

# COLLEGE OF SAN MATEO ACADEMIC SENATE AGENDA

Tuesday, March 8, 2022 2:30 p.m. to 4:30 p.m.

Location: Zoom:

<https://smccd.zoom.us/j/88004493814?pwd=TUNFTzRiMDN3Yk9aRjNWbStmS3JGQT09>

Meeting ID: 880 0449 3814 Passcode: 447416

Call in using: 1-669-900-9128 US (San Jose)

*All members of the campus community are welcome to attend ASGC meetings.*

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## Agenda

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### I. Order of Business, 2:30pm – 2:40pm

- 1) Approval of the Agenda
- 2) Approval of Minutes (February 8 and February 22, 2022)
- 3) Public Comment (2 minutes per)

### II. Information Items, 2:45pm – 3:00pm

- 1) President's Report
  - a) Announcements and updates (DPGC, IPC)
- 2) ASCSM Update, Andrea Morales – ASCSM President
- 3) Standing Committee Reports
  - a) Curriculum Committee, Christopher Walker, Chair
  - b) Committee Teaching and Learning, Liz Schuler/Madeleine Murphy
  - c) Distance Education Advisory Committee; Jennifer Howze-Owens
  - d) OER Update; Lia Thomas
  - e) Finance Committee Report – Stephen/Steven

### III. Action Items 3:00pm – 3:45pm

- 1) Committee Approvals – Hiring (see meeting documents)

### IV. Discussion Items, 3:30 – 4:30

- 1) Faculty hiring committee composition guidance document – [Review of draft](#)
- 2) ZTC and LTC Definitions – [Review of draft](#)
- 3) AB 705 report

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## Next Meeting

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- Next meeting: March 22, 2022
- **Location:** Zoom, 2:30 p.m.

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## Future Discussion Topics (Needs updating)

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- Promoting equitable practices in the classroom (TBA)
- Faculty hiring committee composition guidance document
- Enrollment update (April)
- Class cancellation guideline/document (Spring 2022)
- Dual Enrollment – minimum qualifications – equivalency procedure
- Academic Senate process for faculty appointments on institutional committees (clarification) Spring 2022
- Excused Absence guidance for faculty handbook (March)

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**2021 - 2022 Senate Goals – Approved**

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1. Enrollment and course cancellations - AKA Strategic Enrollment Management practices
  2. OER ZTC - Structure for supporting faculty
  3. Dual Enrollment - Focus on qualifications and evaluation process consistency
  4. Curricular alignment across the district - Assign to Curriculum Committee for mid-year update.
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**Zoom ground rules:**

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- Mute your microphone if you aren't talking.
- Use the chat function for questions, comments, or to get our attention. Please say your name before you speak.
- Please write your name into the chat as you enter (it is our record of attendance).

## **Faculty Screening Committees – Proposed**

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### **Academic Support and Learning Technologies**

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#### **Equity, Outreach and Engagement Librarian**

- Elnora Kelly Tayag – Direction of Learning Commons
- Teresa Morris – Library faculty
- Matt Montgomery – Library faculty
- Nick Dellaporta – Library Support Specialist
- Erica Reynolds – Instructional Technologist
- Sarah Mangin-Hinkley – English faculty

#### **Professional Development Faculty Coordinator**

- Tarana Chapple - Chair
- Madeline Murphy – English faculty
- Lena Feinman – Math faculty
- Leonardo (Leo) Cruz – Counseling faculty
- Marisol Quevedo – Instructional Technologist

#### **Faculty participants on other hiring committees**

##### **Executive Director of Strategic Initiatives and Economic Development**

- Vincent Li