



ACADEMIC SENATE

Meeting Minutes

9/26/17
 Rm. 18-206
 1700 W. Hillsdale Blvd.
 San Mateo, CA
 2:30 – 4:30 pm
[Website](#)

Executive Committee 2017-2018

Jeremy Wallace
President

Peter von Bleichert
Vice-President (& interim secretary)

Rosemary Nurre
Treasurer

[vacant]
Secretary

Executives Present

Name of Officer	Executive Committee Role
Rosemary Nurre	Treasurer
Peter von Bleichert	Vice-President (& interim secretary)
Jeremy Wallace	President

Senators Present

Name of Senator	Division
Allie Fasth	ASLT
Jeff Flowers	Math/Science
Steven Gonzales	Business & Tech
Margaret Kaluzny	Creative Arts/Social Sciences
Beth LaRochelle	Dental Assisting
Vincent Li	Business & Tech
Colby Riley	ASCSM
Stephanie Roach	ASLT/Library
Mike Schmidt	Kinesiology
Mick Sherer	Language Arts

Others Present

Name	Representing
Charlene Frontiera	Dean – Math/Science
Dan Kaplan	AFT
David Laderman	Past AS President
Ellen Young	Chair of CAE Committee/Prof. Dev. Coordinator

Opening Procedures

Item	Presenter	Time	Details	Action/Information/Procedure
Call to order	President	2:30	Attendance indicates we have quorum.	Procedure

Roll/Introductions	Secretary	2:30	Sign-in sheet used.	Procedure
Adoption of today's agenda	President	2:31	Jeff Flowers moves to approve. Beth LaRochelle seconds.	Action
Adoption of past minutes	President	2:32	Allie Fath moves to approve. Seconded by Stephanie Roach.	Action
Public Comment	Public	2:33	Stephanie Roach discusses ban on books, particularly graphic novels. Library has display. Maker Space event at library.	Information

New Senate Business

	Item	Presenter	Time	Details	Action (Motion/Resolution)/ Information//Discu sion
1	Guidance session	President	2:35	Program Resource Request process open. Information session is rm.18-204, on Oct. 3, 2:30pm	Information
2	IPC	President	2:36	Subcommittee rewriting mission statement for the college. AS will review/propose revisions.	Information
3	Governance	President	2:37	Handbook for governance/shared governance to be designed. Will need approval by constituencies.	Information
4	ASCSM	Colby Riley	2:38	Club fair this week (Wed. /Thurs.). DACA rally Oct. 4, Berkeley speaker (10-1). Free tuition an issue of discussion/interest to ASCSM.	Information
5	Committee Reports	Ellen Young	2:43	Will present/seek ideas for professional development: shadowing faculty; pursue expertise as academics; etc.	Information
6	Tenure Committees	President	2:46	Re: Business & Tech. Rosemary Nurre moves to accept; Stephanie Roach seconds; Peter von Bleichert abstains.	Action
7	Admin & Classified Selection Procedures	President	2:47	<p>Selection procedures proposals out of Skyline. Non-tenured employees would be ineligible to serve on hiring committees, nor could adjuncts serve. Language currently states 'faculty', which could be tenured or non-tenured.</p> <p>Rosemary Nurre questions language re: approval process. Supports tenured full-time faculty only on hiring committees.</p> <p>Peter von Bleichert states some departments have no tenured faculty and are adjunct heavy.</p> <p>Mick Sherer agrees that this may create under-representation for some departments.</p> <p>Beth LaRochelle asks if there is a way we could distinguish long-employed adjuncts.</p> <p>Peter von Bleichert proposes using union steps/grades to determine senior adjuncts and make them eligible to serve.</p> <p>Dan Kaplan proposes that 3rd & 4th year tenure-track full-time faculty or senior part-timers could be eligible to participate in the hiring process.</p>	Discussion

