

Academic Senate of College of San Mateo



Tuesday, September 12, 2023
2:30pm - 4:30pm

Building 18, Room 206
1700 W. Hillsdale Boulevard, San Mateo,
CA 94402

<https://smccd.zoom.us/j/85134096982>

Meeting ID: 851 3409 6982
Phone: +1 669 444 9171

<i>Officers</i>	
President	Todd Windisch
Vice President	Daniel Keller
Secretary	Yvette Butterworth
Treasurer	Stephen Heath
Immediate Past President	Arielle Smith

<i>Standing Committee Chairs</i>	
Curriculum Committee	Jeramy Wallace
Distance Education Committee	Jennifer Howze-Owens
Committee on Teaching & Learning	Susan Khan

<i>Division & Student Representatives</i>	
Student Representative	Lianna Lim
Academic Support & Learning Technologies / Library	Valeria Estrada
Academic Support & Learning Technologies / Library	Susan Khan
Business/Technology	Mohammad Naveed
Business/Technology	Hellen Pacheco
Creative Arts/Social Science	
Creative Arts/Social Science	
Kinesiology/Athletics/Dance	
Kinesiology/Athletics/Dance	
Language Arts	Rene Anderson
Language Arts	Mick Scherer
Math/Science	Michelle Beatty
Math/Science	Catherine Ciesla
Counseling	Leonardo Cruz
Counseling	Alex Guiriba
Enrollment Services and Support Programs	Makiko Ueda

1. Opening Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
1.1	<p>Call to Order</p> <p><i>According to CSM Academic Senate By-Laws, "A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's faculty members."</i></p>	President / Facilitator	1	Procedure
1.2	Roll/Introductions	Secretary	1	Procedure
1.3	Adoption of Today's Agenda	President / Facilitator	1	Action
1.4	<p>Adoption of Consent Agenda</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p> <ul style="list-style-type: none"> ● Approval of minutes from August 22 meeting ● Approval of faculty for Tenure Committees ● Approval of faculty for Full-Time Administration of Justice Faculty Hiring Committee ● Approval of faculty for Permanent Dean of Math/Science Hiring Committee 	President / Facilitator	2	Action
1.5	<p>Public Comment</p> <ul style="list-style-type: none"> ● Questions/comments on non-agenda items 	Public	5	Information
2. Standing Agenda				
No.	Item / Description	Presenter(s)	Time	Action?
2.1	<p>Presidents' Report</p> <ul style="list-style-type: none"> ● District Academic Senate update(s) ● Institutional Planning Committee update(s) ● Board of Trustees update(s) 	Todd Windisch & Daniel Keller	5	Information

Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.

	<ul style="list-style-type: none"> ● Dual Enrollment update(s) ● Campus calls for participation ● Feedback from divisions on unstaffed classes; send to csmacademicsenate@smccd.edu ● ASCCC PD Opportunities: <ul style="list-style-type: none"> ○ Accreditation Institute, Sep 29-30 ○ Fall Plenary, Nov 16-18 			
2.2	Curriculum Committee Chair Report	Jeremy Wallace	2	Information
2.3	Distance Education Committee Chair Report	Jennifer Howze-Owens	2	Information
2.4	Committee on Teaching and Learning Chair Report	Susan Khan	2	Information
2.5	Student Representative Report		2	Information
2.6	Other Officer & ASCCC Liaison Reports	Stephen Heath, Yvette Butterworth, & ASCCC Liaisons	2	Information
3. Senate Business				
No.	Item / Description	Presenter(s)	Time	Action?
3.1	Approval of Changed Tenure Committees in COUNS w/ Alex Guiriba's Move to the VPSS Role <ul style="list-style-type: none"> ● COUNS Tenure Committee Changes 	Todd Windisch	2	Action
3.2	Setting Collaborative Communication Norms	Rene Anderson	20	Discussion

3.3	<p>Discussion about Proposed Changes to Minimum Qualifications for Hiring Nursing Faculty at California Community Colleges</p> <ul style="list-style-type: none"> ● See “Revision to Discipline List Form” completed in collaboration with: <ul style="list-style-type: none"> ○ Nanette Solvason, Regional Director of the Healthcare Sector of the Bay Area Consortium of Community Colleges, initiated discussion across Bay Area campuses, including: <ul style="list-style-type: none"> ■ Academic Senate Presidents from Bay Area CCs w/ nursing programs ■ Nursing faculty and coordinators from Bay Area nursing programs ● Coming back to Senate for vote at September 26 meeting to be sent to ASCCC by September 30 deadline 	Jessie Tohme	15	Discussion
3.4	Faculty Q&A about President Search with Interim Chancellor Moreno	Todd Windisch	20	Discussion
3.5	<p>CSM is Launching the Redesign for Equity and Accessibility Lab (REAL), Funded by a Culturally Responsive Pedagogy & Practices Grant</p> <ul style="list-style-type: none"> ● Up to 7 faculty per semester for 3 semesters (Spr 24, Fall 24, Spr 25) will receive a course release to redesign the curriculum of a course and share the results 	Susan Khan	5	Information
3.6	<p>Verify Race/Ethnicity & Gender Diversity of Academic Senate as Update to previous publication: Left Out: Left Out: How Exclusion in California’s Colleges and Universities Hurts Our Values, Our Students, and Our Economy</p> <ul style="list-style-type: none"> ● See the “Campaign for College Opportunity’s Preliminary CSM Statistics” ● Possible actions: verify, correct, refuse to verify, do not respond 	Todd Windisch	5	Action
3.7	<p>Strong Workforce Funds Available for Faculty/Staff Projects</p> <ul style="list-style-type: none"> ● Apply here: http://bit.ly/swp-request-23 ● Last day to apply is September 29, 2023 	Alex Kramer	5	Information
3.8	<p>Review Senate Goals Developed by Faculty at Flex Day Session (8/15): Refine, Prioritize, and Develop Action Plan</p> <ul style="list-style-type: none"> ● Brainstorm of Senate Goals Developed by Faculty at Flex Day 	Todd Windisch	20	Discussion

4. Closing Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
4.1	Final Announcements <i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i>	President / Faciliator	4	Information
4.2	Adjourn	President / Facilitator	1	Procedure