

COLLEGE OF SAN MATEO ACADEMIC SENATE AGENDA

Tuesday, April 14, 2020, 2:30 p.m. to 4:30 p.m.

Location: Zoom Meeting Meeting ID: 442 779 680

<https://smccd.zoom.us/j/442779680> or Call in using: 1-669-900-9128 US (San Jose)

All members of the campus community are welcome to attend ASGC meetings.

I. Order of Business, 2:30 – 2:40

- 1) Approval of the Agenda
- 2) Approval of draft Minutes, March 24, 2020
- 3) Public Comment (2 minutes per)

II. Information Items, 2:40 – 3:00

- 1) **President's Report**
 - a) Announcements and updates
 - i) Program Review update
 - ii) Call for applicants – Faculty Evaluation Guidance Committee
- 2) **ASCSM Update, Dyana Huaraz, ASCSM Rep**
- 3) **Standing Committee Reports**
 - a) Curriculum Committee, Teresa Morris, Chair
 - b) Teaching and Learning Committee, Liz Schuler
 - c) Distance Education Advisory Committee, Erica Reynolds
- 4) **Other Informational Updates**
 - a) AFT – Paul Bissember

III. Action Items 3:00-3:15

- a) Resource Request deadline for fall 2020
 - i) Option 1: First Friday in October deadline for complete review by end of November
 - ii) Option 2: Last Friday in October deadline for complete review by end of January
- b) Hiring Committee: FT Temporary Instructional Designer faculty position
 - i) Tarana Chapple – Dean, ASLT
 - ii) Diana Bennett - DGME
 - iii) Teresa Morris - Library
 - iv) Bianca Rowden-Quince – Instructional Designer, Skyline
 - v) Allison Hughes – Instructional Technologist, Canada
- c) Library Statement of Support for LSP

IV. Discussion Items, 3:15 – 4:30

- a) COVID-19 - Compassion during difficult times
 - i) Grading
 - (1) P/NP options are available until the last day of classes
 - (2) Extended Withdraw (EW) option is available until the last day of classes
 - (3) Incompletes – advise that you work directly with students to assign any incompletes
 - ii) Assessment
 - (1) Proctorio
 - (2) Alternate assessment mechanisms
- b) DAS draft policy reviews – feedback needed
 - i) Full Time Temporary Faculty
 - ii) Professional Development Policies
 - iii) Minimum Qualifications Equivalency Procedures

Next meeting: April 28, 2020

Location: 18-206, 2:30 p.m.

Future Discussion Topics	2019-20 Senate Goals:
GOAL – (Jing, 4/28)	1. Enrollment and course cancellation: create guidelines around class cancellations and enrollment minimums. 9/24 Workgroup established
Regular and Effective Contact policy (4/28)	2. Ethnic Studies/social justice AA requirement
Strategic Planning (Aaron McVean, 4/28)	3. Curricular alignment in district

SEM update (SEM team, 5/12)	4. Adjunct Professional equity
Management Evaluation Procedures/Statement (5/12)	5. Dual enrollment (Oct 22)
CVC-OEI resolution of support (Aaron McVean, Nick Demello)	6. Physical Spaces/environmental scan, ADA compliance in physical and online classes
GP program mapper platform (Allie, 5/12)	7. Protocol for 51-50
Faculty Participation	8. Equity in hiring
Enrollment Caps	9. Articulation process (Sept 10)
SJRA Program Review Research	
Curricular alignment districtwide - resolution	
Dual Enrollment – AB288 clarification (Tiffany/Kelsey)	
Guided Pathways cluster activity (Allie -TBD)	
College Budget Update (Micaela Ochoa, Fall 2020)	
Promoting equitable practices in the classroom (TBA)	