			<p>Mick Sherer asks if we are seeking to create a rule to prevent something that is not really happening.</p> <p>Stephanie posits that if the hire is departmental-related the department may wish to use internal adjuncts or tenure-track full-timers for hiring (I.e. Cosmetology would not have Math faculty on a hire related only to their department).</p> <p>Rosemary Nurre states that wording a caveat for senior part-timers will be difficult, especially if they are not carrying multiple courses.</p> <p>Vincent Li states full-timers are usually more involved in administrative agendas and would be most impacted by new hires.</p> <p>Steven Gonzales states adjuncts ‘have skin in the game’, that we need more people involved in decision-making as we tend to see the same faces at hiring committees. By bringing long-term adjuncts into the process, the process would benefit.</p> <p>Jeremy Wallace states that CSM’s faculty is comprised predominantly of adjuncts</p> <p>Allie Fath says that, regardless of these concerns, we must ensure the correct people be placed on committees, and, if we are looking long-term, anyone that wants to serve on a committee obviously subscribes to the college mission, and should therefore be considered.</p> <p>Stephanie Roach states that hiring committees involve a long-term process that results in long-term impacts, and that the Senate needs to be involved and not act as a rubber-stamp.</p> <p>Jeremy Wallace proposes that, since Skyline’s revisions were initiated by their own Senate, they have examined the issue and concluded the proposed language is sound, and this supports that SMCCD’s Academic Senates are functioning.</p> <p>Mick Sherer proposes that all committees should require full-timers only so administration must hire more full-time faculty.</p> <p>Mike Schmidt states that Kinesiology’s full-time faculty also coach, and it is unlikely they could sit on hiring committees, and that adjuncts would be integral to a Kinesiology-related hiring committee.</p>	
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				Jeremy Wallace tables discussion.	
8	Secure Media Server	Jeremy Wallace	3:11	<p>Jeremy Wallace explains that a secure media server was proposed for SMCCD, with separate servers at each sister campus.</p> <p>Stephanie Roach questions the nature of the media that will be stored on the proposed server and whether copyright issues and potential litigation have been thoroughly considered?</p> <p>Jeremy Wallace explains that the District Senate is addressing copyright licensing.</p> <p>Stephanie Roach states that, from experience, litigation is potentially there. Stephanie adds that Swank (CSM's current film database) is very expensive, though addresses licensing and limits CSM's liabilities for use.</p> <p>Steven Gonzales proposes that secure server be only used to protect original content (faculty lectures & student work), otherwise we should avoid copyrighted material, as fair-use and its abuse exposes us to liability.</p> <p>Jeff Flowers thinks the issue is above our discussion after he asks if there is an attorney present. Jeff then questions: 'Who will maintain server?', stating that servers must be maintained and monitored. He concludes the Canada proposal is half-baked and that we need to hear from those supporting the proposition.</p>	Discussion
9	Professional Development	Ellen Young	3:23	<p>Ellen Young distributes a written survey to those present.</p> <p>Ellen Young states that her priority as coordinator is to get people to attend. She then adds that the new contract requires faculty to attend flex days, including two on-campus. Ellen also seeks to understand the faculty wants and what their barriers to attendance are.</p> <p>Jeremy Wallace supports any workshop that provides an immediate payback with material that can be deployed to the classroom.</p> <p>Beth LaRochelle proposes that professional development activities should be recorded/streamed for those that cannot attend (adjuncts or otherwise)</p> <p>Allie Fasth states that we need to help faculty build</p>	Discussion

