

COLLEGE OF SAN MATEO ACADEMIC SENATE AGENDA

Tuesday, September 28, 2021, 2:30 p.m. to 4:30 p.m.

Location: Zoom:

<https://smccd.zoom.us/j/88004493814?pwd=TUNFTzRiMDN3Yk9aRjNWbStmS3JGQT09>

Meeting ID: 880 0449 3814 Passcode: 447416

Call in using: 1-669-900-9128 US (San Jose)

All members of the campus community are welcome to attend ASGC meetings.

Agenda

I. Order of Business, 2:30 – 2:40

- 1) Approval of the Agenda
- 2) Approval of Minutes
- 3) Public Comment (2 minutes per)

II. Information Items, 2:40 – 3:10

- 1) President's Report
 - a) Announcements and updates (IPC)
 - b) Brown Act update
 - c) IPC faculty rep at large
- 2) ASCSM Update, Andrea Morales – ASCSM President
- 3) Standing Committee Reports
 - a) Curriculum Committee, Christopher Walker, Chair
 - b) Committee Teaching and Learning, Liz Schuler/Madeleine Murphy
 - c) Distance Education Advisory Committee, Erica Reynolds
- 4) Other Informational Updates
 - a) Finance Committee update – Steven Lehigh (faculty representative)

III. Action Items 3:10-3:30

- 1) Tenure Review Committee Appointment Approvals
 - a) Membership for committees– See list below
- 2) OER Liaison
 - a) Co-Nominees: Lia Thomas and Christopher Smith

IV. Discussion Items, 3:30 – 4:30

- 1) AS Goals for 2021-2022
- 2) Hyflex Classrooms (HEERF funded)

Next Meeting

- **Next meeting:** October 12, 2021
- **Location:** Zoom, 2:30 p.m.

Future Discussion Topics (Needs updating)

- Proctorio use in the classroom (T. Windisch - October 2021)
- Promoting equitable practices in the classroom (TBA)
- Guided Pathways update (A. Fasth – October 2021)

2021 - 2022 Senate Goals – For review:

1. Enrollment and course cancellations - AKA Strategic Enrollment Management practices
2. OER ZTC - Structure for supporting faculty
3. Dual Enrollment - Focus on qualifications and evaluation process consistency
4. Curricular alignment across the district - Assign to Curriculum Committee for mid-year update.

Zoom ground rules:

- Mute your microphone if you aren't talking.
- Use the chat function for questions, comments, or to get our attention. Please say your name before you speak.
- Please write your name into the chat as you enter (it is our record of attendance).

2020-2021 TENURE EVALUATION COMMITTEE MEMBERSHIP

TR Committees begun in FA17 have one fewer committee member

ASLT: committees

Julieth Benitez 1st Year

- Teresa Morris - Chair
- Bianca Rowden-Quince – Discipline expert
- Diana Bennett – 2 year member
- Tarana Chapple - Dean

Jennifer Howze-Owens 1st Year

- Jeramy Wallace – Chair
- Bianca Rowden-Quince – Discipline expert
- Matthew Montgomery – 2 year member
- Tarana Chapple -Dean TBD

9/28/2021 MEETING MATERIALS (FOR REVIEW)

HyFlex Classrooms – Funded by HERF funds

What you should know:

- [HEERF funded project](#) and there is specific timeline for using those funds – technology needs to be ordered, on site and installed by mid Spring.
- HEERF funds all *infrastructure* and technology/equipment upgrades.

Criteria for the list Teresa received:

- Attempting to leverage the ability to do infrastructure **and** the equipment/technology at the same time. Prioritizing rooms in buildings that don't already have newer infrastructure (wiring, data).
- Clustering upgrades in a building - may help stretch the funds.
- Classrooms on the list can accommodate many different kinds of courses.

The input I need -

- Any specific rooms on the list that should be prioritized - and WHY?
- Any specific rooms on the list that should be removed - and WHY?
- Identify classrooms that are missing from the list that meet the criteria listed on this email.
- What is missing from the criteria for selecting the classrooms?

Use the [Hyflex Classroom List Feedback form](#) to send your input or come to the discussion at the senate meeting on September 28th.

HEERF Funding - see [September 2021 Finance Committee](#) agenda/materials for some explanations of HEERF funding at CSM. There is also a [District webpage concerning HEERF funding](#).