CSM ACADEMIC SENATE GOVERNING COUNCIL MINUTES
November 13, 2012
2:30 p.m.—4:30 p.m.

MEMBERS PRESENT

President	James Carranza
Immediate Past President	Diana Bennett
Vice President	David Laderman
Treasurer	Rosemary Nurre
Secretary	Lee Miller
Business/Technology	Darryl Dorsett
Creative Arts/Social Science	Michele Titus
Language Arts	Amy Sobel
Language Arts	Tim Maxwell
Library	Stephanie Alexander
Math/Science (& SLOAC Chair)	David Locke
Math/Science	Darryl Stanford
Physical Education/Athletics	Joe Mangan
Student Services	Kathleen Sammut
Student Services	Kevin Sinarle

MEMBERS ABSENT

Business/Technology	Lilya Vorobey
Creative Arts/Social Science	Jim Robertson

NON-VOTING REPRESENTATIVES

COI Chair	Teresa Morris

OTHERS ATTENDING

Charlene Frontiera, Dean of Math/Science
Dan Kaplan, AFT
Terry Kistler, Business

I. ORDER OF BUSINESS

> **Agenda:**
> The following changes were made to the agenda:
> - Pres. Report, add (f) Position request
> - Discussion Items# 5: 8.55 is not a first reading
> - Discussion Items# 5: add 2.08 as 1st reading
>
> Agenda approved as amended without objection.

Minutes:
The following corrections were made to the 10/23/2012 minutes:
- In President's Report, item (d), correct spelling of Grace Noland's name.
- Correct numbering of Discussion Items (two items are listed as #2).
- In the Discussion Item regarding Nueva School, 4th paragraph, delete the extra "they."
- In Discussion Item regarding transfer reception, indicate that Stephanie Alexander has also volunteered.

10/23/2012 minutes approved as corrected without objection.

Public Comment:
Tim Maxwell: Human Rights Day last week was successful. Another Human Rights Day is being planned for spring semester. Tim hopes to establish a Human Rights Center on campus.

II. Information Items

1. ASCSM Update:
None given.

2. President's Report: James Carranza

(a) College Council Update
Nothing to report. They will meet soon.

(b) Institutional Planning Committee Update
Discussed engagement Strategies—addressing the needs of working students and other specific populations. Identified two initiatives during their weekend retreat: improving student success in math and for those working while going to school. Kathy Sammut asked to make sure that counselors would serve on the appropriate task forces.

Planned to establish a new institutional committee: "Technology in Education Committee" (unofficial title) to replace Technology Committee and Distance Education Committee. Stephanie Alexander, Alexis Alexander, Tracy DeVille and Eileen O'Brien have agreed to serve.

(c) Program Review Update/Status
The committee has sent the draft program review form out for feedback to various faculty, staff and administrators in Student Services, Instructions, and Center. Marsha Ramezane, Krystal Romero, Jennifer Mendoza, Kathy Ross, Michele Schneider, Daniel Keller, Yaping Lee, Steven Lehigh, Lee Miller. It is expected to be finalized by 11/21.

(d) Division Email Lists, AS Representatives
Grace Noland has been working with Divisions to create email list-serves for all Division representatives.

(e) Safety Committee Update (on behalf of Lin Bowie and John Galloway)
Updated wallet-sized emergency contact number cards. Discussion of earthquake drill and safety issues (such as crossing perimeter road near softball fields). In the future, the college will rotate times of emergency drills so that they do not always occur during the same class period.

Rosemary Nurre asked for the committee to send someone to brief ASGC once per semester. James Carranza agreed to issue the invitation.

(e) Position Requests
Divisions prioritized their requests. Administrators lobbied for positions in their divisions. Instructional Administrators Council voted on prioritizing the 5 positions (5th position dependent on funding). Results will be forthcoming soon.

3. Standing Committee Reports

(a) Basic Skills Initiative: James Carranza, Co-Chair
1 candidate applied for each of the two professional enrichment coordinator positions. Interviews have been scheduled.

(b) College Assessment: David Locke, Chair
Working on revising and reaffirming GE SLOs and assessment philosophy.

(c) Committee on Instruction: Teresa Morris, Chair
Deadline for completion of technical review is 11/29 for 12/6 meeting. This is the final deadline for inclusion in the next catalogue.

Amy Sobel expressed concern that the heavy workload on COI deters faculty from serving. She inquired whether processes can be rethought to reduce the workload to make it more manageable, perhaps by dividing up responsibilities.

Teresa Morris said she welcomes suggestions.

III: Action Items

None

IV. Discussion Items

1. Academic Senate for California Community Colleges, 2012 Fall Plenary Session.

James Carranza and Diana Bennett reported on topics discussed at the Plenary:

Common Core: redesigning curriculum from middle school through community colleges. For example, high schools are no longer mandated to use the traditional literature-based curriculum so now have more freedom to emphasize composition of the college variety. The yet to be designed Common Core junior assessment test would determine transfer readiness and supersede standard placement tests.

