

**CHAPTER 3: Certificated Personnel
BOARD POLICY NO. 3.30**

**BOARD POLICY
San Mateo County Community College District**

Subject: 3.30 Pay Period for Faculty

Revision Date: 12/10; Reviewed XX

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1. Each employee will receive one monthly payroll warrant covering all payments due in the time period, distributed and payable on the last working day of the month. A pay period shall be the calendar month for regular faculty. All temporary faculty work will cover one month, but the pay period may vary based upon the classification of the work performed.
 2. Depending upon the faculty member's first date of employment, the pay year for faculty is August 1 to May 31 or September 1 to June 30.
 3. Payments are made in ten (10) annual payments.