

# CSM ACADEMIC SENATE GOVERNING COUNCIL MINUTES

March 25, 2014  
2:30pm – 4:30pm

## MEMBERS PRESENT

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President	David Laderman
Vice President	Theresa Martin
Treasurer	Rosemary Nurre
Secretary	Stephanie Alexander
Business / Technology	Steve Gonzales
Creative Arts / Social Science	Michele Titus
Language Arts	Merle Cutler
Language Arts	Kathleen Steele
Library	Stephanie Alexander
Math / Science	Carlene Tonini-Boutacoff
Student Services	Martin Bednarek

## NON-VOTING REPRESENTATIVES PRESENT

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ASCSM President	Maggie Garcia and Melissa Koo ( <i>for Hayley Sharpe</i> )
LAC Committee Co-Chair(s)	Stephanie Alexander
LSC3 Co-Chair(s)	Ron Andrade
SLO Coordinator	David Locke
SoTL Coordinator(s)	Jeremy Wallace

## OTHERS ATTENDING

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Linton Bowie  
Catherine Firpo  
Dan Kaplan  
Tim Maxwell  
Jennifer Taylor-Mendoza

## I. ORDER OF BUSINESS

### 1) Approval of the Agenda and Draft Minutes, Tuesday, March 11, 2014

**Agenda:** Motion to approve the agenda passed with no objections or abstentions.

**Minutes:** Correction requested in *Section III Discussion Item A (New Name / Identity for SoTL)* – it should read that the proposal was to rename the Professional Development Fund to the Faculty Professional Development Fund. Motion to approve the minutes with correction passed with one abstention.

### 2) Public Comment

Dan Kaplan shared that *The Advocate* (the AFT publication) was named the second best faculty publication with six or more pages in the state at the recent California Federation of Teachers (CFT) Conference.

Rosemary Nurre inquired about discussing release time for department chairs, and it will be a discussion topic at a future meeting; Rosemary also inquired about the free speech issue that has arisen at Skyline, and Dan Kaplan will discuss the topic with the group at a future meeting.

Merle Cutler indicated her support for having “Faculty” in the name of the new professional development center.

## II. INFORMATION ITEMS

### 1) Associated Students of College of San Mateo (ASCSM) Update (*Hayley Sharpe*)

The Cultural Awareness Board will be hosting a Town Hall & Open Forum on the Israeli-Palestinian Conflict with speakers on Wednesday, April 30th. If faculty are interested in bringing their students to hear the speakers please let ASCSM know. There will also be Film Screenings on the Israeli-Palestinian Conflict on Thursday, May 1<sup>st</sup>.

### 2) President’s Report (*David Laderman*)

- a. **Institutional Planning Committee (IPC) Update:** The IPC meeting on March 7<sup>th</sup> focused on a presentation from a representative from Long Beach City College on their alternative assessment and placement model. IPC members discussed their reactions to the Long Beach presentation at the March 21<sup>st</sup> IPC meeting. Many IPC members were interested in the model but were concerned about the resource cost. A subcommittee will be formed to work on the Student Equity Plan which will include 1-2 faculty members appointed by Governing Council. The mid-year budget update was shared and the college is on target for expenditures for the halfway point of the year.

- b. **ASCCC Plenary Session:** An Area B meeting (CSM's geographic group) was held last weekend. Theresa and David were not able to attend but will be receiving information regarding the discussions that took place. Theresa and David will attend plenary sessions for the statewide academic senate organization in April. David will share information with Governing Council prior to our meeting on April 8<sup>th</sup> in order to get input on how the body would like David and Theresa to vote at the Plenary Session.
- c. **Additional Information: MLA:** The Modern Language Association passed a resolution that addressed the situation at CCSF that condemned the revocation of their accreditation (Resolution 2014-2: [http://www.mla.org/2014\\_resolutions](http://www.mla.org/2014_resolutions))

*Department Chairs:* The current duties of Deans (based on position descriptions provided by Human Resources) will be discussed at an upcoming meeting. After further discussion in Governing Council the topic will be brought to other groups.

*Committee Appointments:* Appointments will need to be made for the SSSP (Student Success Support Program) Committee, Student Equity Task Force, and the Distance Education and Educational Technology Committee (DEETC). If you know anyone who would be interested in serving on these committees from your division, let David Laderman know.

### 3) Standing Committee Reports

- a. **College Assessment Committee (David Locke)** – There is an ad hoc committee working to complete a follow up report for ACJCC based on the recommendations they made regarding SLO assessment: to increase the number of SLO-assessed courses and to use multiple mode of assessment for the learning support centers and for certificates and degrees.
- b. **Committee on Instruction (Teresa Morris)** – No report.
- c. **Library Advisory Committee (Stephanie Alexander)** – The Committee discussed the news from the statewide Community College Deans and Directors Meeting as well as faculty input on electronic resource acquisitions.
- d. **Learning Support Centers Coordination Committee (Ron Andrade)** – No report, next meeting is April 8<sup>th</sup>.

