

College of San Mateo

ACADEMIC SENATE GOALS

TODD WINDISCH, YVETTE BUTTERWORTH, &
DANIEL KELLER
FLEX DAY PRESENTATION, 8/15/23

AGENDA



- WHAT IS ACADEMIC SENATE?
- WHO ARE MY REPRESENTATIVES?
- WHAT DID SENATE ACCOMPLISH LAST YEAR?
- WHAT SHOULD OUR GOALS BE FOR THIS ACADEMIC YEAR?

ACADEMIC SENATE

TITLE 5 §53200 (B) : ACADEMIC SENATE
MEANS AN ORGANIZATION WHOSE
PRIMARY FUNCTION IS TO MAKE
RECOMMENDATIONS WITH RESPECT TO
ACADEMIC AND PROFESSIONAL MATTERS.

THESE "ACADEMIC AND PROFESSIONAL
MATTERS" ARE COMMONLY CALLED THE
"10+1"



10+1

1. CURRICULUM, INCLUDING ESTABLISHING PREQS AND PLACING COURSES WITHIN DISCIPLINES
2. DEGREE AND CERTIFICATE REQUIREMENTS
3. GRADING POLICIES
4. EDUCATIONAL PROGRAM DEVELOPMENT
5. STANDARDS OR POLICIES REGARDING STUDENT PREPARATION AND SUCCESS
6. DISTRICT AND COLLEGE GOVERNANCE STRUCTURES, AS RELATED TO FACULTY ROLES



10+1

7. FACULTY ROLES AND INVOLVEMENT IN ACCREDITATION PROCESSES, INCLUDING SELF-STUDY AND ANNUAL REPORTS
8. POLICIES FOR FACULTY PROFESSIONAL DEVELOPMENT ACTIVITIES
9. PROCESSES FOR PROGRAM REVIEW
10. PROCESSES FOR INSTITUTIONAL PLANNING AND BUDGET DEVELOPMENT
11. OTHER ACADEMIC AND PROFESSIONAL MATTERS AS ARE MUTUALLY AGREED UPON BETWEEN THE GOVERNING BOARD AND THE ACADEMIC SENATE



ORG STRUCTURE

STATE ACADEMIC SENATE

Two reps from our campus: usually President & Vice President

DISTRICT ACADEMIC SENATE

CSM President & Vice President as reps

COLLEGE ACADEMIC SENATE

Two faculty reps from each division
Senate officers (release time)
Senate committee chairs

CURRICULUM COMMITTEE

Release time for curriculum chair & tech role

COMMITTEE ON TEACHING & LEARNING

DISTANCE ED COMMITTEE

ACADEMIC SENATE OFFICERS 23-24 / 24-25



**TODD
WINDISCH**

*President
ESL faculty*



**DANIEL
KELLER**

*Vice President
ENGL faculty*



**YVETTE
BUTTERWORTH**

*Secretary
Math faculty*



**STEPHEN
HEATH**

*Treasurer
Accounting faculty*

WE NEED REPS!

- MEETINGS ON 2ND AND 4TH TUESDAYS, 2:30 - 4:30PM
- 2 WORKLOAD POINTS



22-23 ACCOMPLISHMENTS

★ Program Improvement & Viability
Process

★ Academic Senate Statement on
Values and the Diversity of Faculty
Work

★ Presentations/Discussions: Dual
Enrollment, SB893, Budget, New
Faculty Institute, QOTL, AI

★ Committee Participation Policy

22-23 GOALS

1. *Curricular alignment across the district*
2. *Create hiring and evaluation processes that ensure that dual enrollment courses meet same standards as courses offered by CSM*
3. *Strategic enrollment management and course cancellation policies*
4. *Develop a process for program improvement and viability*
5. *Work with administration to establish department chairs*
6. *Expand noncredit offerings (promotion, workshops, more faculty need to be involved)*
7. *Process for documenting release time*
8. *Work with administration on expansion of Coastside course offerings*



23-24 GOALS



23-24 GOALS

S

SPECIFIC



Make goals clear and **specific**.

M

MEASURABLE



Define **measureable** assets.

A

ATTAINABLE



Confirm your goals are **attainable**.

R

RELEVANT



Verify your goals are **relevant**.

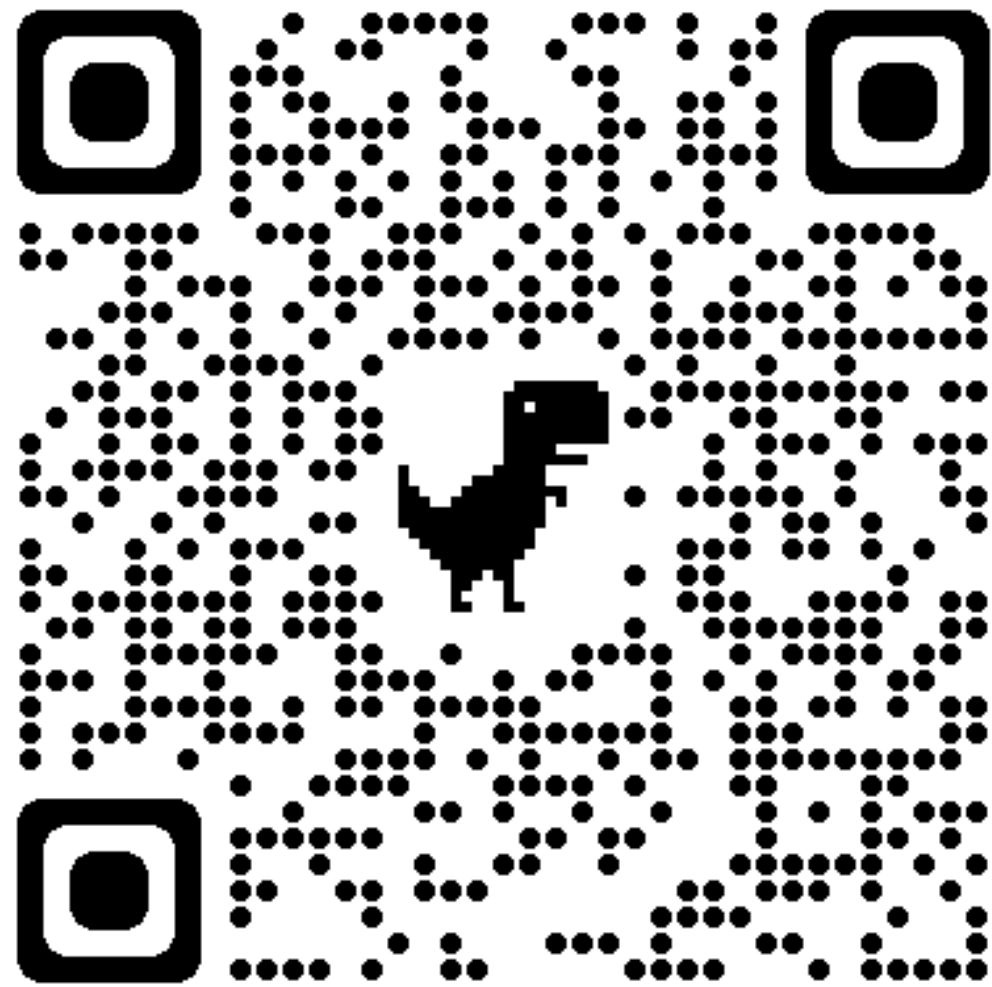
T

TIME-BASED



Set up a **time-based** plan.

THANK YOU!



**Don't forget to
complete an
evaluation for
each session!**