

**CSM ACADEMIC SENATE GOVERNING COUNCIL MINUTES**  
**September 10, 2013**  
**2:30-4:30 p.m.**

**MEMBERS PRESENT**

President	David Laderman
Treasurer	Rosemary Nurre
Secretary	Lee Miller
Business/Technology	Steve Gonzales
Creative Arts/Social Science	Michele Titus
Language Arts	Merle Cutler
Language Arts	Amy Sobel
Library	Stephanie Alexander
Math/Science	Santiago Perez
Math/Science	Carlene Tonini-Boutacoff
Student Services	Martin Bednarek
Student Services	Kathleen Sammut

**MEMBERS ABSENT**

Vice President	Theresa Martin
Immediate Past President	James Carranza
Business/Technology	Lilya Vorobey
Creative Arts/Social Science	Jim Robertson
Physical Education/Athletics	Joe Mangan

**NON-VOTING REPRESENTATIVES PRESENT**

ASCSM President	Hayley Sharpe
SoTL Co-Coordinator	Jeremy Wallace

**NON-VOTING REPRESENTATIVES ABSENT**

COI Chair	Teresa Morris
SLO Coordinator	David Locke

**OTHERS ATTENDING**

Laura Demsetz, Engineering  
Charlene Frontiera, Dean of Math/Science  
Dan Kaplan, AFT

**I. ORDER OF BUSINESS**

**Agenda:**

Approved without dissent an emergency motion to add additional tenure review committees as action items was approved as an emergency item without dissent.

Approved without dissent an emergency motion to change into an Action Item the Discussion Item 4.a. (the accreditation document).

Approved without dissent an emergency motion to add plus/minus grading as a Discussion Item.

Agenda approved as amended without dissent.

**Minutes:**

Corrections to 8/27/2013 minutes approved without objection:

Discussion Item 1(a):

Laura has served for 2 years ~~and would like to find a replacement.~~ [Insert] She can continue, but would be happy to be replaced if others are interested.

President's Report (a):

Dan Kaplan, not James Carranza, indicated that MOOCs are being "reevaluated," not "discontinued."

Standing Committee Report (d):

Library open house 9:30-3:00

Spelling of the names Teresa Morris and Steve Gonzales

8/27/2013 minutes approved as corrected without objections.

**Public Comment:**

Dan Kaplan distributed a draft resolution critical of ACCJC. He indicated that AFT hopes that all Academic Senate Governing Councils in the state will pass this or a similar resolution. He requested that this draft resolution be placed on the agenda for a subsequent ASGC meeting, and for ASGC to urge the District and state Academic Senates to pass it. If nothing is done, Dan indicated, City College of San Francisco will be shut down in July 2014. Dan suggested that members review the document, ACCJC Gone Wild, on the AFT website. Merle Cutler suggested as well reading a series of articles on this subject in the San Francisco Chronicle. David Laderman said that he will place the draft resolution on the agenda as a Discussion Item for the next ASGC meeting. David will distribute the resolution to Academic Senate members at his earliest convenience

Merle Cutler expressed displeasure that she spent 13 hours in meetings during the 1<sup>st</sup> 2 weeks of the semester, due to the change in the schedule of Opening Day meetings. Laura Demsetz said that it's valuable to have both a Division meeting and District-wide discipline meetings in fall, but she felt that it could have been better organized. David Laderman said that he will place this on the agenda as a Discussion Item for a future ASGC meeting.

David Laderman thanked the part-time faculty members for participating in ASGC, despite the lack of financial compensation for the time they spend.

## II. INFORMATION ITEMS

### **1. ASCSM Update:** Hayley Sharpe, ASCSM President

Hayley said that unprecedented numbers of students have applied to participate in ASCSM, and in response, ASCSM been creating new positions to accommodate them. ASCSM has scheduled activities next week to celebrate Constitution Day.

### **2. President's Report:** David Laderman

#### **(a) Institutional Planning and Budget (IPBC) update:**

CSM President Mike Claire said that there are plans to hire new faculty, classified staff and administrators. Mike proposed hiring a vice president of business services and dean of academic support. He suggested that the dean would help to coordinate assistance to faculty on SLOs. Rosemary Nurre suggested that the #1 focus should be on hiring faculty. To the extent that there is to be more administrative hiring, she felt that the dean position should be a higher priority than a vice president, because the dean will provide support to faculty.

Laura Demsetz asked whether the vice president position could be a dean position, as it had been in the past. David Laderman reported that Mike Claire said that the difference in salary between a dean and vice president would be minimal.

Merle Cutler said she'd like to see how many new faculty are to be hired before ASGC expresses an opinion about administrative hiring.

Amy Sobel suggested that we have a great need to hire counselors. Martin Bandarek said that all counselors are fully-booked for the next 2 weeks.

Dan Kaplan pointed out that the more administrators are hired, the fewer faculty will be hired, because the pay comes from the same pool of money.

Rosemary Nurre said that faculty have suffered from taking on additional tasks.

David Laderman said that he will invite Mike Claire to come to ASGC to answer questions about the proposal.

The next IPBC meeting will be on 9/20. All faculty may attend and participate.