				<p>community across divisions.</p> <p>Peter von Bleichert would like to see outdoor activities/lectures and food.</p> <p>Mick Sherer states the English department retreat for was the most productive Professional Development activity he ever participated in, and that a group bicycle ride on flex-day was enjoyable.</p> <p>Jeremy Wallace addresses lack of flex-day activity attendance compensation for adjuncts.</p> <p>Stephanie Roach explains that, currently, a flex-day must fall on an adjuncts teaching day for an adjunct to be compensated, and that there is a cap on the total hours that will be paid.</p> <p>Jeremy Wallace proposes use of stipends for adjuncts to attend, and that ‘we can find the money.’</p> <p>Dan Kaplan wonders if he remembers correctly that the Professional Development budget was increased recently and substantially.</p> <p>Ellen Young states that American Federation of Teachers allocation for full-time faculty Professional Development is a different pot of funds than what we are discussing.</p> <p>Ellen Young concludes by asking for further feedback on Professional Development.</p> <p>Jeremy Wallace tables the discussion.</p>	
10	Equity	Wallace	4:00	<p>Jeremy Wallace states Director of Equity Jeremiah Sims could not attend as planned, though recommends the Academic Senate create pillars by which a policy can be supported.</p> <p>Colby Riley believes equity means every student is safe and comfortable in a classroom and has equal opportunity to acquire materials skills to succeed.</p> <p>Rosemary Nurre asks whether equity lies in curriculum, or rather in how faculty treat students?</p> <p>Ellen Young states that curriculum is Euro-centric, and that we should move away from that.</p> <p>Allie Fash suggests highlighting successes, and then share that knowledge in training for others.</p> <p>Steven Gonzales states that Electronics has exhibited</p>	Discussion

			<p>high improvement in student success. He believes this is due to special attention to students, and that CTE-oriented curriculum has motivated students, as they want and are training for a job. Steven also believes analysis key to successes and that assessment is key.</p> <p>Jeremy Wallace reiterates that, with mandated flex-day attendance, we now have a captured audience to expand participation in training, and suggests hiring a speaker such as Tim Wise to host a keynote on equity, and then CSM faculty would break into groups to discuss.</p> <p>Mick Sherer believes data is key, though has to be disaggregated.</p> <p>Jeremy Wallace proposes a racial sensitivity course be included in flex-day and be required for all.</p> <p>Steven Gonzales asks ‘what is equity’?</p> <p>Peter von Bleichert suggests we focus on defining what we are trying to craft policy around.</p> <p>Stephanie Roach checks the equity page on CSM’s website. Quotes from site (see website for exact wording of CSM’s equity statement, including Jeremiah Sims language for ‘educational equity.’</p> <p>Mike Schmidt asks if there are examples of inequity in courses?</p> <p>Mick Sherer adds that we should look at other schools to learn from what they are doing.</p> <p>Beth LaRochelle has used surveys related to the Americans with Disabilities Act to survey her classes regarding their life-situation.</p> <p>Colby Riley suggests that there are more subtle ways to find out a student’s life situation.</p> <p>Mick Sherer states that we need to separate faculty performance/evaluation regarding equity so faculty are comfortable to discuss, learn, and make progress in this area. We must determine safe ways to have tough conversations.</p> <p>Allie Fasth likes Jeremiah’s statement since it focuses equity on education, and that discussions with Dr. Sims have changed her focus on the issue.</p>	
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			<p>Jeramy Wallace feels we need to focus on what we can do as a Senate, and operate within our purview, that which falls under 10+1, I.e. Curriculum, hiring, etc.</p> <p>Jeramy Wallace asks for volunteers for an equity sub-committee.</p> <p>Volunteers include: Allie Fasth, Colby Riley, Mick Sherer, and Peter von Bleichert.</p> <p>Jeramy Wallace tables the discussion.</p>	
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Final Announcements and Adjournment

Item	Presenter	Time	Details	Action/ Information
Announcements	Jeramy Wallace	4:26	Nov. 14 th . Joint Academic/Classified Senate meeting.	Information
Next meetings	Jeramy Wallace	4:26	Director of Workforce Development, Ray Kaupp, will attend the next meeting to discuss Strong Workforce Program. We will also discuss enrollment caps, and course minimums.	Information
Adjournment	Jeramy Wallace	4:27	Meeting adjourned.	Action