

CSM ACADEMIC SENATE GOVERNING COUNCIL MINUTES

April 12, 2016

2:30 – 4:30 PM

MEMBERS PRESENT

President	David Laderman
Vice President	Kathleen Sammut
Treasurer	Rosemary Nurre
Secretary (Interim)	Stephanie Roach
Creative Arts/Social Science	Steven Lehigh
Creative Arts/Social Science	Michele Titus
Language Arts	Jon Kitamura
Language Arts	Kathleen Steele
Library	Stephanie Roach
Math/Science	Beth LaRochelle (Absent)
Math/Science	Wendy Whyte
Business/Tech	Steve Gonzales
Business/Tech	Vincent Li (Absent)
Kinesiology/Athletics/Dance	Mikel Schmidt
Student Services	Jacqueline Gamelin

OTHERS ATTENDING

Theresa Martin, CAE chair
Rebecca Alex, Creative Arts/Social Science
Jan Roecks, VP Administrative Services

I. ORDER OF BUSINESS

David Laderman called the meeting to order at 2:37 pm

1. Approval of the Agenda (April 12, 2016) and Draft Minutes (March 22, 2016)
Agenda

Rosemary Nurre moved to approve the agenda, Jacqueline Gamelin seconded her motion. All voted in favor, the agenda is approved.

Minutes:

Not approved at this time. Additional changes to the minutes have been requested.

We will make changes, then approve the minutes at our next meeting.

Discussion about some specific changes to be reflected in the minutes was raised. Further clarification regarding the Community, Continuing, & Corporate Education Program is needed. There are concerns remaining, particularly regarding ESL and our International Student Program. Administrators from all levels are responding, and willing to have a productive conversation regarding this issue, and to support the needs of CSM's International Student Program and ESL program. Additionally, we should discuss the competition that exists between programs at each college across the district. By making the process more transparent across the district we might be able to work toward better solutions. There is interest in knowing more about how or whether the CCCE program is looking at current CSM course offerings when making decisions about what to offer through CCCE. Additionally, to what extent does the district monitor offerings by CCCE to ensure overlap is at a minimum, and thus competition avoided.

2. Public Comment (2 minutes per)

Honors Project students will be presenting at UC Berkeley. Nine students will present May 7, 2016, in this competitive symposium. Registration ends this Saturday.

It's National Library Week, and the Library has launched a Bookmark Design Challenge that is running through April 29th. There will be prizes. The winning bookmark will be printed and distributed by the Library. We also have open studios all week long for students to work on bookmarks or other creative and/or maker projects. Tomorrow there will be a jewelry & bookmark workshop from 2pm-4pm. See the flyer schedule or library website for other events.

Welcome to Erica Reynolds the new Instructional Technologist who starts tomorrow, Wednesday April 13, 2016.

II. INFORMATION ITEMS

1. President's Report

a. IPC Update

There has been information provided about distance education from Jennifer Taylor-Mendoza, and continued discussion about the mission and vision of the IPC.

b. DPGC update

Policy 8.33 about Auxiliary Services was reviewed. Suggestions regarding wording were made, and it will come back for further review. Board Policy 7.43 was amended to include technical language from the Education Code.

c. DAS update

- The DAS retreat was last Friday. Community Education and ESL were discussed.
- Policies and procedures:
 - An equivalency policy was approved.
 - Procedure 6.27.1 was approved.
 - Policy 6.13 is being further revised to put more emphasis on communication and collaboration district-wide regarding curriculum development.
- Leigh Anne Shaw was nominated for District Academic Senate President. She is an ESL professor at Skyline and has been involved in governance at Skyline before.
- Standing committees at each campus were reviewed. Of note, there are significantly fewer standing committees at Skyline and Cañada, when compared with CSM.

Discussion about ways to run senate was opened as a result of changes to the Brown Act. A “representative senate” is one option in which the entire faculty is not a member of senate, but chooses senators to represent them. This compares with a “senate of the whole” where the entire faculty is a member of senate. This is the model we are currently using. The Brown Act was recently revised so that bodies using the “Senate of the Whole” model must record and make public individual votes. Additionally, it can become problematic if enough faculty are in a meeting together and get an “accidental quorum.” The district senates are talking about making this change. If we decide to go down this path, we will need to put it to a college wide vote. Options for choosing senators are flexible. In other words, our current senate composition could remain in place so that we maintain the spread across divisions.

2. ASCSM Update, Sennai Kaffl, President, ASCSM

- No report.

