

CSM ACADEMIC SENATE GOVERNING COUNCIL MINUTES
March 13, 2:30 p.m.—4:30 p.m.

MEMBERS PRESENT

President	James Carranza
Vice President	David Laderman
Secretary Pro Tem	Lee Miller
Business/Technology	Darryl Dorsett
Creative Arts/Social Science	Jim Robertson
Language Arts	Teeka James
Language Arts	Tim Maxwell
Math/Science	Kathy Diamond
Physical Education/Athletics	Larry Owens
Student Services	Jacqueline Gamelin
Student Services	Kevin Sinarle
Library	Teresa Morris

MEMBERS ABSENT

Treasurer	Rosemary Nurre
Business/Technology	Lilya Vorobey
Math/Science	Tania Beliz

OTHERS ATTENDING

Laura Demsetz, Engineering
Charlene Frontiera, Dean, Math/Science
Dan Kaplan, AFT
Terry Kistler, Business
Paige Kupperberg, ASCSM President
David Locke, Student Learning Outcomes Assessment Committee Chair

I. ORDER OF BUSINESS

Agenda:

Approved by unanimous consent.

Minutes:

Several corrections to the minutes from previous meeting were offered until it became apparent that the ASGC members had received a draft, rather than the final version of the minutes. Lee Miller will make sure the final version includes the corrections suggested. Approval of minutes was tabled until next meeting.

II. INFORMATION ITEMS

1. ASCSM Update: Paige Kupperberg

There will be a special election to fill vacancies for senators and the student trustee. Amendments to the ASCSM constitution were proposed to reduce the number of senators and to increase the minimum number of enrolled units required for eligibility to serve.

ASCSM representatives met with California State Assemblyman Jerry Hill at the March in March and requested his support for increased state funding for community colleges. ASCSM representatives will be traveling to Washington, DC on lobbying trip.

2. President's Report: James Carranza

CSM President's Lecture Series

Discussed a proposal for local faculty writers to speak about the writing process and the art of writing. Consensus in ASGC was that this is a good idea. James Carranza said he'd notify the lecture series organizer of ASGC's support.

Plus/Minus Grading

James Carranza had reported to the District Academic Senate that the CSM ASGC had voted to support plus/minus grading. He was told that the Skyline ASGC voted unanimously to oppose it and that the Cañada ASGC has not yet voted on the issue.

The District Academic Senate decided to place on the ballot, during the election for officers at end of the spring 2012 semester, an advisory all-faculty vote district-wide on the issue of plus/minus grading. Based on the results of the advisory vote, the District Academic Senate will make a recommendation on the issue to the Board of Trustees.

Counseling position screening committee membership

Sylvia Aguirre-Alberto
Ruth Turner
Jon Kitamura
Mike Mitchell (staff)

Library position screening committee membership

Lorrita Ford (Administration)
Teresa Morris (chair)
Michele Brown (faculty)
John Boggs, (Peninsula Library System Consultant)

Institutional Planning Committee

No report

College Council

Voted to recommend allowing students to use the 2 lower sections (closest to woods) out of the 4 sections of the Marie Curie Lot after 5:00 pm. Currently it is available to faculty only.

Teeka James expressed concern about whether there will be enough spaces for evening faculty. She asked for faculty who teach evenings in Building 36 to provide input before the policy changed. Other members expressed concern about confusing and contradictory signage in the lot.

Budget Planning Committee

Kathy Blackwood, Executive Vice Chancellor, will answer questions about the budget at the All College Meeting on 3/19.

District Shared Governance Committee—Rules and Regulations

Click on link in the meeting agenda to review proposed changes. Contact James Carranza to identify items to place on the agenda for the next ASGC meeting.

3. Standing Committee Reports

Basic Skills Initiative: No report

College Assessment Committee: David Locke

The committee reviewed the GE SLO self-assessment questions. In the past 2 spring semesters, different questionnaires were used, preventing direct comparison. David will speak to John Sewart, Dean of Planning, Research and Institutional Effectiveness, to see whether one of same versions will be used this year, so that comparison will be possible.

Discussed certificates of achievement SLOs. It's okay to have same SLOs for degree and certificate in most cases.

Received a report from Teresa Morris listing which courses in CurricUNET do not have SLOs. Only 45 courses taught in the past 3 years still have out-of-date course outlines lacking SLOs. David will get in touch with appropriate faculty to request updates.

Committee on Instruction: Teresa Morris

COI is now accepting course outlines through CurricUNET. Faculty should contact Teresa, or Ada Delaplaine in the Instruction Office, to obtain login information for access to CurricUNET. (COI will accept paper copies only for Distance Education supplements.) There will be a December 2012 deadline for inclusion for 2013-14 course catalogue. But other deadlines will change because of the implementation of the new CurriUNET system.

Library Committee: No report

III: ACTION ITEMS: none

IV: DISCUSSION ITEMS

BSI Professional Development/Enrichment Co-Coordinators

James Carranza explained that the BSI committee has identified a need for faculty professional development/enrichment coordination. BSI proposes to fund three units, with a focus on basic skills. These units will come from the 6 units previously allocated to the BSI Coordinator position, which the BSI committee has chosen not to fill. BSI requests the college consider funding an additional three units to support a general, SoTL coordinator. These co-coordinators are to work as partners to promote faculty development.

David Locke said that Skyline has a professional development coordinator/flex coordinator. He doesn't know whether Cañada has one.

Teeka James suggested renaming the positions to avoid confusion with the persons who approve faculty requests for funding to go to conferences, etc. She still opposes this proposal, because she would prefer that resources instead go to instruction.

