

CSM ACADEMIC SENATE GOVERNING COUNCIL MINUTES
October 23, 2012
2:30 p.m.—4:30 p.m.

MEMBERS PRESENT

President	James Carranza
Vice President	David Laderman
Treasurer	Rosemary Nurre
Secretary	Lee Miller
Immediate Past President	Diana Bennett
Creative Arts/Social Science	Jim Robertson
Creative Arts/Social Science	Michele Titus
Language Arts	Amy Sobel
Library	Stephanie Alexander
Math/Science (& SLOAC Chair)	David Locke
Student Services	Kathleen Sammut
Student Services	Kevin Sinarle

MEMBERS ABSENT

Business/Technology	Darryl Dorsett
Business/Technology	Lilya Vorobey
Language Arts	Tim Maxwell
Math/Science	Kathy Diamond
Physical Education/Athletics	Joe Mangan

NON-VOTING REPRESENTATIVES ABSENT

ASCSM President	Paige Kupperberg
COI Chair	Teresa Morris

OTHERS ATTENDING

Tania Beliz, Biology
Susan Estes, Vice President of Instruction

I. ORDER OF BUSINESS

Agenda:

Discussion Item #7 moved to #1

Agenda approved as amended without objection.

Minutes:

David Locke made the following correction to p. 3, Item 4(b):

- Delete reference to Skyline College in discussion of e-Portfolios.

10/9/2012 minutes approved as corrected without objection.

Public Comment:

David Laderman said that the AGS conference was well-attended and very successful.

II. Information Items

1. ASCSM Update:

ASCSM will conduct surveys evaluating Latino Heritage Month events. The next scheduled event is the Harvest Festival. The Advocacy Board is looking at bills and planning a lobbying trip to Sacramento. They are advocating passage of Prop. 30. ASCSM sent students to leadership conference. ASCSM is evaluating the proposals for a parking fee increase and the implementation of plus/minus grading.

Jim Robertson declared that plus/minus grading is faculty purview and that we can't reopen this issue this year just because the new ASCSM leadership might want to take a different position than last year's leadership.

Diana Bennett said that she will be meeting with the District Associated Students to make sure that students are adequately consulted on this matter. She hopes to take a recommendation to the Board at end of semester, and have it implemented next year.

2. President's Report: James Carranza

(a) College Council Update

Nothing to report.

(b) Institutional Planning Committee Update

The Committee is working on setting goals and priorities. Examples include how to support working students, and to address students' needs with regard to learning math.

(c) Program Review Update/Status

A revised draft of the revised program review forms will soon be available. The committee will solicit faculty input, with the goal of having new program review forms available by 11/16.

(d) Division Email Lists, AS Representatives

Grace Noland, ASGC student assistant, is working with ASGC Division Representatives and Division Assistants to set up list serves of faculty members in each Division. This will enable ASGC Division Representatives to email directly the faculty they represent.

(e) Faculty Coordinator, CSM Cares. Contact Jennifer Hughes, VPSS

(f) LINKS VI, 3CSN sponsored event

Workshops on campus Friday, October 26, 8:30 to 3:30. "Powerful Classrooms: Generating Connectivity Across the Curriculum." Examples include Reading Across the Curriculum, and Math Acceleration. Register at <http://linksvi-ncln.eventbrite.com/>

3. Standing Committee Reports

(a) Basic Skills Initiative: James Carranza, Co-Chair

The committee has developed long-term goals and an action plan.

(b) College Assessment: David Locke, Chair

The committee has solicited faculty input on e-Portfolios.

(c) Committee on Instruction: Teresa Morris, Chair

Nothing to report.

III: Action Items

1. Appointment to Professional Development Committee: Makiko Ueda
Approved without objection.

2. Appointment to District Budget Planning Committee: Laura Demsetz
Approved without objection.

**3. Learning Support Centers Coordination Committee, and
4. Basic Skills Initiative Committee**

Jim Robertson suggested an amendment, combining the motions:

ASGC recommends amending the ASGC By-Laws to include the Learning Support Centers Coordination Committee and the Basic Skills Initiative Committee as standing committees.

