



ACADEMIC SENATE

Meeting Minutes

10/24/2017
 Rm. 18-206
 1700 W. Hillsdale Blvd.
 San Mateo, CA
 2:30 – 4:30 pm
[Website](#)

Executive Committee 2017-2018

Jeremy Wallace
President

Peter von Bleichert
Vice-President (& interim secretary)

Rosemary Nurre
Treasurer

[vacant]
Secretary

Executives Present

| Name of Officer | Executive Committee Role |
|------------------------|---------------------------------|
| Rosemary Nurre | Treasurer |
| Peter von Bleichert | VP (& Interim Secretary) |
| Jeremy Wallace | President |

Senators Present

| Name of Senator | Division |
|------------------------|-----------------------|
| Tatiana Irwin | CASS |
| Allie Fasth | ASLT |
| Steven Gonzales | Business & Technology |
| Margaret Kaluzny | CASS |
| Beth LaRochelle | Math/Science |
| Vincent Li | Business & Technology |
| Colby Riley | ASCSM |
| Kathy Sammut | Counseling |
| Mick Sherer | Language Arts |

Others Present

| Name | Representing |
|--------------------------|--|
| Michael Claire | College President |
| Laura Demsetz | Dean, CASS |
| Dan Kaplan | American Federation of Teachers |
| David Laderman | AS Past President |
| Aaron McVean | VP, PRIE |
| Teresa Morris | Library/Chair, Col |
| John Nazar | Principal, Half Moon Bay High School (HMBHS) |
| Kristi Ridgway | Dean, Language Arts |
| John Sewart | PRIE |
| Sandra Stefani-Comerford | VP Instruction |
| Jane Yuster | Superintendent, Cabrillo HSD |
| Tiffany Zammit | Asst. Principal, HMBHS |
| Ellen Young | CAE Chair |
| Sarah Mangin | LAC Co-chair |

Opening Procedures

| Item | Presenter | Time | Details | Action/ Information/ Procedure |
|----------------------------|--|------------------|---|--------------------------------------|
| Call to order | President | 2:30 | Jeremy Wallace calls to order, sans quorum. | Procedure |
| Roll/Introductions | Secretary | 2:30 | By sign-in sheet | Procedure |
| Adoption of today's agenda | President | 2:40 | Attendance=quorum. Rosemary Nurre moves to approve, seconded by Allie Fasth. | Action |
| Adoption of past minutes | President | 2:42 | Rosemary Nurre moves to approve, seconded by Tatiana Irwin. Allie Fasth, Steven Gonzales, Vincent Li, and Peter von Bleichert abstain. | Action |
| Public Comment | Margaret Kaluzny David Laderman | 2:33 2:35 | Review of Museum of Tolerance (MoT) trip. Wonderful way to meet fellow colleagues. Examined own biases, confronted horrors of human hate throughout history. Built SMCCD community. Wonderful experience. Jeremy Wallace clarifies process to apply for MoT trip: General invitation, contact AS President, first-come-first-serve, prefer tenure-track FT'ers. Honors Project. We won 2 nd place for <i>Labyrinth</i> magazine. David Laderman going to conference in Atlanta, GA with two students to accept award. Some states have passed anti-LGBT legislation. In response, California has passed legislation that had banned use of taxpayer dollars for travel to 'black-list' states. Jeremy Wallace will send policy by email. | Information |

New Senate Business

| | Item | Presenter | Time | Details | Action (Motion/Resolution)/ Information//Discu sion |
|---|--|-------------------|------|--|--|
| 1 | Program Review Resource Request | Jeremy Wallace | 2:44 | Additional instructions for resource request | Information |
| 2 | IPC Update | Jeremy Wallace | 2:46 | Updating diversity statements. IPC minutes sent out. Shared Governance process at CSM is not transparent. In future, all minutes will be disseminated. IPC wants to create a textbook committee. Laura Demsetz is coordinator for this initiative. | Information |
| 3 | Accreditation | Jeremy Wallace | 2:48 | Seeking accreditation liaison/co-chair. Co-chair would work with VPI. | Information |
| 4 | ASCSM | Colby Riley | 2:50 | Halloween party. Unity Day Nov. 8 | Information |
| 5 | Library Advisory Committee | Sarah Mangin | 2:51 | Trying to increase coordination. Longer open-hours at library during finals week. In spring, looking at general extended hours. | Information |
| 6 | Center for Academic Excellence Committee. | Ellen Young | 2:54 | Must do something different to get adjuncts to attend. Beth LaRochelle wants training sessions/pro dev activities filmed. | Information |
| 7 | Dean, Enrollment Services Hiring Committee | Jeremy Wallace | 2:56 | We need to swap person on committee since current person has not completed requisite training. | Information |

