

COLLEGE OF SAN MATEO ACADEMIC SENATE AGENDA

Tuesday, March 24, 2020, 2:30 p.m. to 4:30 p.m.

Location: Zoom Meeting Meeting ID: 629 148 689

<https://smccd.zoom.us/j/629148689> or Call in using: 1-669-900-9128 US (San Jose)

All members of the campus community are welcome to attend ASGC meetings.

I. Order of Business, 2:30 – 2:40

- 1) Approval of the Agenda
- 2) Approval of draft Minutes, March 10, 2019
- 3) Public Comment (2 minutes per)

II. Information Items, 2:40 – 2:50

- 1) **President's Report**
 - a) Announcements and updates
- 2) **ASCSM Update**, Dyana Huaraz, ASCSM Rep
- 3) **Standing Committee Reports**
 - a) Curriculum Committee, Teresa Morris, Chair
 - b) Teaching and Learning Committee, Liz Schuler
 - c) Distance Education Advisory Committee, Erica Reynolds
- 4) **Other Informational Updates**

III. Discussion Items, 2:40 – 4:15

- a) **COVID-19 discussion**
 - i) Issues, concerns
 - (1) Local, district
 - (2) Immediacy in needing to resolve them
 - (3) Representation in decision-making
- b) **Program Review**
 - i) Timeline
 - ii) Impact of spring semester
- c) **Faculty Evaluation Committee Selection Procedure proposal – Rosemary Nurre**
 - i) Appointments to FEGC will occur every two years although faculty should seriously consider remaining on the committee for a longer period due to the steep learning curve.
 - ii) Interested faculty should submit a statement of interest to the Senate in the spring semester one year in advance of the actual appointment. This will allow the new representative to 'shadow' the current person for one year.
 - iii) The statement of interest should include a brief bio and why the faculty member is interested in the position and what they hope to accomplish during the term of their appointment.
 - iv) All Senate Reps will receive a copy of the statement although there will be no discussion.
 - v) The Executive Committee of the Senate will meet privately to review the statements and make the final recommendation for appointment. If any Senate Reps would like to comment on any of the applicants they should forward their confidential comments to the Senate/AFT President.
 - vi) Appointments to the position for the Senate/AFT at will be staggered to ensure continuity on the committee.

IV. Action Items 4:15-4:30

- a) **Program Review**

Next meeting: April 14, 2020

Location: 18-206, 2:30 p.m.

Future Discussion Topics	2019-20 Senate Goals:
Dual Enrollment – AB288 clarification (Tiffany/Kelsey)	1. Enrollment and course cancellation: create guidelines around class cancellations and enrollment minimums. 9/24 Workgroup established
Promoting equitable practices in the classroom (TBA)	2. Ethnic Studies/social justice AA requirement
Strategic Planning update – Aaron McVean	3. Curricular alignment in district

Enrollment Caps	4. Adjunct Professional equity
Regular and Effective Contact	5. Dual enrollment (Oct 22)
GOAL – (Jing, April 14)	6. Physical Spaces/environmental scan, ADA compliance in physical and online classes
SJRA Program Review Research	7. Protocol for 51-50
Curricular alignment districtwide - resolution	8. Equity in hiring
GP program mapper platform (Allie 4/21 and 5/5)	9. Articulation process (Sept 10)
College Budget Update (Micaela Ochoa, April)	
Management Evaluation Procedures	
Board Policy 3.3 – Faculty Pay Period update	
SEM update (SEM team, May 12)	