Alternate pathways leading to transfer-level math is a statewide topic on many people's minds. An intermediate algebra equivalent course, which leads to statistics, is at the crux of recent debate because while intermediate algebra may not be the best prep for statistics UCs and CSUs expect it to be taught. Many community college faculty feel that an equivalent intermediate algebra course leading to stats (and transfer) would be more appropriate for students. To what extent should CSUs and UCs be able to tell community colleges what the appropriate prerequisite courses are for transferable courses in any discipline? Many faculty feel that transferable courses are articulated while the prerequisite courses leading to them are not, so it is up to local faculty to create the best prep.

Professional Development is next phase of the statewide Basic Skills Initiative. The State is accepting applications from institutions looking to coordinate this next 5-year phase—3CSN and the RP Group are expected to apply. 3CSN is currently leading the statewide initiative.

Establishing new disciplines. Digital Media is being added to the approved disciplines list.

Diana attended a session on program and course reductions due to budget cuts; program viability and discontinuance issues. She reported that as difficult as these processes might be CSM is in very good shape. AS presidents at other institutions shared terrible experiences they've had.

ASGC engaged in an extended discussion about Massive Online Open Courses (MOOCs). Diana Bennett reported that at a session presentation presenters, including some from a state senate committee encouraged community colleges to "jump on the train" and to stay informed.

Issues:

- How can community colleges take advantage of MOOCs to reduce pressure on preliminary courses?
- Equivalency for meeting prerequisites?
- Development of online communities?
- Peer-to-peer learning?
- Students spreading misinformation?

Rosemary Nurre said that we need to be "on the train" and should try to figure out how this can be utilized to benefit our students. Tim Maxwell cautioned against jumping "on the train" before evaluating its impact on students' education.

Dan Kaplan asserted that Khan Academy and other such organizations are explicit in their goal of privatizing education. He felt that the "train" is aimed at dismantling public higher education.

2. Spring Flex Days, January 10-11, 2013 (Thursday and Friday)
Charlene Frontiera announced that the 3CSN Reading Apprenticeship Day is scheduled for Friday 1/11, 8:30-3:00, because that's when speaker 3CSN is available. Tania Beliz will do WebAccess workshop on Thurs 1/10. Alexis Alexander might be invited to participate. Diana Bennett suggested also scheduling CurricUNET and TrackDat sessions.

No time is left during the January Flex days for faculty to speak about their innovative activities, as had been discussed at the previous ASGC meeting. ASGC will consider holding this activity during Flex days in March or in August.

3. e-Portfolios in SLO Assessment
David Locke reported that Cañada College is currently piloting the use of e-Portfolios in assessing GE SLOs. They want to know whether Skyline and CSM are interested in making this district-wide. This will allow assessment when students graduate, rather than indirectly assessing GE SLOs through individual courses. One possible approach would be to request faculty volunteers to do assessment over the summer in exchange for compensation.

Issues raised during the discussion:
- Faculty are being spread too thin; workload and compensation issues.
- Resources (computer and otherwise). Will we need more computers available to students to do this?
- What sort of training will this require for faculty and students alike?
- Which platform would the students use to create their e-Portfolios?
- Portability: where does it live?
- What value added would this create?
- How would we get students and faculty to participate?
- What level of participation among faculty and students is needed to validate assessment?

Diana Bennett believes these issues are being worked out at Cañada.

David Locke articulated the benefits of using e-Portfolios:
- This would allow direct assessment, in addition to indirect assessment via courses aligned with program SLOs and GE SLOs.
- Students would produce something that they can take with them.
- Students would benefit from being required to think about what they've learned and how to demonstrate what they've learned.
- Students recognize their learning across disciplines.
- It will be possible to assess students when they leave, in order to see how they've done on GE SLOs.

David Locke suggested that students could be encouraged to prepare e-Portfolios if faculty were to assign them or award extra credit. But faculty couldn't be forced to participate. Dan Kaplan asserted that making faculty assign e-Portfolios would violate academic freedom.

Kathy Sammut suggested that students would benefit from producing e-Portfolios, because doing so is sometimes required in 4-year colleges, and for job applications.

David Locke suggested that there could be a new student orientation course that teaches how to establish their e-Portfolios, as well as how to access the library, etc.

David Locke suggested that e-Portfolios could be discussed further during the Thursday Flex Day.

All agreed we need to continue discussion and collect more information.

4. Spring Transfer Reception, May 2013
David Laderman indicated that the organizing committee met and will report back at a later date.

5. District Rules and Regulations
There were no objections to 8.55.

Regarding 2.08, Dan Kaplan suggested that there should be a specific reference to the bargaining units.

Meeting adjourned at 4:30 pm.