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| 8 | Dean, Enrollment Services Hiring Committee | Jeramy Wallace | 2:58 | Rosemary Nurre moves to approve, Vincent Li seconds. Unanimous, no abstentions. Sylvia Aguirre-Alberto approved. | Motion |
| 9 | Board Policy 2.30 | Jeramy Wallace | 3:00 | Tatiana Irwin concerned item 2 and 3 opens faculty to false equivocation between mainstream and fringe viewpoints. Colby Riley agrees but thinks this is where a grievance would be initiated by a student, so there is recourse. Peter von Bleichert questions #3 wording, "...In certain academic disciplines..." Finds wording limiting. I.e. A business professor discussing politics may not be protected. Leann Shaw wants clearer language in #2, such as amended with language similar to: '...not related to classroom.' Jeramy Wallace: Make clear what is teaching, versus politicking. | Discussion |
| 10 | Board Policy 6.18 | Jeramy Wallace | 3:14 | Credit by Examination: Beth LaRochelle wants further definition of what constitutes off-site testing. Not specific about the location. Policy needs to address. | Discussion |
| 11 | Early College | Jeramy Wallace; John Nazar; Jane Yuster; Tiffany Zammit | 3:21 | Jeramy Wallace: National initiative. Taught by high school teachers with minimum qualifications to teach basic college courses. CSM has this program with Hillsdale HS. Jane Yuster: Half Moon Bay High School (HMBHS) program. Targeted to underrepresented students, specifically first-time-in-family-to-college students. AVID – first-generation college goers. Tools for success. Art classes. Adding American History. Five years for High School through Associates Degrees, maybe six. HMBHS wants to send us highly-qualified students, facilitate blurring of line between 12 th and 13 th grades. Super-Seniors. Want them taking full-loads. Want to give them chance to succeed. Two sets of classes: Selection classes, and sequential, so end-point is visible. Of 60 students, 59 succeeded. | Information |

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| | | | <p>Sandra Comerford commented: Commitment from HMBHS that they will be following our curriculum. Minimum qualifications, our faculty needs to meet before courses taught. Assessment guidelines. Each discipline has major input on how this crosses over.</p> <p>Rosemary Nurre asks: How is this different than Advanced Placement?</p> <p>Jane Yuster: This is transferable/transcript-driven.</p> <p>Colby Riley asks: How is proposal different from Middle College? How are underrepresented groups determined? Is 15 units too aggressive?</p> <p>Jane Yuster: HMBHS sends kids to Middle College as well. Different demographics. Seeking to give head-start. Transportation is a challenge. We see kids coming back to HMB to assist family finances. This is an issue of equity. This program targets completion. We will ease you into it, and we will work with the families. Eighty-five percent of students start in unified district in Kindergarten and graduate High School in Half Moon Bay.</p> <p>Margaret Kaluzny: Could CSM faculty teach at HMBHS?</p> <p>Jane Yuster: That is possible/being considered. Co-teaching. Continuity of instruction. High School faculty are credentialed, however, where some college instructors are not. In addition, HMBHS faculty are experienced at working with younger students.</p> <p>Vincent Li: How will standards be maintained?</p> <p>Jane Yuster: Nothing watered down, including standards.</p> <p>Steven Gonzales: We have been doing CTE transitions for a long time.</p> <p>David Laderman: Class would count for both HS and college credit. Dual enrollment vis-à-vis state is not an issue.</p> <p>Tiffany Zammit: This will take experimentation, but we cannot fail. Judge us/Hold us accountable.</p> <p>Kevin: Do these HS faculty become adjunct at SMCCD, and how are they evaluated.</p> <p>Sandra Comerford: We will not hire them though we</p> | |
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| | | | <p>will evaluate them here.</p> <p>Colby Riley: Concerned about students. 15 units is a lot. Are we coordinating with learning communities?</p> <p>Jane Yuster: Special counselor linked to CSM. We will help transport the students over the hill. We will try to take away the obstacles.</p> <p>Mike Claire: HMBHS's students will be taken care of, monitored. This program is well thought out and can be ramped up. This is being done for the right reasons. We have a lot of first generation students coming our way. The magic will happen when the faculty get together. Students need momentum, as the workforce will pull them away. Start talking about 'us' versus 'them' as we are collectively responsible for helping these students succeed.</p> <p>Steven Gonzales: CTE. Focus on careers, not just academics. We focus on transfer, but under-resourced kids can have careers without going to a 4-year.</p> <p>Jeremy Wallace: This program is equity in action.</p> <p>Kathy Sammut: Building transitions, offering counseling, co-teaching. Respect passion of the HMBHS staff.</p> <p>Beth LaRoche: Online classes will help bridge the physical divide (hills between HMBHS and CSM). We as faculty at CSM need the actionable items for a proper appraisal.</p> <p>Mick Sherer: We are committed to helping transport HMBHS students. What can we do immediately? Integrate into Year One. Wants to see data on success rates for students with 30 units. What would relationship look like over time, especially regarding teacher evaluation?</p> <p>Steven Gonzales: Annual articulation agreements.</p> <p>Jeremy Wallace asks: Does this require official Senate endorsement? Would we like to endorse this now?</p> <p>Senate Consensus: No, we want to see the details and procedures first.</p> <p>Steven Gonzales: If we use existing structures, we will have a problem.</p> <p>Jeremy Wallace tables discussion at 4:19.</p> | |
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| 12 | District Strategic Plan | Aaron McVean | 4:20 | <p>Plan Goals.</p> <p>Explains metrics, full-time, first-time, enrolled 12 or more units.</p> <p>Jeremy Wallace: How were targets set?</p> <p>PRIE office at three colleges set trends based on historical data.</p> <p>Allie Fasth: Question on cohort? Do we look at PT students? Margin students (DRC, working adults).</p> <p>For consistent metric, we chose FT, FT students. There is disaggregated data available. PT students tend to dominate campuses, up to 70%.</p> <p>District Board website, data is available.</p> | Information |
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Final Announcements and Adjournment

| Item | Presenter | Time | Details | Action/ Information |
|---------------|----------------|------|---------|------------------------|
| Announcements | n/a | | | |
| Next meetings | n/a | | | |
| Adjournment | Jeremy Wallace | 4:49 | | |