

## CSM ACADEMIC SENATE GOVERNING COUNCIL MINUTES

May 14, 2013

3:15 p.m.—4:33 p.m.

### MEMBERS PRESENT

President	David Laderman
Vice President	Theresa Martin
Treasurer	Rosemary Nurre
Secretary	Lee Miller
Immediate Past President	James Carranza
Creative Arts/Social Science	Michele Titus
Language Arts	Amy Sobel
Library	Stephanie Alexander
Math/Science	Carlene Tonini-Boutacoff
Math/Science	Santiago Perez
Physical Education/Athletics	Larry Owens
Student Services	Kathleen Sammut

### MEMBERS ABSENT

Business/Technology	Darrel Dorsett
Business/Technology	Lilya Vorobey
Creative Arts/Social Science	Jim Robertson
Student Services	Martin Bednarek
Language Arts	Merle Cutler

### NON-VOTING REPRESENTATIVES

ASCSM President	Paige Kupperberg
COI Chair	Teresa Morris
SLO Coordinator	David Locke
SoTL Co-Coordinator	Jeremy Wallace

### OTHERS ATTENDING

Tania Beliz, Biology  
Dan Kaplan, AFT  
Can John Kilic, ASCSM Secretary  
Tim Maxwell, English

## I. ORDER OF BUSINESS

The meeting began later than normal because it was preceded by a reception honoring retiring faculty members.

#### **Agenda:**

Approved without objection.

#### **Minutes:**

The following corrections were made to the 4/23/2013 minutes:

- Kathy Diamond (not Darryl Stanford) was in attendance.
- Dan Kaplan was in attendance

The 4/23/2012 minutes approved without objection, as corrected above.

**Public Comment:**

Larry Owens indicated that the CSM softball team is #1 in the state of California.

## **II. INFORMATION ITEMS**

**1. ASCSM Update:** Paige Kupperberg, ASCSM President

Currently “No-Stress Week” focused on activities to relieve stress. What the Film Festival was successful and Paige thanked the faculty for their support. David Laderman praised the filmmakers for doing an excellent job. New officers for the next academic year were elected and will take office.

**2. President’s Report:** James Carranza

**(a) Election Results, Tellers Committee Report:** Teresa Morris

- David Laderman, President
- Theresa Martin, Vice President
- Rosemary Nurre, Treasurer
- Lee Miller, Secretary
- By-Laws amendment making the Learning Support Centers Coordination Committee a standing committee of the Academic Senate passed.

**(b) Welcome New Division Representatives**

Martin Bednarek , Student Services (not present)

Merle Cutler, Language Arts (not present)

Carlene Tonini-Boutacoff, Math Science

Santiago Perez, Math Science

Carlene Tonini-Boutacoff requested that new members be provided a briefing sheet on the acronyms used in meetings.

**(c) College Council Update**

No report.

**(d) Institutional Planning Committee Update**

After reading all program reviews, the committee returned to the authors those program reviews that were scored as deficient because they lacked required information. The Administration will make resources available staff

support for entering data into Trakdat for the purpose of completing program reviews.

**(e) Transfer Tribute** (David Laderman)

Thursday May 23, 4-7 pm, Bayview Dining Room. Expecting 120-150 people (students, faculty and guests).

**(f) District Academic Senate, MOOC Forum**

There is no official plan to implement MOOCs. The District has merely invited faculty to experiment with creating MOOCs.

### **3. Standing Committee Reports**

**(a) Basic Skills Initiative:** James Carranza, Co-Chair

Plans to promote the Reading Apprenticeship program in the fall.

**(b) College Assessment:** David Locke, Chair

No one is going to have to rewrite a program review because they are lacking data in Trakdat. But program review and Trakdat data should coincide. Four staff members are available to work overtime to enter data into Trakdat. GE SLOs will appear in the new CSM catalogue.

**(c) Committee on Instruction:** Teresa Morris, Chair

The committee met for the final time this semester. Global Studies program was banked because some of the required courses are no longer being offered. The committee made great strides in revising the GE handbook and hopes to finish the revisions by September. They are discussing whether there should be changes to the requirements for an associates degree at CSM. Deadline for curriculum changes will be December.

**(d) Library Advisory Committee:** Stephanie Alexander

Maker Space activities are ending for this term. But they will continue in the fall.

### **III: ACTION ITEMS (none)**

### **IV. DISCUSSION ITEMS**

**1. SoTL funding recommendation**

There is \$20,000 in SoTL budget that has remained unspent for nearly 5 years. SoTL co-coordinators Jeramy Wallace and Theresa Martin proposed allocating \$15,000 toward the Reading Apprenticeship Program (putting on events and sending faculty to conferences) and \$5000 for Community College Teaching & Learning Program (sending tenure-track faculty to attend conferences). Additional funds for CCTLP can come from BSI (for conferences related to basic skills). This

proposed budget will to be added to the agenda as an Action Item for the next ASGC meeting.

## **2. ASGC Goals**

Outgoing ASGC President James Carranza presented a list of ASGC and SoTL planning goals. The main ASGC goals are: Professional Development, Professional Engagement, Cross-Campus Communication, and Addressing Student Success Task Force Recommendations.

Incoming ASGC President David Laderman proposed an ASGC retreat on a fall flex day prior to the start of classes.

Tania Beliz indicated that Performance Evaluation Task Force will be seeking faculty input into their draft revised evaluation forms during the fall flex day.

Kathleen Sammut suggested that each program give a brief overview of what they're doing on a Flex Day.

## **3. Summer Council**

Members were told that it might be necessary to discuss certain issues over the summer.

**Meeting adjourned at 4:33 pm.**