



ACADEMIC SENATE

Meeting Minutes

08/27/2019
 Rm. 18-206
 1700 W. Hillsdale Blvd.
 San Mateo, CA
 2:30 – 4:30 pm
[Website](#)

Executive Committee 2019-2020

Arielle Smith
President
 Peter von Bleichert
Vice-President
 Rosemary Nurre
Treasurer
 Wendell Doman
Secretary (Interim)

Executives Present

Name of Officer	Executive Committee Role
Arielle Smith	President
Peter von Bleichert	Vice-president
Rosemary Nurre	Treasurer
Wendell Doman	Secretary (interim)

Senators Present

Name of Senator	Division
Wendell Doman	LAD
Stephen Heath	Business & Tech
Tatiana Irwin	CASS
Beth LaRochelle	Math/Science
Vincent Li	Business & Tech
Sunny Martin	Counseling
Tim Maxwell	LAD
Stephanie Roach	ASLT
Kevin Sinarle	Counseling
Chris Smith	Math-Science

Others Present

Name	Representing
Laura Demsetz	CASS Dean
Teresa Martin	Curriculum Committee
Madeleine Murphy	CTL committee
Andrew Young	ASCSM

Opening Procedures

Item	Presenter	Time	Details	Action/ Information/ Procedure
Call to order	President	2:37	Arielle calls to order	Procedure
Roll/Introductions	Secretary	2:38		Procedure

Adoption of today's agenda	President	2:39	Wendell Doman motions, Stephanie Roach seconds, to add discussion to agenda to vote in a secretary and parliamentarian. Unanimous.	Action
Adoption of past minutes	President	2:40	Not available (Dan Keller has them)	Action
Public Comment	Public	2:47	Rosemary Nurre concerned about Ron Galatolo scandal. Inappropriate to have had him speak during opening day given the investigation. Should Senate bring that up in a letter, or forum? Should Senate do anything? Resolution? How do these allegations affect students' impressions, and effect accreditation of the SMCCD? Could reaffirm support of title 9. Action should be District-wide. Tim suggests patience regarding this issue. AFT suggestion of caution is good because nothing has been proven. Laura: Statement should come through District Academic Senate. Rosemary: Process was not followed by allowing Ron to speak. Arielle: Will be brought-up at District Academic Senate. Wendell: concerned as adjuncts are the other end of the pay spectrum, and fact \$1mn. will be spent on two employees, one of which is under investigation.	Information

New Senate Business

	Item	Presenter	Time	Details	Action (Motion/Resolution)/ Information//Discu sion
1	GP update	Peter von Bleichert	2:50	New lead faculty designated from counseling. Hired interim director – Allie Fasth. Successful flex-day. Into design phase from inquiry phase. Guided pathways could be fully rolled-out by 2021.	Information
2	ASCSM	Dyana Huaraz	2:57	Federal funding cut for SparkPoint, senate provided funds to fill gap. Desire to create more events to increase awareness of College services and courses.	Information
3	Curriculum Committee	Teresa Morris	2:59	December meeting the last time you can have curriculum approved. 2 nd + 4 th Thursday (2:15-4:00).	Information
4	CTL	Madeleine Murphy	3:01	Committee on Teaching and Learning. Inquiry vs. data gathering for no purpose, then feeds a PD activity on flex day. There is a tech and equity presence on comm. Assessment task group and flex. Library advisory is meant to facilitate communication of needs from teachers to the library staff. Did they review course outlines? It took input from divisions. Need for film database, for example. Insist that budget not be cut. Academic Senate has an important role in advocating for budgetary needs. Senate decides upon Library Advisory Committee Members. CAC produced an assessment report, presented at last spring meeting but was not approved. Summary of the year in assessment, and will put another report out each year. Attempting to be sure that assessment is understood clearly. Putting together material for developing smaller scale projects. Also attempting to	Information

