

Meeting Minutes

May 11, 2021

Zoom Meeting ID: 442 779 680 1700 W. Hillsdale Blvd. San Mateo, CA 2:30 – 4:30 pm <u>Website</u>

Executive Committee 2020-2021

Arielle Smith President

Peter von Bleichert Vice-President

Rosemary Nurre Treasurer

> Daniel Keller Secretary

ACADEMIC SENATE

Executives Present

Executive Committee Role	
Treasurer Secretary President	
	Treasurer Secretary

Senators Present

Division	
Math Science	
Math Science	
CASS	
CASS	
Business Technology	
0,	
Counseling	
Counseling	
ASCSM	
Non-instructional Faculty rep	
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_	Math Science CASS CASS Business Technology Business Technology Counseling Counseling

Others Present

Name	Representing
Liz Schuler	PD Coordinator
Teresa Morris	Curriculum Chair
Tabia Lee	DEAC
Chris Walker	Faculty
Alex Kramer	Director

Diana Bennet	Faculty
Tami Hom	Faculty
Christopher Smith	ITS
Kathleen Sammut	Faculty
Jeramy Wallace	Faculty
Doris Garcia	Faculty
Angeli Ong	Student
Tyler Castillo	Student
Monica Dollezon-Yu	Student
Asa Mobley	Student
Caitlin Collanges	Student
Golda Margate	Classified, Skyline
Jayde Nieve	Faculty, Skyline
Liza Erpelo	Faculty, Skyline

Opening Procedures

ltem	Presenter	Time	Details	Action/ Information/ Procedure
Approval of today's agenda	President	2:34	Minor change to the agenda: we are adding an action item to approve a replacement for one member of the instructional designer committee. Approved with the change.	Procedure
Approval of past minutes	President	2:35	Approved with one abstention	Procedure
Public Comment	Public	2:36	Rosemary: We finally have a new contract, but it has not been formally accepted by the board. Even though we assume it will be, let's not stop pushing. It would help if everybody would send a note to your union representatives and let them know that we want to make sure this situation—a two year wait for a two-year contract doesn't happen again. Yvette: Brief update on Guided Pathways: we will be coming to division meetings to share the Program Mapper and solicit feedback. We also conducted our last transformation team meeting on 4/28. We plan on rolling this out in the fall to help students locate services that they may not be familiar with, no matter how long they have been on campus.	Information

New Senate Business

	Item	Presenter	Time	Details	Action (Motion/Resolution)/ Information//Discus sion
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1	President's Report	Arielle	2:40	We had the last District Senate meeting yesterday. Aaron came to talk with us about the reopening plan for next year. The gist of the suggestions: summer will remain online, fall will remain mostly online, with some classes on campus by necessity. The plan is to completely re-open in the spring. The recommendation is going to be that all employees and students get vaccinated to be on campus. There will be a presentation at the board meeting tomorrow night. Faculty are encouraged to attend and share comments. They will likely get to this item on the agenda between 6:30-7:00 Tatiana: will the ventillation system be a part of this plan? It seems like a good opportunity to make this change, which is overdue. Arielle: I think the ventillation system is part of "plan B"—Plan A is the suggeston that all be vaccinated, while Plan B is that if any group is not vaccinated to be back on campus—employees or students—they will have to do more work on upgrading infrastructure. I get the sense that they are hoping to avoid this because of the possible expense.	Information
2	ASCSM Update	ASCSM Joseph	2:45	Elections have now been completed and our final meeting is this Monday.	Information
3	Standing Committee Reports	Teresa Liz	2:45	Curriculum Committee: The last curriculum committee meeting is on Thursday. We will be discussing who is coming back for the next term on the committee and having elections for the new chair position. CTL/Assessment: Our last CTL meeting is coming up 5/24. We are working on getting everything ready for the August flex day. Proposals are due this Friday. There is a lot of planning in the works for other flex days and for the new faculty orientations. Madeleine is going to hang on as assessment lead for another term.	Information
		Lee	2:50	DEAC: Our final meeting of the year was May 5, though some working groups are still finishing. You will be hearing more from the OE/ ZTC group—we will be coming to senate with a request next term. It has been a very productive year. We are just looking ahead to what is coming next.	

