

Dear Colleagues:

In February, the process for formally reviewing the Disciplines List, which establishes the minimum qualifications for the faculty of California community colleges, was initiated. This letter serves as a notification that the ASCCC is currently accepting proposals to revise the [Disciplines List](#) for the 2019-2020 cycle. As a reminder, the review process is now an annual process. The deadline for submission of proposals is **September 30, 2019**. Proposals received after the deadline may be held for the 2020-2021 cycle.

Such a review was completed in fall 2018 for Homeland Security, and [approved](#) by the delegates at the Spring 2019 Plenary Session.

The following resource materials are provided to assist you with developing and submitting proposed changes to the Disciplines List.

- Enclosure 1—Discipline List Proposal Process: This document provides you with a guide to the discipline review process.
- Enclosure 2—Discipline List Review Timeline: This timeline provides information about key deadlines. Please pay attention to the hearing dates, as each proposal must be heard in at least one hearing. Please note that the final day to accept proposals is **September 30, 2019**.
- Enclosure 3—Revisions to the Discipline List Form: This form is used to submit revisions.
- Enclosure 4 –FAQs on Minimum Qualifications: This FAQs document clarifies some common misunderstandings about minimum qualifications.

Please send this packet of materials to division/department chairs, curriculum committee members, your senators, vice president of instruction, and anyone else that might benefit from this information. All information noted above is available on our website by clicking [here](#). Information regarding the current minimum qualifications can be accessed [here](#).

If you have any questions, please contact us at disciplineslist@asccc.org. Please indicate Disciplines List on the subject line of the email.

Sincerely,
Krystinne

Krystinne Mica, M.Ed.

Executive Director
Academic Senate for California Community Colleges
One Capitol Mall, Suite 340, Sacramento, CA 95814
phone: [916.445.4753](tel:916.445.4753) fax: [916.323.9867](tel:916.323.9867)