

Academic Senate of College of San Mateo



Tuesday, September 26, 2023
2:30pm - 4:30pm

Building 18, Room 206
1700 W. Hillsdale Boulevard, San Mateo,
CA 94402

<https://smccd.zoom.us/j/85134096982>

Meeting ID: 851 3409 6982
Phone: +1 669 444 9171

<i>Officers</i>	
President	Todd Windisch
Vice President	Daniel Keller
Secretary	Yvette Butterworth
Treasurer	Stephen Heath
Immediate Past President	

<i>Standing Senate Committee Chairs</i>	
Curriculum Committee	Jeremy Wallace
Distance Education Committee	Jennifer Howze-Owens
Committee on Teaching & Learning	Susan Khan

<i>Division & Student Representatives</i>	
Student Representative	Lianna Lim
Academic Support & Learning Technologies / Library	Valeria Estrada
Academic Support & Learning Technologies / Library	Susan Khan
Business/Technology	Mohammad Naveed
Business/Technology	Hellen Pacheco
Creative Arts/Social Science	
Creative Arts/Social Science	
Kinesiology/Athletics/Dance	
Kinesiology/Athletics/Dance	
Language Arts	Rene Anderson
Language Arts	Mick Scherer
Math/Science	Michelle Beatty
Math/Science	Catherine Ciesla
Counseling	Leonardo Cruz
Counseling	
Enrollment Services and Support Programs	Makiko Ueda

1. Opening Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
1.1	<p>Call to Order</p> <p><i>According to CSM Academic Senate By-Laws, "A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's faculty members."</i></p>	President / Facilitator	1	Procedure
1.2	Roll/Introductions	Secretary	1	Procedure
1.3	Adoption of Today's Agenda	President / Facilitator	1	Action
1.4	<p>Adoption of Consent Agenda</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p> <ul style="list-style-type: none"> ● Approval of faculty serving on Interim Director of Marketing & Community Relations Hiring Committee ● Approval of faculty serving on Chancellor Search Committee ● Approval of faculty serving on Interim Vice President of Administrative Services Hiring Committee ● Approval of faculty serving on Auxiliary Services Committee 	President / Facilitator	2	Action
1.5	<p>Public Comment</p> <ul style="list-style-type: none"> ● Questions/comments on non-agenda items 	Public	5	Information
2. Standing Agenda				
No.	Item / Description	Presenter(s)	Time	Action?
2.1	<p>Presidents' Report</p> <ul style="list-style-type: none"> ● District Academic Senate update(s) ● Institutional Planning Committee update(s) 	Todd Windisch & Daniel Keller	5	Information

Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.

	<ul style="list-style-type: none"> ● Board of Trustees update(s) ● Dual Enrollment update(s) ● Campus calls for participation 			
2.2	Curriculum Committee Chair Report	Jeremy Wallace	2	Information
2.3	Distance Education Committee Chair Report	Jennifer Howze-Owens	2	Information
2.4	Committee on Teaching and Learning Chair Report	Susan Khan	2	Information
2.5	Student Representative Report	Lianna Lim	2	Information
2.6	Other Officer & ASCCC Liaison Reports	Stephen Heath, Yvette Butterworth, & ASCCC Liaisons	2	Information
3. Senate Business				
No.	Item / Description	Presenter(s)	Time	Action?
3.1	Setting Collaborative Communication Norms	Rene Anderson	30	Discussion
3.5	Discussion with VPI, Carla Grandy, about Enrollment Increases, Overfull Classes/Waitlisted Students, Strategic Enrollment Management Stemming from Faculty Concerns Presented by Tamara Perkins	Tamara Perkins	30	Discussion
3.2	<p>Vote to Approve Changes to Minimum Qualifications for Hiring Nursing Faculty at California Community Colleges Form</p> <ul style="list-style-type: none"> ● Pending approval, will be forwarded to ASCCC by due date, September 30 	Todd Windisch & Jessie Tohmc	5	Action

3.3	Review, Edit & Approve Senate Goals <ul style="list-style-type: none"> Draft Goals by Senate Exec Team 	Todd Windisch	15	Action
3.4	Discussion around Recently Recovered E-mail RE: Adjunct Participation on Senate Committees	Todd Windisch	10	Discussion
4. Closing Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
4.1	Final Announcements <i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i>	President / Faciliator	4	Information
4.2	Adjourn	President / Facilitator	1	Procedure