3. Standing Committee Reports

a. Committee on Instruction, *Teresa Morris, Chair*

No report.

b. Library Advisory Committee, *Stephanie Roach, Co-Chair*

No report. We meet tomorrow from 2:30-3:30pm in the Library.

d. College Assessment Committee, *Madeleine Murphy, Chair*

No report.

e. Center for Academic Excellence Committee, *Theresa Martin, Chair*

Two workshops are coming, cosponsored by DIAG:

- Cultural Humility workshop, Friday, April 22
- Nullifying Micro-aggressions via Micro-appreciations, Friday, April 29

Planning is ongoing for the upcoming Flex Days. Please share your ideas with the committee. Topics such as program review guidance, evaluations, and other ideas have already been put forward.

III. ACTION ITEMS

a. Approve Board Policy 7.43

Education code language was added to Board Policy 7.43 regarding Student Financial Aid Programs.

Rosemary Nurre moved to approve, Kathleen Steele seconded the motion. The Board Policy was approved with all in favor.

III. DISCUSSION ITEMS

a. Art on Campus Task Force (Rebecca Alex)

History: There used to be a gallery on campus that was open on a limited basis, and thus wasn't effective at making art conveniently available campus wide. The new task force seeks to survey the campus for potential exhibition spaces and seek funding sources for providing the art on campus. The mission and goals of the task force, already presented to IPC, are provided in the handout.

The goal is to bring the art to the people by rotating art across campus spaces. Guidelines about curating and selecting art have yet to be set.

The theatre will be renovated, and include art, sculptures, and more. Murals were mentioned as a specific example of a project that might be completed. The representation of multiple cultures in the art that is selected and exhibited was identified as an important selection criterion. Students, classified staff, and faculty are invited to work on the task force. Please share the opportunity to serve on the task force with your divisions.

Thanks and support for the idea of the task force was expressed by members of the Senate and extended to the task force. The feeling is that the campus is currently a “blank canvas” that would benefit from the warmth and vibrancy that art can bring.

b. Open forum

We only have two more ASGC meetings this semester. Future discussion items include Faculty workload, particularly in light of the AFT negotiation cycle.

Cap and gown may not be practical for Senate to fund without an outside funding source, because of the expense. Follow up questionnaire to students about the need for it was proposed. EOPS covers it for their students. There seem to be challenges in identifying students who have a need for cap and gowns. If it is structured as a scholarship through the Foundation—and they identify the students who need help, then perhaps we can sponsor a limited number of students. There is a question about whether the Foundation has something in place that will identify such a specific need. Working in a partnership, directly through the bookstore, is another option to explore. Using this model, we could ensure the funds are spent directly on the cap and gown. The question was raised regarding whether Auxiliary Services might be willing to contribute to this type of scholarship if it is for a limited number of students. We will table this discussion until the Fall.

Textbook ordering, textbook policy for faculty authors, and online access code issues will be revisited in the Fall.

David Laderman is looking to meet with IT to get the online submission form for program review prepared. Additionally, a timeline of support opportunities regarding program review is in the works, as well as recommended timelines for completing the process. Identifying the learning outcomes for the Flex Day activity regarding program review would be helpful for those deciding whether to attend. Making sure that this is clear will help to manage faculty expectations, and identify what related materials to bring to the Flex Day activity. PRIE data will be available in early August, which will help in making progress happen early.

We were briefly updated on the scholarship review process for our two Academic Senate scholarships. We'll want to get to this discussion sooner than later, while the information is still fresh in the review committee's memory. Questions to ask include: Are the current scholarship criteria meeting our initial goals for the scholarships?; and, How can we tweak the screening formula for the community service scholarship so that it meets our needs and so that the number of applications to read is reasonable? We will aim to discuss this topic at the last meeting in May.

Changes are in the works for the Reading program due to the retirement of Jamie Marron. One class, READ 825, is scheduled for the Fall. James Carranza wants to open a discussion to consider re-conceiving how the campus can best support our students in their reading. New research shows that reading support should occur in the context of current courses rather than in a separate context. Open discussion

about the program is needed to make sure that students are getting the support they need in their classes. This can be discussed at the last meeting in May.

A CTE graduation ceremony is still a topic in discussion. Updates will be forthcoming as new information develops.

Meeting adjourned at 4:15 pm

Date and time of next meeting: Tuesday, April 26, 2016.

Minutes prepared by Stephanie Roach, with assistance from David Laderman