



ACADEMIC SENATE

Meeting Minutes

March 13, 2018
 Rm. 18-206
 1700 W. Hillsdale Blvd.
 San Mateo, CA
 2:30 – 4:30 pm
[Website](#)

Executive Committee 2017-2018

Jeremy Wallace
President

Peter von Bleichert
Vice-President

Rosemary Nurre
Treasurer

Daniel Keller
Secretary

Executives Present

Name of Officer	Executive Committee Role
Daniel Keller Rosemary Nurre Jeremy Wallace	Secretary Treasurer President

Senators Present

Name of Senator	Division
Tabitha Conway Margaret Kaluzny Colby Nixon Stephanie Roach Kathleen Sammut Kevin Sinarle Lakshmikanta Sengupta	ASLT CASS Language Arts ASLT-Library Counseling Counseling Math/Science

Others Present

Name	Representing
Mitch Bailey Dan Kaplan David Laderman Beth LaRochelle Colby Riley Bill Woods	District office AFT Past president Math/Science ASCSM Director of public safety

Opening Procedures

Item	Presenter	Time	Details	Action/ Information/ Procedure
Call to order	President	2:35		Procedure
Adoption of today's agenda	President	2:35	Approved	Procedure
Adoption of past minutes	President		Approved	Procedure
Public comment	Public		<p>Stephanie: Year One internship training is scheduled for 6/1. The sessions will focus on working with first year students and will be of particular interest to anyone interested in teaching the "College 1" course, but attendance is open to all. Please forward any questions and RSVP to Allie Fasth by 4/6.</p> <p>David: CSM is participating in the Bay Honors Consortium's Research Symposium this spring at UC Berkeley. CSM had more students accepted to this event than any community college in the state.</p>	Information

New Senate Business

	Item	Presenter	Time	Details	Action (Motion/Resolution)/ Information//Discussion
1	<p>Information Items</p> <p>a. Leadership retreat</p> <p>b. District Academic Senate update</p>	President	2:45	<p>The CSM leadership retreat will take place on Friday, 3/16 at Canada Vista clubhouse. President Claire wants to discuss what CSM will look like in five years, particularly given significant changes such as guided pathways. Faculty, students, and administrators will all be participating. Jeremy will send the agenda, readings, and a link to the educational master plan.</p> <p>There have been some changes to the DAS constitution: we are moving from a president/vice president model to a president-elect model. With this change, the president-elect will serve for three years (as opposed to two years with the current model); other changes include switching to a representative</p>	Information

	<p>c. ASCCC Plenary</p> <p>d. ASCCC Area B meeting</p>			<p>senate. Please email Jeramy if you have any questions or concerns.</p> <p>A reminder: the state plenary session will be held from April 12-14 at the San Mateo Marriott. Professional development will cover the costs for any who want to attend.</p> <p>The area B meeting, which will include all Bay Area senates, will be held at Santa Rosa Junior College from 10:00-3:00 Friday, March 23rd. Beth will be attending.</p>	
2	ASCSM update	Colby Riley, ASCSM president	2:50	<p>Feminism week is being held this week, beginning today and ending Thursday. The protest of mass shootings will be starting at 10 a.m. on 3/14. Janaya Kahn, co-founder of Black Lives Matter, Canada, will be speaking in building 10. President Claire sent an email encouraging faculty to allow students to attend without penalties.</p>	Information
3	Standing committee reports	Ellen Young	2:55	<p>Flex day attendance was strong, with 147 RSVP responses. In the future, there will be a newsletter and event page. If you know of events off-campus that might be interesting for professional development, or are interested in presenting a future flex day event, please talk to Ellen.</p>	Information
4	<p>Action Items:</p> <p>a. Hiring committee for men's basketball coach</p> <p>b. DIAG working group</p> <p>c. Equity statement</p>	President	3:00	<p>a. Hiring committee for men's basketball coach: Approved</p> <p>b. DIAG working group—Kate Motoyama will be joining. Approved</p> <p>c. Equity statement for syllabi. Approved.</p> <p>We had some further discussion of the equity syllabus statement: it is not a new policy so much as information for students. Putting it on course syllabi ensures that the largest number of students (including those who do not read the catalog or take only one class) will see it. There is still a plan to provide faculty with more information about this in the future so that we all feel more prepared.</p>	Action
6	Public safety	Mitch	3:30	After a San Mateo civil grand jury	Discussion

		<p>Bailey, district office, and Bill Woods, director of public safety</p>		<p>inquired about public safety practices, the district formed a public safety committee focusing on all three campuses, and hired Margolis Healy, a public safety consulting service, to do a full study (beginning last fall) that included interviews with faculty, staff, and students and 15 open forums on the three campuses as well as surveys and questionnaires regarding perceptions of safety. We received a lot of feedback as a result of these studies, and Margolis Healy provided a total of 71 recommendations.</p> <p>Recommendations include using more cameras and alarms; enhancing emergency management planning; and clarifying the role, mission, and strategies of public safety. We have already completed 20 of the recommendations, including hiring an emergency manager.</p> <p>Regarding the recommendation to clarify the role of public safety: Our public safety department has only 25 staff who may be too busy to engage with the campus community to build trust and clarify their purpose. Public safety officers have been handing out donuts and talking with students.</p> <p>Margolis Healy’s “overarching recommendation” is that we transition the department of public safety to a sworn and armed police department, a process that could take 1-3 years</p> <p>Currently, public safety officers use an “observe and report” model, but do not have the same powers as police—if they cannot handle a situation, they call local law enforcement. It can take time for law enforcement to make it to campus.</p>	
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Board policies: 2.36	President	4:10	<p>Policies up for approval next moth include changing the person responsible for mass emails (currently the director of marketing—policy 2.36). Contact Jeramy if you have questions.</p>	Discussion	
Program review updates	President	4:15	<p>Surveys about program review show that the most significant complaints are that “no one looks” at the reviews and that the reviews do not go far enough to create changes on campus.</p> <p>We discussed other concerns about program review: although we do get feedback, we don’t know how much the people giving the feedback really know about the programs, how they are chosen. Some also don’t feel that the reviews are a place to be reflective—instead, it feels like the reviews serve to “justify our existence” rather than to discuss significant issues, such as concerns about equity. The reviews also come in a “one size fits all” model, despite the fact that all subjects and disciplines are different.</p> <p>We will continue to discuss these concerns in the</p>	Discussion	

				future. The next round of program reviews will take place in fall, 2018 .	
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Final Announcements and Adjournment

Future Discussion Items & Tentative Schedule: COI name change (4/10); Program review (4/10); Enrollment caps (4/24); Adjunct equity (4/24)