James Carranza elaborated on the 6 units that had previously been allocated to former BSI Coordinator Lorena Del Mundo. James said that the BSI committee members and Learning Center Director Jennifer Mendoza have taken over many of Lorena's former responsibilities. In some cases, the committee has stopped doing some of the things Lorena had done. For example, there is less need for program initiation because programs like the Summer Bridge Academy are soon to be in place. He has been picking up the slack until the LC coordinator

Of the 6 units previously allocated to Lorena, 3 units will go back to BSI, which is supporting half of the new LC coordinator position.

Concerns expressed:

- Is this the best use for resources?
- Would it be better spent on equipment or other staffing?

Teresa Morris suggested that if we shifted the 3 units into instruction, it would only add 2 more sections. Would this really be better than what is proposed by the BSI committee?

James Carranza indicated that the College has right to take BSI funds and use them for whatever it wants. But CSM President Mike Claire promised not to do this.

Teeka James said that she'd prefer funding speakers instead of the proposed professional development coordinators.

David Laderman wondered whether we could we move forward with the 3 units of reassigned time with a promise from the CSM Administration that no classes will be lost as a result of this.

Connection Sections programs was discussed. Counselors are connected to each of 5 ENGL 828 basic skills classes. BSI was funding this program, but now Measure G is funding it. When Measure G expires, the money must come from BSI or from somewhere else, or else the program will be discontinued.

James Carranza suggested that we consider our priorities and that we not confuse matters related to staffing, classes, coordination, or special projects.

James Carranza will place the question of professional development coordinators on the agenda as an action item for next meeting.

Board Rules & Regulations, 8.33: Auxiliary Services: James Carranza

CSM programs share the facility with San Mateo Athletic Club (SMAC). There was a significant decrease in productivity (LOAD) of programs that share the facility. Andreas Wolf, Dean of Kinesiology, Athletics and Dance, explained to Carranza that the studio space was built too small. Therefore, his division had to move large classes back to the gym. Other factors not related to SMAC, according to Wolf, impacted LOAD in Kinesiology.

Larry Owens asserted that a lot of the problems occurred because PE staff weren't consulted in the design process.

James Carranza suggested a need to develop guidelines for the interface between the San Mateo Athletic Club (SMAC) and athletics programs.

Teeka James observed that CSM students are in the "crumbling" old gym, while paying customers are in the new gym. It appears that we don't seem to be focused on serving students.

Laura Demsetz expressed concern about coordination between SMAC and the Kinesiology Division in scheduling. She suggested that 8.33.c. should emphasize the primacy of academic needs.

Jackie Gamelin asked how they differentiate between CSM's and SMAC's expenses in the facility. James Carranza said he will inquire about this in President's Council.

David Locke suggested alternative language for 8.33.c.: "... scheduling should be determined by the ... Division, in consultation with ... (SMAC)."

Teresa said that this could be precedent-setting, and could apply to Building 10.

Lee Miller observed that unlike the section on the bookstore, 8.33.4.a, the fitness center section does not say what to do with surplus revenue. Nor does the section on the cafeteria say what is to be done with excess revenue. James Carranza said he'd bring this up in district shared governance.

Laura Demsetz asked why they propose eliminating language indicating that the students no longer get 55% of vending machine revenue. James Carranza said that current practice is for the students to get 100%. Therefore they removed the language, which actually limits the usual practice.

Flex Day follow-up

James Carranza and others said that the event was very successful. We had a very large, 30 plus, turnout for the Honors information session.

Cañada College Resolutions

James Carranza said that a faculty member at Cañada College presented the draft resolutions about SLOs and evaluation. They were based on resolutions at Foothill College. ACCJC wants SLOs to be used in evaluation of faculty, which is counter to the position of bargaining units. Foothill College got criticized in accreditation because they didn't include SLOs.

David Locke brought us copies of the draft resolutions to CSM ASGC, so that we may consider whether we support these ideas.

ACCJC Standard III.A.1.c suggests that effectiveness on achieving SLOs should be part of faculty evaluation process.

One approach: Lake Tahoe CCD comprehensive evaluation, self-assessment section, faculty are asked to address the effects of their instruction on students and contributions to student learning.

Teeka James said that the union wants effective and legal ways to make this work. She suggests that ASGC request that the District work with AFT on this. We are 3 years out of contract.

Laura Demsetz said she likes the Tahoe approach, but suggests the language be modified to specify, "... effects of their instruction on achievement of student learning outcomes." This would make it easier for the accreditation committee to identify that we are in compliance.

Dan Kaplan observed that the Tahoe language sounds like language Cabrillo College used. He felt that this approach will not work much longer. ACCJC has been criticizing a large number of community colleges over the SLO issue. ACCJC has been receiving lots of angry feedback from colleges on this issue. Dan suggests that ASGC express support for the union negotiating this issue on behalf of faculty.

James Carraza showed the ASGC a state academic senate resolution from fall 2010 opposing this provision, and indicating that it doesn't want SLOs to be used to undermine local bargain authority or academic freedom.

Dan Kaplan said that the statewide academic senate has since retreated somewhat from this position.

Laura Demsetz suggested that ACCJC is looking for ways not to put colleges on warning over this issue. The U.S. Department of Education is the one pushing this issue.

Teeka James said that the Cañada ASGC seemed unlikely to support the draft resolutions and never voted on them. There is talk of holding an all-faculty advisory vote on this.

This matter is being discussed at District Academic Senate. James Carranza favors a common position from the District Academic Senate, rather than each college ASGC taking a different position.

Teek James objected to the 2nd whereas in Resolution 4, which indicates that faculty are supportive of assessment of SLOs. Teeka said this isn't true. There are a variety of perspectives with regard to SLOs.

James Carranza will place this issue on the agenda as a discussion item for the next ASGC next meeting.