# Academic Senate of College of San Mateo

Tuesday, February 27, 2024
2:30pm - 4:30pm

Building 18, Room 206
1700 W. Hillsdale Boulevard, San Mateo,
CA 94402

https://smccd.zoom.us/j/85134096982
Meeting ID: 851 3409 6982
Phone: +1 669 444 9171

| Officers | |
|---|---|
| **President** | Todd Windisch |
| **Vice President** | Daniel Keller |
| **Secretary** | Yvette Butterworth |
| **Treasurer** | Stephen Heath |
| **Immediate Past President** | Arielle Smith |

| Standing Senate Commitee Chairs | |
|---|---|
| **Curriculum Committee** | Jeramy Wallace |
| **Distance Education Committee** | Jennifer Howze-Owens |
| **Committee on Teaching & Learning** | Susan Khan |

| Division & Student Representatives | |
|---|---|
| **Student Representative** | |
| **Academic Support & Learning Technologies / Library** | Valeria Estrada |
| **Academic Support & Learning Technologies / Library** | Susan Khan |
| **Business/Technology** | Hellen Pacheco |
| **Business/Technology** | Kimberly Salido |
| **Creative Arts/Social Science** | Leighton Armitage |
| **Creative Arts/Social Science** | |
| **Kinesiology/Athletics/Dance** | |
| **Kinesiology/Athletics/Dance** | |
| **Language Arts** | Evan Kaiser |
| **Language Arts** | Mick Sherer |
| **Math/Science** | Wendy Whyte |
| **Math/Science** | Beth LaRochelle |
| **Counseling** | Leo Cruz |
| **Counseling** | Emily Cotla |
| **Enrollment Services and Support Programs** | Makiko Ueda |

| 1. Opening Procedures | | | | |
|---|---|---|---|---|
| **No.** | **Item / Description** | **Presenter(s)** | **Time** | **Action?** |
| 1.1 | Call to Order<br>*According to CSM Academic Senate By-Laws, "A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's faculty members."* | President / Facilitator | 1 | Procedure |
| 1.2 | Roll/Introductions | Secretary | 1 | Procedure |
| 1.3 | Adoption of Today's Agenda | President / Facilitator | 1 | Action |
| 1.4 | Adoption of Consent Agenda<br>*All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.*<br><br>● Approval of minutes from February 13 meeting<br>● Approval of faculty appointment(s) to…<br>    ○ Faculty Hiring Committees<br>    ○ Division Evaluation Committees<br>    ○ Participatory Governance Committees | President / Facilitator | 5 | Action |
| 1.5 | Public Comment<br>● Questions/comments on non-agenda items | Public | 5 | Information |
| 2. Standing Agenda | | | | |
| **No.** | **Item / Description** | **Presenter(s)** | **Time** | **Action?** |
| 2.1 | Presidents' Report<br>● District Academic Senate update(s) | Todd Windisch & Daniel Keller | 10 | Information |

*Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.*

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| | <ul><li>Institutional Planning Committee update(s)</li><li>Board of Trustees update(s)</li><li>District Participatory Governance Council (DPGC)</li><li>Campus calls for faculty participation:<ul><li>1 rep for Institutional Planning Committee (IPC)</li><li>1+ rep for Enrollment Sustainability & Growth Work Group</li></ul></li></ul> | | | |
| 2.2 | Curriculum Committee Chair Report | Jeramy Wallace | 2 | Information |
| 2.3 | Distance Education Committee Chair Report | Jennifer Howze-Owens | 2 | Information |
| 2.4 | Committee on Teaching and Learning Chair Report | Susan Khan | 2 | Information |
| 2.5 | Student Representative Report | Lianna Lim | 2 | Information |
| 2.6 | Other Officer & Liaison Reports | Stephen Heath, Yvette Butterworth, Leo Cruz & ASCCC Liaisons | 2 | Information |
| **3. Senate Business** | | | | |
| **No.** | **Item / Description** | **Presenter(s)** | **Time** | **Action?** |
| 3.1 | Study Abroad Update | Alice Yang | 15 | Information |
| 3.2 | Removing "Citizenship" from ILOs; replace with "Community Engagement" | Susan Khan & Guillermo Cockrum | 20 | Discussion & Action |
| 3.3 | Academic & Career Communities (ACC) Update | Allie Fasth | 20 | Information |
| 3.4 | By-Laws Revisions (Continued from Fall 23)<ul><li>Current By-Laws</li><li>Draft revisions</li></ul> | Todd Windisch | 30 | Action |

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| 4. Closing Procedures | | | | |
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| **No.** | **Item / Description** | **Presenter(s)** | **Time** | **Action?** |
| 4.1 | Final Announcements<br>*President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.* | President / Faciliator | 1 | Information |
| 4.2 | Adjourn | President / Facilitator | 1 | Procedure |