

CSM ACADEMIC SENATE GOVERNING COUNCIL MINUTES

April 23, 2013

2:30 p.m.—4:30 p.m.

MEMBERS PRESENT

President	James Carranza
Vice President	David Laderman
Treasurer	Rosemary Nurre
Secretary	Lee Miller
Creative Arts/Social Science	Jim Robertson
Creative Arts/Social Science	Michele Titus
Language Arts	Amy Sobel
Language Arts	Tim Maxwell
Library	Stephanie Alexander
Math/Science	Kathy Diamond
Math/Science (& SLOAC Chair)	David Locke
Physical Education/Athletics	Larry Owens
Student Services	Kevin Sinarle
Student Services	Kathleen Sammut

MEMBERS ABSENT

Immediate Past President	Diana Bennett
Business/Technology	Darrel Dorsett
Business/Technology	Lilya Vorobey

NON-VOTING REPRESENTATIVES

ASCSM Secretary	John Kilic
COI Chair	Teresa Morris

OTHERS ATTENDING

Catherine Firpo, Psychology
Dan Kaplan
Jeremy Wallace, English

I. ORDER OF BUSINESS

Agenda:

Approved without objection.

Minutes:

The following corrections were made to the 4/9/2013 minutes:

- Change date of previous meeting minutes to 3/26/2013
- Correct numbering of Discussion Items (there are two items #1)
- Correct public comment to indicated that faculty will be playing Frisbee “this Thursday afternoon”

The 4/9/2012 minutes approved without objection, as corrected above.

Public Comment: None

II. INFORMATION ITEMS

1. ASCSM Update: None

2. President's Report: James Carranza

(a) College Council Update

No report.

(b) Election Update

Voting began today at 9:00 am and will end Friday 5:00 pm.

(c) ASCCC Plenary Report

James Carranza presented some highlights. New disciplines: Chicano Studies, Peace Studies, Digital Media, and Pharmacy Technology. Resolutions in support of MOOCs did not pass.

(d) Institutional Planning Committee Update

95% of program reviews have been submitted. Teams of IPC members are reading and commenting upon groups of program reviews. Rosemary Nurre expressed the hope that submitters will receive substantive feedback on their program reviews. Teresa Morris said that when she reads the program reviews, she looks at them from the standpoint of curriculum (as COI chair) and as a librarian. David Locke indicated that he read the SLO section of all program reviews. James Carranza said that the goal for the future is to be able to make changes in the previous year's program review online, rather than rewriting the whole thing. If we have a database form up and running submitting program review will be fairly simple once departments have a solid draft to work from.

Dan Kaplan noted that a number of part-time faculty members have been given the task of completing program reviews. Often, this is because there is no full-time faculty member in the department and the dean has pressured a part-time faculty member to write a program review for free. Dan indicated that part-time faculty who are asked to do this should request compensation from their deans. There is money available to compensate part-time faculty for this unpaid work.

(e) Transfer Tribute

Scheduled for May 23. Over 120 RSVPs received so far.

(f) Retiree's Reception

James reported that we might need to cancel the reception if we don't hear from the retirees. Teresa Morris suggested that we recognize them at the next ASGC meeting, rather than holding a reception. James suggested we might lead-off the next ASGC meeting with a reception depending on how many ultimately respond.

(g) Reminder: Election of Division Representatives

To take place by April 26.

3. Standing Committee Reports

(a) Basic Skills Initiative: James Carranza, Co-Chair

There was a proposal to make Basic Skills a standing committee of the Academic Senate. But the committee decided instead to request being designated an institutional committee.

(b) College Assessment: David Locke, Chair

None.

(c) Committee on Instruction: Teresa Morris, Chair

None.

(d) Library Advisory Committee: Stephanie Alexander

None.

III: ACTION ITEMS

1. GE SLOs

Jim Robertson suggested adding the following: "Explain ethical theories and the conflicts within and between them." Lee Miller asserted that there are very few classes offered at CSM besides philosophy and Western civilization that discuss ethical theories. Lee asked whether this statement implies that we are going to require that all students take these courses. Dan Kaplan suggested that the language in the ACCJC be used instead.

A motion to add the following first bullet point was approved, with one abstention:

- Recognize ethical principles.

2. Assessment Philosophy

Approved as proposed without dissent.

3. \$500.00 Scholarship Donation

A \$20,000 endowment has been established to support a scholarship in the name of retiring CSM Vice President for Instruction Susan Estes. The endowment has yet to be invested and ASGC has been asked to provide \$500 to fund the scholarship for the first year. ASGC Treasurer Rosemary Nurre indicated that ASGC still has \$1500 available and there are no major pending expenses, meaning that sufficient funds are available.

A motion to provide \$500 to fund the scholarship for the first year passed without dissent.

IV. DISCUSSION ITEMS

1. CSM Cares (Mental Health Grant)

Catherine Firpo (Psychology), who is serving as the CSM Cares Faculty Liaison, described this college initiative. CSM Cares attempts to increase awareness of mental health issues and to de-stigmatize them. CSM has subscribed to Kognito, an online training program in mental health issues. For example, it helps faculty learn how to recognize a student who is having a psychotic episode and what to do about it. Also, speakers have been brought to campus. In the discussion that followed Catherine's presentation, concern was expressed that faculty need to be better informed about their rights and responsibilities and legal liability when a student says or does things that arouse concerns. James Carranza indicated that Catherine would be invited back to speak at the next ASGC meeting.

2. Center for the Scholarship of Teaching and Learning (SoTL Center)

ASGC discussed the SoTL budget and a funding process to support current and future initiatives—in particular Reading Apprenticeship (RA) and the Community College Teaching and Learning Program (CCTLP). The Vice President for Instruction (VPI) has a \$20,000 budget available and seeks the recommendation of the ASGC on how to spend it. SoTL is under ASGC purview. It was suggested that the professional development coordinators, with the approval of ASGC, could bring the request to the VPI for final approval.

Amy Sobel suggested that ASGC is not the best place to make these decisions. Perhaps there should be a committee, like the BSI Committee, that vets proposals.

James Carranza indicated that unlike BSI, the SoTL Center is focused only on faculty professional development so it seems ASGC is the best place to make this decision. ASGC could hear proposals and needs to develop a process. James suggested that initially priority might be given to current projects until such time SoTL has a regular year to year budget.

Kathy Diamond suggested that we create a subcommittee of ASGC to make recommendations.

The consensus was for the ASGC vice president and the two SoTL coordinators to meet and establish criteria for making funding recommendations.

Amy Sobel suggested developing a process for the future that would involve more than 3 people.

3. Board Policies and Procedures for Review

Tabled until the next meeting.

Meeting adjourned at 4:30 pm.