### III. ACTION ITEMS

#### a) Board Policies: 2.277, 3.38, 6.23

These Board Policies were discussed at the Governing Council meeting on March 11<sup>th</sup>. There was no further discussion.

*Action:* The motion to approve passed with no opposition or abstentions.

### IV. DISCUSSION ITEMS

#### a) Retirees Reception: Date / Time

The group discussed possible dates and times for the retirees reception in May. It was agreed that the body will hold the retirees reception during the second half of the Governing Council meeting on Tuesday, May 13<sup>th</sup>.

#### b) Ad Hoc SoTL Committee Update

Current membership of the Ad Hoc SoTL Committee includes David Laderman, Theresa Martin, Kathleen Steele, Michelle Titus, Jeramy Wallace, and Steve Gonzales. The Ad Hoc Committee met and discussed the feedback from the previous Governing Council meeting regarding the name change. The new proposed name is the "Center for Academic Excellence (CAE)." Generally, Governing Council members were in favor of the proposed name, with several stating that it felt inclusive while still putting faculty development first. It was suggested that the word "inclusive" be used in the title, mission statement or goals to make that intention explicit.

The group discussed whether or not the Ad Hoc SoTL committee should become a permanent committee of Academic Senate or IPC. The current plan is to make the ad hoc committee a permanent committee after a year and it will report to Governing Council. The goals and the voting structure of the committee will be decided as planning for the committee moves along. The idea is to have the committee contribute to flex day planning, develop SoTL goals and support new initiatives. Several faculty members expressed an interest in having the new SoTL committee and center focus on improving teaching.

The allotted time for discussion elapsed but the topic will be brought back to future Governing Council meetings.

#### c) Dues / Scholarship Task Force Update (*Rosemary Nurre, Theresa Martin*)

Rosemary Nurre and Theresa Martin met to discuss ways to get more faculty members involved. Ideas included: improving the appeal of the annual letter, having an Academic Senate table out at Opening Day, sharing the list of individuals who currently contribute, having a clearer purpose for the dues (such as student scholarships) as well as possibly raising the dues.

*Discussion:* If the Academic Senate has a table at Opening Day, it may or may not conflict with the vote that will likely be run by AFT.

**d) Honors Project Update** (*Tim Maxwell*)

Tim Maxwell shared three documents with the body – the Spring 2014 Update on the Honors Project and the latest issue of the Labyrinth, the Honors student publication, and the outlines of the new IDST Honors Seminar courses. The Honors Project began in Fall 2012. Eighty seven students have been accepted and 77 have participated for at least one semester.

Tim discussed the achievements of two representative students who have participated in the Honors Project in order to show the diversity of the Honors student population. The first student has a 4.0 and is transferring after this semester. He is academically excellent and has a strong family that pushes him forward. He presented at the Honors Research Symposium at Stanford last year. He is involved in Phi Theta Kappa and many other clubs and is majoring in Business. The second student was taking an Ethnic Studies class where she learned she could do something more with her education. She took a chance and applied for the Honors project, even though she was concerned that she wouldn't succeed. She came often to office hours, ended up writing a good paper about the Honors seminar's pedagogy as an example of Paulo Freire's "problem posing," and earning a "B." She has remained an active part of the Honors community and will be back to the program in the fall. Not necessarily an honors student when she began, she is becoming one.

The Honors Project emphasizes flexibility for students – the students determine how much they want to do. The students decide what their proposals and final papers are (with faculty guidance and co-teaching). The students are structurally encouraged to gain scholarly and leadership skills through the Honors Option Points program. Students need to demonstrate leadership both academically and through extra-curricular activities.

Student work from the Honors Project is on display at the bi-annual Honors Showcases at CSM, to which all students and faculty are invited. In addition, six students have been accepted to present their work at the Honors Symposium at Berkeley this spring. The rigor of the program is impressive, and the goal is to weave the project into the CSM campus culture. Please contact Tim with any questions or to discuss joining the project as an instructor if you haven't already.

*Discussion:* The group talked about the distribution of the Labyrinth, the Honors Project student publication; the activities of "The Project" (the Honors Project student club); the potential for monetary incentive for students to participate in the Honors Project (a scholarship associated with honors option points is in development).

**e) Board policies: 6.30, 6.31, 6.38, 6.39**

Copies of the Board Policies were distributed to the body (they were also sent via email in advance). A question was raised regarding guest speakers and why honorariums are not covered in the policies. There are corresponding procedure documents that go with the policies, but Governing Council is currently only reviewing the policies. The Board Policies will be brought to the next meeting as an action item.

**Meeting adjourned at 4:25pm.** Next meeting will be held on Tuesday, April 8<sup>th</sup> from 2:30-4:30pm in 18-206.