Approved as amended without objection.

IV. Discussion Items

1. District Board Rules and Regulations:

Discussion regarding 6.01, Philosophy and Purpose:

- Jim Robertson suggested that in 6.01 we strike phrase "beyond the high school level" because CSM has Middle College and concurrent enrollment. David Laderman objected to this suggestion because it weakens language that differentiates CSM from a high school.
- Kathy Sammut suggests changing 4b to transfer/lower-division college education.

- There was a suggestion to eliminate line 2 reference to “intelligent support”

2. Performance Evaluation Task Force, Tania Beliz

The task force is composed of constituency representatives from throughout the District. It is discussing process of evaluating faculty performance. Tania wants to know how best to get feedback from faculty on this issue.

3. Nueva School, Susan Estes, Vice President for Instruction

Nueva School is a private school, grades Kindergarten through 8th grade. Nueva is developing a high school, to be constructed at Bay Meadows. Nueva proposes to rent the 1st floor in Bldg. 12 for at least one year, starting in fall 2013, until construction on the new high school has been completed. They will renovate this floor, to District standards, for their own use. In addition, they will pay commercial rate for rent. Nueva high school students will be allowed to visit the rest of CSM, outside of Bldg. 12, only when escorted by Nueva staff. CSM will provide parking for Nueva staff and will make provisions for parents dropping off and picking up Nueva. The freshman class next year is estimated to number 60-90 students. If Nueva needs to use additional facilities, (such as meeting rooms in Bldg. 10, sports fields, theater, etc.), they will need an additional contract and will be required to pay additional fees to the District.

ASGC meetings, currently held in Bldg. 12, can be moved to Bldg. 18 lounge.

Rosemary Nurre asked whether there’s been discussion of Nueva students taking classes at CSM. Susan said that they haven’t expressed an interest in this but she will mention it to them.

Stephanie Alexander asked whether they’d be using Library facilities. Susan said that before using library facilities, they would notify the library in advance, and would be escorted there as a group.

Lee Miller thanked Susan for her contributions to CSM and congratulated Susan on her planned retirement at the end of spring semester. The rest of the ASGC concurred.

4. Review SoTL/BSI Co-Coordinator Appointment Process/Interview Questions.

BSI committee came up with interview questions. James Carranza suggested using the same questions for the SOTL professional enrichment coordinator interview questions, except that the word “transfer” would be substituted for “basic skills.” There were no objections to this suggestion.

It was suggested that the questions be reordered: 1, 2, 4, 3, 5

Amy Sobel suggested that 2 part-time coordinators may not be enough to make a difference. James Carranza suggested that we might need a full-time coordinator.

Rosemary Nurre questioned whether resources should be devoted to this, rather than to hiring another full-time faculty member.

5. Spring Flex Days, January 10-11, 2013 (Thursday and Friday)

It was proposed that Thursday be devoted to Reading Apprenticeship. Additional activities could also be planned for Thursday. Friday could be devoted to an All College meeting and sessions by faculty from each Division giving 5-minute presentations about interesting and innovative things that they are doing.

James Carranza suggested a Thursday schedule 10:00-12:00 noon, followed by lunch from noon-1:00.

6. Spring Transfer Reception, May 2013, David Laderman

The reception would focus on students who are transferring but not getting a degree from CSM. David said he is hoping to set up a committee to work on organizing it. Rosemary Nurre and Stephanie Alexander volunteered.

7. Hiring Procedures, David Laderman

At last the District Academic Senate meeting, the Skyline ASGC president indicated that at her college, District hiring procedures not being followed. The question is whether we should insist on following the procedures or whether the procedures should be changed to match current practices.

Meeting adjourned at 4:33 pm.