

## ***Academic Senate of College of San Mateo***



Tuesday, April 22, 2025  
2:30pm - 4:30pm

Building 19, Room 121  
1700 W. Hillsdale Boulevard, San Mateo,  
CA 94402

<https://smccd.zoom.us/j/85134096982>

Meeting ID: 851 3409 6982

Phone: +1 669 444 9171

<i><b>Officers</b></i>	
<b>President</b>	Todd Windisch
<b>Vice President</b>	Daniel Keller
<b>Secretary</b>	Yvette Butterworth
<b>Treasurer</b>	Stephen Heath

<i><b>Standing Senate Committee Chairs</b></i>	
<b>Curriculum Committee</b>	Jeramy Wallace
<b>Distance Education Committee</b>	Jennifer Howze-Owens
<b>Committee on Teaching &amp; Learning</b>	Susan Khan

<i><b>Division &amp; Student Representatives</b></i>	
<b>Student Representative</b>	Anthony Pena Vasquez / Simon Htet
<b>Academic Support &amp; Learning Technologies / Library</b>	Matt Montgomery
<b>Academic Support &amp; Learning Technologies / Library</b>	Wesley Hingano
<b>Business/Technology</b>	Hellen Pacheco
<b>Business/Technology</b>	Kimberly Salido
<b>Creative Arts/Social Science</b>	Leighton Armitage
<b>Creative Arts/Social Science</b>	Maggie de Vera
<b>Kinesiology/Athletics/Dance</b>	Kajari Burns
<b>Kinesiology/Athletics/Dance</b>	Sarah Artha Negara
<b>Language Arts</b>	Mick Sherer
<b>Language Arts</b>	Robbie Baden
<b>Math/Science</b>	Wendy Whyte
<b>Math/Science</b>	Beth LaRochelle
<b>Counseling</b>	Emily Cotla
<b>Counseling</b>	Brandon Williams
<b>Enrollment Services and Support Programs</b>	Makiko Ueda

1. Opening Procedures				
No.	Item / Description	Presenter(s)	Approx. Start Duration	Action?
1.1	<p>Call to Order</p> <p><i>Senate meetings shall require a quorum of the membership to vote on action items. A quorum for a meeting of the Senate and all Senate committees shall consist of 50% plus 1 of the committee's voting faculty members.</i></p>	President / Facilitator	~2:30pm 2 min	Procedure
1.2	Adoption of Today's Agenda	President / Facilitator	~2:32pm 2 min	Action
1.3	<p>Adoption of Consent Agenda</p> <p><i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen, or member of the staff may request that an item be removed from consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i></p> <ul style="list-style-type: none"> <li>• <a href="#">Approval of Faculty Appointment(s)</a></li> <li>• <a href="#">Resolution on Academic Freedom</a></li> </ul>	President / Facilitator	~2:34pm 5 min	Action
1.4	<p>Public Comment</p> <ul style="list-style-type: none"> <li>• Questions/comments on non-agenda items</li> <li>• If more than one public commentator is present, comments may need to be limited to 1-2 minutes to accommodate everyone</li> </ul>	Public	~2:39pm 6 min	Information
2. Standing Agenda				
No.	Item / Description	Presenter(s)	Time	Action?
2.1	<p>Presidents' Report</p> <ul style="list-style-type: none"> <li>• <a href="#">ASCCC Spring Plenary Resolutions</a> <ul style="list-style-type: none"> <li>○ Looking for feedback on: 111.04, 111.07, 111.09, and 113.01</li> </ul> </li> </ul>	Todd Windisch & Daniel Keller	~2:45pm 5 min	Information

*Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.*

	<ul style="list-style-type: none"> <li>District Academic Senate (DAS) <ul style="list-style-type: none"> <li>Feedback on <a href="#">Dual Enrollment Evaluation Resolution</a></li> </ul> </li> <li>Institutional Planning Committee (IPC) &amp; Accreditation</li> <li>Board of Trustees (BOT)</li> <li>District Participatory Governance Council (DPGC)</li> </ul>			
2.2	Curriculum Committee Chair Report	Jeramy Wallace	~2:50pm 3 min	Information
2.3	Distance Education Committee Chair Report	Jennifer Howze-Owens	~2:53pm 3 min	Information
2.4	Committee on Teaching and Learning Chair Report	Susan Khan	~2:56pm 3 min	Information
2.5	Student Representative Report	Anthony Pena Vasquez / Simon Htet	~2:59pm 3 min	Information
2.6	Other Officer & <a href="#">Liaison Reports</a> <ul style="list-style-type: none"> <li>CSM Faculty Dual Enrollment Liaison: Leo Cruz</li> <li>ASCCC CTE Liaisons: Christy Baird &amp; Beth LaRochelle</li> <li>ASCCC OER Liaison: Jennifer Howze-Owens</li> <li>ASCCC Rising Scholars Faculty Liaison: Wesley Hingano</li> <li>ASCCC Legislative &amp; Advocacy Liason: Emily Cotla</li> <li>ASCCC IDEAA Liaison: Makiko Ueda</li> <li>ASCCC Part-time Faculty Liaison: Maggie de Vera</li> </ul>	Treasurer, Secretary & Faculty Liaisons	~3:02pm 3 min	Information

3. Senate Business				
No.	Item / Description	Presenter(s)	Time	Action?
3.1	Elections: President & Secretary Election Results	Tellers Committee	~3:05pm 5 min	Action
3.2	Elections: Open Special Election for Vice President and Treasurer <ul style="list-style-type: none"> <li>• Nominations Window: April 23 - May 2 (no nominations from floor at meeting)</li> <li>• Voting Window: May 5 - 9</li> <li>• Tellers Committee Reviews Results: May 12</li> <li>• Results Announced at Final Senate Meeting: May 13</li> </ul>	Todd Windisch	~3:10pm 5 min	Action
3.3	Request for \$500 by Student Learning Outcomes Assessment Coordinator (SLOAC) for Food to Support Institutional Learning Outcomes Focus Groups	Guillermo Cockrum	~3:15pm 5 min	Action
3.4	<a href="#">Syllabus Hub</a> Developed by CSM Distance Education Team <ul style="list-style-type: none"> <li>• Review for feedback</li> <li>• Returning for action at May 13 meeting</li> </ul>	Julieth Diaz Benitez	~3:20pm 15 min	Discussion
3.5	Proposed Resolution in Support of International Students <ul style="list-style-type: none"> <li>• Adapted from <a href="#">joint resolution</a> drafted by San Mateo Federation of Teachers AFT 1493 and Foothill-De Anza Faculty Association</li> <li>• Returning for action at May 13 meeting</li> </ul>	Tatiana Irwin	~3:35pm 15 min	Discussion
3.6	<a href="#">Program Review Staggered Timeline</a> Approval <ul style="list-style-type: none"> <li>• Forms returning for action at May 13 meeting</li> </ul>	Daniel Keller	~3:50pm 10 min	Action
3.7	Local General Education (GE) Revisions from Curriculum Committee	Jeramy Wallace	~4:00pm 15 min	Information
3.8	Accreditation Institutional Self-Evaluation Report (ISER) Feedback <ul style="list-style-type: none"> <li>• <a href="#">Feedback accepted</a> through end of semester</li> <li>• “Final” draft with integrated feedback returning for review and approval in fall semester</li> </ul>	Todd Windisch	~4:15pm 10 min	Information

3.9	Student Learning Outcomes (SLO) Assessment Program Revision Update <ul style="list-style-type: none"> <li>Detailed plan returning for action at May 13 meeting</li> </ul>	Todd Windisch	~4:25pm 5 min	Information
<b>4. Closing Procedures</b>				
<b>No.</b>	<b>Item / Description</b>	<b>Presenter(s)</b>	<b>Time</b>	<b>Action?</b>
4.1	Final Announcements <i>President or facilitator elicits final announcements about upcoming deadlines, events, scheduling changes, etc.</i>	President / Faciliator	~4:30pm 0 min	Information
4.2	Adjourn	President / Facilitator	~4:30pm	Procedure