



ACADEMIC SENATE

Meeting Minutes

September 22, 2020

Zoom Meeting ID: 442 779 680
 1700 W. Hillsdale Blvd.
 San Mateo, CA
 2:30 – 4:30 pm
[Website](#)

Executive Committee 2020-2021

Arielle Smith
 President

Peter von Bleichert
 Vice-President

Rosemary Nurre
 Treasurer

Daniel Keller
 Secretary

Executives Present

Name of Officer	Executive Committee Role
Peter von Bleichert Rosemary Nurre Daniel Keller Arielle Smith	Vice-president Treasurer Secretary President

Senators Present

Name of Senator	Division
Michelle Beatty	Math/Science
Yvette Butterworth	Math/Science
Tatiana Irwin	CASS
Malathi Iyengar	CASS
Vincent Li	Business/Tech
Michael Marcial	Kinesiology
Sunny Martin	Counseling
Kevin Sinarle	Counseling
Lia Thomas	Library
Tim Tulloch	Kinesiology
Todd Windisch (he/him/his)	Language Arts

Others Present

Name	Representing
Joseph Nguyen	ASCSM
T. Lee (she/her/hers)	DEAC Faculty Chair
Gil Perez (he/him)	Counseling
Liz Schuler (she/her)	Enrollment Services
Kathleen Sammut	CTL/PD
Heidi Diamond	Business/Tech

Opening Procedures

Item	Presenter	Time	Details	Action/Information/Procedure
Approval of today's agenda	President	2:35	Approved	Procedure
Approval of past minutes	President	2:36	Approved	Procedure
Public Comment	Public	2:40	<p>Rosemary : We are still working without a contract for faculty and staff. Maybe we should write a resolution in support of what the union is trying to do on our behalf. Arielle suggested that we invite AFT to give us an update at a future meeting.</p> <p>Yvette: Guided Pathways is continuing to present information about our work on academic and career communities, and we will be back to senate in October to discuss more. We meet every 2nd Wednesday from 2:10-4:00 and all are welcome.</p> <p>Daniel: Resource requests have been somewhat less straightforward than in the past due to the campus closure and online classes. While traditionally we have made specific requests relevant to the needs of our division, we are now requesting technology that virtually all faculty need. It would help to be better informed about what kinds of resources we can expect from the district. Arielle said that PRIE now has some updated information about resource requests available on their webpage.</p> <p>Lia reminded us that the library can help with requests for streaming resources, but it can be very costly: advance notice is much appreciated.</p>	Information

New Senate Business

	Item	Presenter	Time	Details	Action (Motion/Resolution)/Information//Discussion
1	President's Report	Arielle Malathai, Tatiana	2:50	<p>Announcements and updates:</p> <ul style="list-style-type: none"> Reminder: Resource requests are due 10/2 Ethnic studies district task force: We been focusing on comparing what we currently have at all three colleges. Only CSM has ethnic studies courses specifically, but the other colleges do things related to ethnic studies in a variety of classes. We have talked about having our campus work with 	Information

				<p>the other colleges to make sure they have robust ethnic studies curricula. At the same time, the other two campuses have a requirement; only CSM does not.</p> <p>We need to be sure we create the infrastructure now that CSUs are incorporating an ethnic studies requirement that transfer-bound students may be able to meet here.</p>	
2	ASCSM Update	ASCSM	2:50	Representative was not present at the end of the meeting when we went back to this update.	Information
3	Standing Committee Reports	Arielle Lee Liz	2:50	<p>Curriculum committee: Ariel, on behalf of Teresa—a reminder that a calendar of deadlines available on the curriculum committee website.</p> <p>Distance education advisory committee: The next committee meeting will take place on 10/7 from 12-1; all are welcome. We will be working on revising the regular and substantive policy. Details are available from Lee or Marisol.</p> <p>Liz: CTL is working on the website and revisiting the structure of the committee. We are getting committee members from different places on campus, but we still have two divisions without representatives.</p> <p>Professional development: The plans for future flex days will focus on self care. We will also be having longer sessions with more breaks on flex day. We hope to have everything together and available next week. We are also simplifying the flex day page so that it is easier to find resources from past events and send in proposals. We hope to get more proposals as a result.</p>	Information
5	Action Items	Arielle	3:15	<ul style="list-style-type: none"> Curriculum committee by-laws change <p>See the previous meeting minutes for an overview of the suggested change, which would give new voting rights to an ‘at-large’ faculty member representing instructional design. Prior to this suggested change, an instructional designer has participated in the committee but has not had a vote. We had a brief discussion of the rationale for making this change:</p> <p>Peter: Is there a reason we are now giving an instructional designer a vote? This is not to say they</p>	Action

should not have one, but all other voting members are traditional faculty. What are the major reasons we are being asked to make this change?