				document improved teaching methods. Program will be reviewed this coming year. Also intend to present activities for FLEX around the same theme. Presently writing a 'white paper'. FYI – PRIE requests must be approved by dean, form on PRIE website.	
5	Compressed calendar	Arielle Smith	3:17	Presented resolution that asked fellow campuses to use a compressed calendar. 17.5 week current semester, would bring us to 15, 15.5, 16 weeks. Laura Demsetz called attention to the issue with compressed labs. There have been discussions of this in the past, was not adopted. Pedagogical issued regarding lab needs presented from previous study. Arielle: We are mandated to perform x # of student contact hours, so wouldn't shorten instructional time, just reallocate it. Presently studying this type of calendar and its efficacy. Suggest investigation information from previous study. What is motive? Arielle: this would help us align with CSUs, current system has impact on student persistence. Involvement of student services, union, staff, and faculty will be necessary in investigating this. Stephanie Roach moves, Beth LaRochelle seconds. Unanimous.	Action
6	CTL - Committee membership	Arielle Smith	3:25	CTL amendments needed to committee membership. 4 changes needed: Clarify that student reps serve a one year term Add instructional technologist. Add second classified senate rep. Amend 'Library faculty shall elect a faculty representative' to 'The Library shall elect a representative'	Information
7	CTL – New language	Arielle Smith	3:40	Stephanie Roach motions, Wendell Doman seconds. Unanimous. (New proposed language) The library shall elect one representative, two classified senate reps on comm., include DE faculty coordinator and Instructional Tech, and, while all appointed to two year terms, students serve one year terms.	Action
8	Tenure evaluation committee membership	Arielle Smith	3:44	Rosemary Nurre concerned that there are 4 committees for Math-Science that have the same composition. Is it diverse enough? Nursing, as well as Math, has identical committees. Group worked-out calendar. Met with faculty member individual for final review. AB-705 influences who is chosen for tenure committees. Likely why committees have same members. Jeremy: How many different full-time faculty are on committees? Limited faculty are available to diversify committees. More diversity in gender representation, as well. Presents a potential lack of diversity in evaluations Suggest that Two of 3 first year committees, 2 + 4 year members should be switched.	Discussion

				Tim Maxwell – Don’t approve full-time temps that are in 2 nd year.	
9	Tenure committee	Arielle Smith	4:07	Peter von Bleichert moved, Stephanie Roach second. 40 of the committees, minus Joshua Rhodes, Michelle Beatty, Matthew Montgomery are approved. Unanimous approval.	Action
10	Vote for Secretary and Parliamentarian	Arielle Smith	4:10	Wendell Doman will serve as interim secretary/parliamentarian. Emergency approval (2/3 rd vote) Stephanie Roach moved, Beth LaRochelle. Stephanie Roach moved, Tatiana Irwin second. Unanimous. Approved, Wendell Doman secretary (interim) and parliamentarian. Arielle: Will hold emergency email vote for remaining 3 committees as they need to be approved and submitted by Aug 30	Action
11	AS goals for academic year	Arielle Smith	4:13	1. Enrollment and course cancellation: Tim Maxwell – create guidelines around class cancellations and enrollment minimums. It’s Board policy to require 20 students enrolled. 2. Ethnic Studies/social justice AA requirement - Tatiana Irwin 3. Curricular alignment in district - Arielle Teresa Morris - Board directive to look at prerequisites. For courses and programs, where are misalignments present? 4. Adjunct Professional equity 5. Dual enrollment - Tim 6. Physical Spaces/environmental scan, ADA compliance in physical and online classes (invite Erica in for DE portion) 7. Protocol for 51-50 – will have flex day activity, but invite Makiko back for review and discussion 8. Equity in hiring (if Equity committee doesn’t tackle it) - Arielle 9. Articulation process – Wendell. How this process occurs – invite Marsha and Teresa in for review.	Discussion
12	Emergency vote – interim Secretary and Parliamentarian	Arielle Smith	4:25	Motion to have an emergency action items. 2nd. Unanimous approval. Motion to have Wendell serve as Secretary and Parliamentarian. 2 nd . Unanimous approval.	Action

Final Announcements and Adjournment

Item	Presenter	Time	Details	Action/ Information
Announcements				
Next meetings				
Adjournment				

August 27th meeting minutes addendum

Vote by email results for 2019 Tenure Committee Evaluation Membership list - pending committees:

Name	Joshua Rhodes committee	Michelle Beatty committee	Matthew Montgomery Committee
Arielle Smith	Approve	Approve	Approve
Pete Von Bleichert	Approve	Approve	Approve
Rosemary Nurre	Approve	Approve	Approve
Stephanie Roach	Approve	Approve	Approve
Tim Maxwell	Approve	Approve	Approve
Sunny Martin	Approve	Approve	Abstain
Beth LaRochelle	Approve	Approve	Approve
Stephen Heath	Approve	Approve	Approve
Vincent Li	Approve	Approve	Approve
Kevin Sinarle	Abstain	Abstain	Abstain
Wendell Doman	Approve	Approve	Approve
Minu Mathur	Approve	Approve	Abstain
Chris Smith	Approve	Approve	Approve
Tatiana Irwin	Abstain	Abstain	Approve