focused directly toward accreditation standards. This makes it easier for the college to address accreditation issues. Some colleges have changed their committee structure to match the way accreditation standards are organized.

Online degree application will be going live at the end of April.

Committee on Instruction: Teresa Morris

CurricUNET is “bumpy and it’s bruised.” They have to send it back to the vendor to fix the Distance Education section. Faculty will therefore need to use paper copies for this section of their program reviews.

Deadlines will have to change with implementation of CurricUNET. To be announced at a later date.

James Carranza said that if we can get CurricUNET to work, we’d have a database, which should be a lot more useful and efficient than stacks of paper.

Library Advisory Committee: Rosemary Nurre

They are working on mission statement.

International Education Committee: Teeka James not present. No report.

III. ACTION ITEMS

Program Review Form

Changes approved unanimously.

Learning Center Consultation Group

The following faculty appointments were approved unanimously:

- Creative Arts & Social Sciences: Jeremy Ball & Steven Lehigh
- English: Kathleen Steele
- Math: Lena Feinman
- Science: Kathy Diamond or Theresa Martin.

Student Services and CTE slots not yet filled.

Learning Center Coordinator (CSEA position) Screening Committee

The following faculty appointments were approved unanimously:

- Kristi Ridgway
- Alternates: Jeremy Ball, Eileen O'Brien, Tim Tulloch

Changing ASGC Meeting time to 2:30-4:30

Approved unanimously, with the condition that James Carranza would try to agendaize less pressing items in the last :20 to :30 minutes or finish the meeting by 4:00 when possible.

IV. DISCUSSION ITEMS

Flex Day Schedule

How do we want to use our Flex Days? Is it just for workshops on things like how to use software for program review?

James Carranza suggested morning hours on mid-semester flex days be reserved for faculty to focus on teaching, learning, and community building, followed by hosted lunch. Afternoons reserved for trainings.

James proposed 10-minute sessions for faculty members to speak about something interesting that they're doing. This would help faculty members to learn what other faculty are doing. "Speed dating with poster sessions."

Kathy Diamond said this might be too repetitive for the presenters, and listeners might only go to the tables where there are people they know.

Daryl Dorset suggested we'd need an introduction for each speaker, so that faculty would want to listen.

Kathy Diamond said this doesn't sound like something that she'd want to attend. She doesn't think it sounds interesting enough to attract faculty participation. Alternatively, she suggested that you could get one breakfast item at each table, so that people want to go to multiple tables. (One pancake, one cup of coffee, etc.)

David Laderman suggested adding a break-out session afterwards.

Jackie Gamelin indicated that a lot of people may not be planning to go to the flex day coming up this semester, because they've already met their flex obligations and therefore have other plans.

Rosemary Nurre suggested holding the proposed program in the fall, so that there would be higher attendance.

Kathy Diamond suggested that the March flex day could instead be devoted to planning for the fall event. Consensus in favor of this idea.

Rosemary Nurre suggested doing this event instead of the All College meeting on the College Opening Day in fall.

Tim Maxwell indicated that by fall the Honors Program course outlines will be approved and the program can be presented to the faculty.

Reception (lunch or dinner) for Transferring Students

Tim Maxwell said AGS was enthusiastic about this idea.

Rosemary Nurre indicated this would be a good idea because lots of transfer students don't get a degree, and therefore don't go to graduation.

James Carranza expressed support for Kathy Diamond's idea that faculty sit with other faculty who have the same transfer student in common.

James Carranza said that CSM will pay for the event. He suggested that students attend for free, but faculty be charged for their meals, in order to reimburse CSM. Revenue beyond costs could go toward scholarships.

Teresa Morris opposed charging faculty for participation. Several people expressed support for holding a raffle or auction as a scholarship fundraiser, rather than charging for participation.

Consensus was to schedule the event on the Friday of the last day of classes.

Transfer Center would be able to identify students to invite.

David Laderman, Larry Owens and Isabel Anderson said they would help organize the event.

Rosemary Nurre suggested we list in the program where each student is transferring to. But we should not list awards, should not single out students for recognition, just honor them all.

James Carranza will send out calendaring request for ASGC members (they can bring guests) for 2 ½ hour block for 3 planning discussion: transfer reception, honors, flex day. To be held March 9, Flex Day.