#### **(b) College Council update**

College Council originated two decades ago as an effort to implement participatory governance at CSM. Discussed additions to Functions Map for the purpose of accreditation.

### **3. Standing Committee Reports**

**(a) Basic Skills Initiative:** James Carranza, Co-Chair  
No report.

**(b) College Assessment:** David Locke  
No report.

**(c) Committee on Instruction:** Teresa Morris, Chair  
No report.

**(d) Library Advisory Committee:** Stephanie Alexander  
No report.

**(e) Learning Support Centers Coordination Committee (LSCCC):**  
Kristi Ridgway, Co-Chair.  
The committee is trying to promote Reading Apprenticeship. Also looking into how to reduce costs for student printing in the centers. Implementing a pilot program for a web-based system of tracking student usage of centers. Looking at ways to quantify student usage of centers.

### **III: ACTION ITEMS**

#### **1. Approval of Committee Appointments**

Approved without dissent:

Tenure Committee, Aurora Medrano (Cosmetology, first year)

1. Becky Boosalis (Chair)
2. Andria Nalls
3. Stacey Grasso
4. Kathy Ross

Tenure committee, Beth La Rochelle (Dental Assisting):

1. Charlene Frontiera
2. Laura Demsetz, Chair
3. Mohsen Janatpour
4. Harry Nishanian

Tenure committee, Rebecca Alex (Art)

1. Rory Nakata (discipline expert, 4 year member)
2. Mike Galisatus (2 year member)
3. Minu Mathur (3 year member)
4. Kevin Henson (Dean, 4 year member)

Autumn Newman (English, third year)

1. Dean: Sandra Stefani Comerford
2. Discipline expert: Teeka James
3. Three-year member: Jon Kitamura
4. Two-year member: James Carranza (replacement for Amy Sobel)

Jeramy Wallace (English, first year)

1. Dean: Sandra Stefani Comerford
2. Discipline expert: Juanita Alunan
3. Three-year member: Merle Cutler
4. Two-year member: Brandon Smith

Hiring Committee, Nursing:

1. Jane McAteer (Director, Nursing)
2. Charlene Frontiera (Dean)
3. Janis Wisherop (Nursing faculty)
4. Lloyd Davis (Math faculty)

Vincent Li (Accounting, first year)

1. Rosemary Nurre - Chair
2. Bruce Maule - Subject Matter Expert
3. Janice Willis - Member
4. Kathy Ross - Dean

Tim Tulloch (Kinesiology, fourth year)

1. Larry Owens – Chair
2. Bret Pollack – Discipline expert
3. Michelle Warner
4. Randy Wright

Aurora Medrano (Cosmetology, first year)

1. Becky Boosalis, Chair
2. Andria Nalls
3. Stacey Grasso
4. Kathy Ross, Dean

## **2. Appropoval of SoTL one-time \$20,000 expenditure**

\$15,000 for Reading Apprenticeship and \$5,000 for Community College Teaching and Learning Program.

Approved without dissent.

Merle Cutler requested that Jeramy Wallace provide a report on how the money is spent. He agreed that he'd provide the assessment report to ASGC.

#### **4. Approval of ACCJC Accreditation Report Amendment**

Approved without dissent

#### **IV. DISCUSSION ITEMS**

##### **1. Plus/Minus Grading**

David Laderman said AFT reported that the contract does not require faculty to specify in their syllabi whether or not they are using plus/minus grading. In contrast, the interim Vice President for Instruction has indicated that faculty must do this. Therefore it is unclear whether this is optional. David expressed concern that students could appeal grades if an instructor does not use plus/minus grading.

Laura Demsetz read from the catalogue, which stated that plus/minus grading is optional, and if the instructor uses it, the syllabus must state this.

Charlene Frontiera pointed out that District Board minutes indicate that prior to Board approval, it was stated that plus/minus grading would be optional; however, the actual item approved by the Board does not state it is optional.

Rosemary Nurre suggested that the District Academic Senate request that the Board clarify whether the use of plus/minus grading is optional.

##### **2. Professional Development Committee Funding Priorities**

David Laderman reported that CSM President Mike Claire said that there will be a lot of rental income this year (Nueva School, events like parties at College Center, etc.) and that he will allocate much of this money to professional development for faculty.

Amy Sobel suggested we evaluate the criteria for allocating funds between different types of activities (current allocation: 1/3 to short-term, 1/3 to fall long-term and 1/3 to spring long-term). Can we come up with a different way of allocating the funding that has a stronger justification?

Dan Kaplan suggested that professional development be budgeted as 1% of all faculty salaries, not just 1% of full-time faculty salaries, because these funds are available to both part-time and full-time faculty. He suggested that an ASGC resolution in favor of this idea would help AFT to negotiate this as part of the contract.

Rosemary Nurre said that the District is unlikely to agree to a permanent change in funding allocation based on a short-term windfall from rental income.

Amy Sobel said that it's hard for us to make a recommendation when it is unclear what works with the current allocation system and what does not.

##### **3. GC meeting structure and content: education topics forum?**

Not discussed.

**4. Cross-campus collaboration**

Not discussed.

**5. Early Alert recommendations**

Not discussed.

**Meeting adjourned at 4:32 pm.**