

**College of San Mateo – Administration of Justice
Executive Advisory Board Meeting Agenda**

Friday, December 5, 2025 – 1:00 pm

Zoom

Committee Attendees:

Linda Vaughn	Legislative Updates/Regional State Affairs
Morris Maya	Artificial Intelligence/Police & District Attorney Relations
Lee Violette	Local Law Enforcement
Rani Singh	Student Needs & Upcoming Criminal Justice Events
Larry McDevitt	Committee Chair Updates
Arianna Avendano	Logistics & Program Support

- I. State of the Program Update – Larry
- II. Modern Policing/Social Media
- II. Updating CSM ADMJ Certificate of Achievement
- III. Development of Future Certificates of Achievement
- IV. Enrollment (Free Tuition)
- V. Community Relations/Scholarships/Internships/Training Events
- VI. New Faculty/Budget Update

**Administration of Justice
Executive Advisory Committee
College of San Mateo**

Friday, December 5, 2025

1:00 pm – 2:00 pm

Committee Members Present: Arianna Avendano (ADMJ/FIRE Administrative Assistant), Larry McDevitt (CSM ADMJ Faculty/Committee Chair), Morris Maya (Assistant District Attorney at San Mateo County), Larry McDevitt (CSM ADMJ Faculty/Committee Chair), Rani Singh (Chief Counsel SF Sheriff's Office, former San Francisco Prosecutor), Linda Vaughn (Regional Director Public Safety Sector), Lee Violett (Consultant, Retired San Bruno Police Department).

Committee Members Absent: Ed Barberini (San Mateo Chief of Police, CSM ADMJ Adjunct Faculty), Jim Dudley (Faculty at San Francisco State University, Podcaster, Police Practices Consultant, Retired Law Enforcement), Francisco Gamez (Dean of Business & Technology).

I. Meeting called to order by Larry McDevitt

- a. Committee members introduced themselves virtually.
- b. Regrets were noted from Francisco Gamez (Dean), Ed Barberini, and Jim Dudley, due to scheduling conflicts and campus responsibilities.

II. Larry McDevitt's Report:

- a. Larry expressed appreciation to advisory members for their continued support of the program and acknowledged individual contributions to curriculum development, industry insight, and student engagement. Linda Vaughn, for her assistance with program and certificate updates, legal compliance, and regional coordination. Lee Violett, for facilitating connections with industry partners and providing valuable consulting insights. Rani Singh, for her expanding role in teaching and mentorship at the College of San Mateo.

III. Legislative, Regional, and State Updates by Linda Vaughn:

- a. SB 385 and AB 992, recently signed by the Governor, rescinded the previous educational requirements under AB 89, which mandated both an associate's and bachelor's degree for peace officers. The new legislation allows a Certificate of Achievement, Associate's, or Bachelor's degree to satisfy minimum educational requirements.
- b. Certificates associated with police academies must include additional coursework beyond academy training to ensure a comprehensive educational foundation.

c. Certificates of Achievement in Policing:

Monterey Peninsula College, CSM, and Gavilan College will update existing certificates to include a work experience component, aligning with the Chancellor's Office emphasis on practical experience. Work experience may include FTO assignments or other relevant employment, ensuring self-sponsored students can also meet requirements. The legislation does not take effect until January 1, 2031, providing ample time for colleges to implement compliant programs.

Linda noted opportunities to package courses from the Modern Policing Associate Degree into a Certificate of Achievement, creating clearer educational and career pathways, including early outreach to high school students.

d. POST Regulations

Updates are forthcoming for the PASC Academy, including potential new requirements for Level 3 academies and combat training. Faculty must adhere to SB 2 standards regarding instructor conduct and certification status. Colleges are reviewing how these changes intersect with community college faculty employment and union considerations. The current curriculum doesn't address de-escalation options. More information to come related to the legislation.

IV. District Attorney and Legal Perspectives by Morris Maya

- a. Morris highlighted the value of courthouse visits and guest lectures, noting strong student engagement and the educational benefit of experiential learning.
- b. A discussion was held on the growing use of AI in legal writing, research and police report writing. Concerns were raised regarding inaccuracies, including inaccurate citations and misstatements of legal documents. Emphasized that officers and legal professional remain fully responsible for all information in reports, regardless of AI tool use. Committee discussed implications for cadet training, highlighting the need to develop student understanding of both the utility and limitations of AI tools in professional practice.
- c. A document from the Los Angeles County District Attorney's Office addressing AI use was shared with the committee for further review.

V. Student Mentorship and Program Engagement by Rani Singh

- a. Rani updated the committee on student mentoring initiatives, including support for undocumented students and students seeking letters of recommendation. Discussed challenges faced by community college students in preparing resumes and advocating for recommendation letters.
- b. Proposed development of a Q&A session for Criminal Justice students, providing guidance on college choices, resumes, and professional preparedness. Highlighted the importance of early preparation for AA transfer and four-year university applications.
- c. Upcoming Women in Law Enforcement Conference in March, with a discounted student registration fee, was noted as an opportunity for student engagement. Information will be shared closer to the event date.

VI. Industry Partnerships and Internship Opportunities by Lee Violet

- a. **Forensic Lab Internship Program**

Lee shared information regarding a volunteer, year-long forensic lab internship through San Mateo County, offering hands-on experience in DNA analysis, fingerprint comparison, and report writing. Applications are expected to open in January.

b. Sheriff's Office Internship and Boot Camp Programs

Additional opportunities include a paid summer internship program within the Sheriff's Office and a physical fitness boot camp designed to prepare prospective law enforcement candidates for physical agility testing.

c. Leadership and Culture in Policing

Lee highlighted a recent leadership article by the San Mateo County Undersheriff emphasizing organizational culture and passion in policing, recommending it as a resource for program discussion.

VII. Program Engagement and Marketing by Larry McDevitt

- a. Larry reviewed efforts to increase student exposure to law enforcement careers through courthouse visits and guest lectures. Discussed integrating modern policing courses into certificate programs, providing structured pathways from high school through postsecondary education. Larry shared historical context regarding prior resume and interview preparation components within the curriculum and expressed interest in reintroducing structured career-readiness activities. Committee members discussed continued collaboration on student preparation for both employment and transfer opportunities.

VIII. Adjournment

- a. Larry McDevitt thanked all members for their participation and contributions.
- b. The meeting was adjourned with holiday well-wishes and a plan to reconvene for the next semester (Fall 2026).