Lee: when the instructor designer is a non-voting member, they do all the same work of faculty on the committee, but then don't get any voting rights. This creates an imbalance in terms of workflow and also ostracizes the instructional designer, who now is a faculty member. It comes down to the question of how we view that role. It is also important to remember that decisions on this committee impact the work of instructional designers.

Lia: related to that, the library has a vote for this same reason: decisions on the committee impact the library, and librarians are faculty even if they don't teach traditional classes.

Todd—the instructional designer also might be making the really weighty decisions in our current environment

By-laws change approved: 13 yes votes, no abstentions.

- Hiring Committee Approvals

Tatiana reminded us of a point from the last meeting: we don't always know the people who are on the hiring committees. Would it be possible to have a representative so that we could ask questions and get a better sense of whom we are voting for? We are committed to equity, for example but we aren't voting with any awareness here. At the same time, we have also said that the process is already slower than would be ideal. Is there a way we can get more information about the candidates without slowing down the process?

CIS: approved by all

Business: approved, two abstentions

Dean of business and technology: approved by all

We also discussed the Districtwide Equivalence Committee member in a little more detail. We only have one member to vote on. The other campuses will eventually be putting forward members, including one dean from the college affected by the proposed

				<p>equivalency, as well as one dean from a different college and three discipline experts, so that the whole committee is five members. The outside dean will serve as a process expert, someone who makes sure that all committees are following the same process—this has been a concern in the past.</p> <p>Todd: we are voting without complete information—we don't know who the members from the other colleges will be. Arielle: we haven't brought this forward to district yet because the other colleges are still in the process.</p> <p>Arielle also noted that this callout has been here for a month and had only one respondent. Rosemary: this is another reminder that people are burned out and feel unsupported right now. This is just one more thing that people are saying "why should I do this?" This is just a symptom of a broader problem.</p> <p>Approved by all.</p>	
6.	Discussion items	Arielle	3:34	<ul style="list-style-type: none"> • President Hiring Committee—process review <p>Working with Fauzi, Arielle created a joint application for faculty so that we can bring the names of everyone who is interested in serving. The due date is 10/2 to give us enough time to sort through everything.</p> <p>Mike Claire is looking for a 15 member committee. Because we are going to be limited on membership and need to balance the committee across constituent groups, Arielle is proposing that we send out 8-10 faculty names even though only 4-5 will be selected. Once we send these names forward, the selection will be made by Melissa Moreno, the committee chair, in conjunction with Mike Claire and with input from Arielle and Fauzi.</p> <p>We will need to determine criteria for selection at our next meeting. We should consider questions like what is your interest in service; what programs, student groups, and so on have you been involved with on campus.</p> <p>The ideal timeline is to have a committee by 10/15, So our only meeting for this discussion is 10/13.</p> <p>Rosemary: what process can we put in place to make sure that this is fair? Is it just a popularity contest? If you have something difficult to say about someone, is this too public a forum to make those kinds of</p>	Discussion

comments? How do we ensure that it is a fair process so no one feels shafted?

Malathi: to add to that, when we consider what groups and constituencies people are involved with, we need to remember that there are many important groups that are not currently treated as constituencies—we might look for people who will say that they represent groups that are not being represented rather than just keep a running tally of groups—we need to consider what *kinds* of groups.

Peter: would it be possible to look at what professional development candidates have done around equity.

Arielle agreed with both points: we shouldn't just use a simple number of committees to make a complex decision. Professional development around equity was not explicitly requested, but we can see if it is represented by the responses we get.

The announcement just went out yesterday, and will be open for another 10 days. We are expecting at least 20 applicants. So far no adjuncts have applied, so please get out the word and encourage part time faculty to participate—they will be paid for their time.

- Parking lot names

IPC has discussed a proposal from students suggesting the names of our parking lots are not representative and requested that the names be removed (parking lots have traditionally been referred to by number) or renamed to honor a more diverse group. Malathi: parking lot names really do not seem like a great way to honor anyone. We agreed that returning to numbers makes the most sense.

- Proposed IPC bylaws change

We are adding the Student Learning Outcomes coordinator as a voting member of IPC. We voted in favor of this change.

- Academic senate bylaws change:
Membership

The proposal is to add one new member to academic senate because we have an unrepresented faculty group. Our enrollment services division has faculty members in it but there is no explicit representation in senate. For example, personal counseling is in enrollment services: they are faculty, but don't get a vote. Tim commented that it seems particularly important to have representatives from mental health

			<p>in senate since we have been discussing this topic at several meetings.</p> <p>We are not voting on this now, but we will have a brief action item at the next meeting, which will otherwise be entirely devoted to the president's hiring committee.</p> <p>We adjourned at 4:20</p>	
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