

Academic Senate of College of San Mateo



Tuesday, March 12, 2024
2:30pm - 4:30pm

Building 18, Room 206
1700 W. Hillsdale Boulevard, San Mateo,
CA 94402

<https://smccd.zoom.us/j/85134096982>

Meeting ID: 851 3409 6982

Phone: +1 669 444 9171

<i>Officers</i>	
President	Todd Windisch
Vice President	Daniel Keller
Secretary	Yvette Butterworth
Treasurer	Stephen Heath
Immediate Past President	Arielle Smith

<i>Standing Senate Committee Chairs</i>	
Curriculum Committee	Jeremy Wallace
Distance Education Committee	Jennifer Howze-Owens
Committee on Teaching & Learning	Susan Khan

<i>Division & Student Representatives</i>	
Student Representative	
Academic Support & Learning Technologies / Library	Valeria Estrada
Academic Support & Learning Technologies / Library	Susan Khan
Business/Technology	Hellen Pacheco
Business/Technology	Kimberly Salido
Creative Arts/Social Science	Leighton Armitage
Creative Arts/Social Science	
Kinesiology/Athletics/Dance	
Kinesiology/Athletics/Dance	
Language Arts	Evan Kaiser
Language Arts	Mick Sherer
Math/Science	Wendy Whyte
Math/Science	Beth LaRochelle
Counseling	Leo Cruz
Counseling	Emily Cotla
Enrollment Services and Support Programs	Makiko Ueda

1. Opening Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
1.1	<p>Call to Order</p> <p><i>According to CSM Academic Senate By-Laws, "A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's faculty members."</i></p>	President / Facilitator	1	Procedure
1.2	Roll/Introductions	Secretary	1	Procedure
1.3	Adoption of Today's Agenda	President / Facilitator	1	Action
1.4	<p>Adoption of Consent Agenda</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p> <ul style="list-style-type: none"> ● Approval of faculty appointment(s) to... <ul style="list-style-type: none"> ○ Hiring Committees 	President / Facilitator	5	Action
1.5	<p>Public Comment</p> <ul style="list-style-type: none"> ● Questions/comments on non-agenda items 	Public	5	Information
2. Standing Agenda				
No.	Item / Description	Presenter(s)	Time	Action?
2.1	<p>Presidents' Report</p> <ul style="list-style-type: none"> ● Congratulations to our newly tenured faculty! ● District Academic Senate update(s) ● Institutional Planning Committee update(s) ● Board of Trustees update(s) 	Todd Windisch & Daniel Keller	10	Information

Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.

	<ul style="list-style-type: none"> ● District Participatory Governance Council (DPGC) ● Reminder: no meeting on March 26 (Spring Break) ● ASCCC: <ul style="list-style-type: none"> ○ Resolutions ○ Area B Meeting, March 22 9:00am - 2:30pm ○ Spring Plenary, April 18-20 in San Jose ● Campus calls for faculty participation: <ul style="list-style-type: none"> ○ 1 rep for Institutional Planning Committee (IPC) ○ 1+ rep for Enrollment Sustainability & Growth Work Group 			
2.2	Curriculum Committee Chair Report	Jeremy Wallace	2	Information
2.3	Distance Education Committee Chair Report	Jennifer Howze-Owens	2	Information
2.4	Committee on Teaching and Learning Chair Report	Susan Khan	2	Information
2.5	Student Representative Report	Lianna Lim	2	Information
2.6	Other Officer & Liaison Reports	Stephen Heath, Yvette Butterworth, Leo Cruz & ASCCC Liaisons	2	Information
3. Senate Business				
No.	Item / Description	Presenter(s)	Time	Action?
3.1	Resolution in Support of Changing “Academic Probation” to “Academic Notice” <ul style="list-style-type: none"> ● Coming back for action at April 9 meeting 	Alicia Frangos	15	Discussion
3.2	Bookstore Content Adoption Timeline & Process Update	Kurt Scholler & Laura Brugioni	15	Information

3.3	Academic Senate Scholarships Reboot <ul style="list-style-type: none"> Form Academic Senate Scholarship Work Group 	Todd Windisch	10	Discussion / Action
3.4	Discussion around Proposed Board Policy (BP) and Administrative Procedure (AP) Revisions <ul style="list-style-type: none"> BP 6.04 – Guidelines for Class Cancellations AP 6.04.1 – Guidelines for Class Cancellations BP 6.26 Reciprocity of Degree, Transfer, and Graduation Requirements NEW BP XX.XX Curriculum Alignment 	Todd Windisch	25	Discussion
3.5	Program Review Update <ul style="list-style-type: none"> “Great Read” update Feedback from PR survey and discussions on campus Potential revised timelines Form Program Review Work Group 	Natalie Alizaga & Daniel Keller	20	Discussion / Action
4. Closing Procedures				
No.	Item / Description	Presenter(s)	Time	Action?
4.1	Final Announcements <i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i>	President / Faciliator	1	Information
4.2	Adjourn	President / Facilitator	1	Procedure