5	Action Items		3:05	 (Added to the agenda today) Replacement: Instructional Designer Hiring Committee - One faculty member All approved 	Action
			3:05	 Committee for Director of Pathways & Promise All approved Resolution honoring Kim Lopez as Interim President We reviewed a joint resolution from ASCSM, classified senate and management council honoring the work of Kim Lopez as interim president. All approved 	Discussion
6.	Discussion Items	Alex Kramer, Diana Bennett	3:10	 Strong Workforce Program Taskforce Update Alex and Diana shared an overview of the resource request process and a discusion of approved projects and next steps. Strong workforce projects focus on increasing enrollment in career education pathways, and on ensuring that students are progressing towards AA/AS degrees and transfer opportunities; they also track data to ensure that students are able to earn a living wage (currently \$26 an hour). In order for programs or faculty to submit for funds, proposed projects must be for a career education program. Alex and Diana went over their current allocations and also shared current funding and timelines for ongoing projects. Ten of 11 applications were approved, with in some cases more funds approved than requested. There will be more time to complete work in the future—this year was a very tight turnaround. We will be announcing the next round of applications in December this year, and we will begin visiting division meetings on 2/22 For more information, please follow up with Alex: kramera@smccd.edu 	

Doris Garcia and students	3:30	 2. Anti-Asian Violence: Student Statement and Endorsement Students from the Katipunan Filipinx student organization at Skyline shared a statement condemning acts of violence, hate attacks, hateful language, and the normalization of the model minority stereotype. The statement also includes demands that the police should not be the first responders to mental health crises and a call for communities to work together. Malathi suggested that the group consider coming the district anti-racism council and making a request for funding. Liza Erpelo: we will be going to the board tomorrow. Feel free to use a similar statement at CSM. We are not voting on the resolution itself because it is a Skyline-specific document; but we can vote to make a statement of support. All approved making a statement of support. 	
Jeramy Wallace Tabia Lee	3:45	 3. Elections Results Elections closed at 5 pm. Results: 57 participated in the election. Office of Pres; Smith/Morris received 55 votes Vice President: 52 votes for Jesenia Diaz Secretary: 50 votes for Daniel Keller Treasurer: 50 voters for Steve Heath. Note: Steve Heath will be the duly elected treasurer as of June 1, 2021. 4. Flexible Learning Design Faculty Supports for 2021-2022 Lee shared a link to the flexible learning design survey that was conducted at the beginning of spring. https://www.jotform.com/report/21108722805805 119 Instructional design needs assessment is a way for an instructional designer to ensure that the work we are doing is grounded in collaboration. 	

	3:50	Lee noted that the survey is useful, but what is more important is the engagement with people after the survey.	
		Some results from the survey: There was a significant change in respondents this time: in the fall, it was 65% adjunct faculty responding, while in the spring, there was a much larger percentage of full-time faculty responding. All divisions were represented.	
		Some of the main notes: faculty are feeling a little exhausted but are interested in learning more about the what and how of flexible learning; faculty also expressed interest in structured learning opportunities	
		About 81% of respondents say they have an interest in converting a class into one of the more flexible designs.	
		Given this interest, it is worth noting that there are definite disparities across the district in the DE team structures: Skyline has a full DE team and they are able to get much more done than we are. CSM is the only campus that doesn't currently have a DE coordinator.	
		If you have feedback on the survey, please send it to Lee.	
		5. AS Goals subcommittee updates	
		Todd, Course cancellations: We need to check in with PRIE because we are still expecting some data about course cancellations. The survey and task force are still being put together on the class caps	
		Physical spaces: ventilation and temps for classrooms—Pete has recorded temps as high as 91 degrees and students close to passing out; he proposed addressing this during lockdown but was not heard. It is extremely important to continue this discussion next semester.	
		Adjourned at 3:57	