



Associated Students of College of San Mateo

Inter Club Council Regular Meeting Agenda

Tuesday, November 4th, 2025, 1:15 p.m.

North Hall Building 18, Room 308

College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

The public is invited and encouraged to attend ASCSM Inter Club Council (ICC) meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Council on non-agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Council reserves the right to suspend the orders of the day if necessary to conduct business.

1. Call to Order

2. Roll Call

3. Approval of the Agenda

4. Approval of the Minutes of Prior Meeting(s)

5. Announcements and Hearing of the Public

During this time, members of the public may address the Council on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

- a. Chair Leticia Dominguez
- b. Vice Chair Samantha Nguyen
- c. Club Reports
- d. Advisors
 - i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
 - iii. Mondana Bathai, Student Life Staff Assistant

7. Funding for Books – Book Club

The Council shall discuss and consider recommending the approval of funding to support Book Club's next scheduled Book reading activity. Possible action to take place.

8. Funding for Graffiti Event Collaboration – SAGE Club

The Council shall discuss and consider recommending the approval of funding to support SAGE Club's collaboration with Equity Affairs. Possible action to take place.

9. Funding for Culinary X Japanese Club Onigiri Making Workshop – CSM Culinary Club

The Council shall discuss and consider recommending the approval of funding to support a collaborative Onigiri making event between Culinary Club and Japanese Culture Club. Possible action to take place.

10. Funding for Culinary X Japanese Club Onigiri Making Workshop – Japanese Culture Club

The Council shall discuss and consider recommending the approval of funding to support a collaborative Onigiri making event between Culinary Club and Japanese Culture Club. Possible action to take place.

11. Funding for KTPalengke – Katipunan

The Council shall discuss and consider recommending the approval of funding to support a community-centered Filipino event hosted by Katipunan. Possible action to take place.

12. Funding for CSSA Final Study Lounge - CSSA

The Council shall discuss and consider recommending the approval of funding to support CSSA's Final Study Lounge event. Possible action to take place.

13. Short Film Festival Awards – Film and Production Club

The Council shall discuss and consider recommending the approval of funding for awards for the short film festival organized by the Film and Production Club. Possible action to take place.

14. Future Agenda Items

At this time, members of the ICC may suggest agenda items for consideration for future meetings.

15. Final Announcements and Hearing of the Public

During this time, members of the Council and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

16. Adjournment



Inter Club Council Regular Meeting Minutes (Unapproved)

Tuesday, October 14, 2025

The meeting was called to order at 1:18 p.m.

Roll Call

Clubs Present Active Minds, Astronomy Club, Book Club, Brazilian Club, Burmese Students Association, Business Club, Computer Science Club, Creative Writing Club, CSM Coastside Club, CSM Democrats, CSM Entrepreneurship Club, CSM Robotics, Culinary Club, Data Engineering Club, Electronics Club, Google Developers Group, International Students Association, Japanese Culture Club, Katipunan, Math Club, Medical Scholars Club, Puente LatinX Club, SAGE, Transfer Club, Veterans Club, Volunteer Club, Writers' Project

Approval of the Agenda

Motion to approve the agenda by Transfer Club; seconded by Puente Club. Hearing no objections, the motion was carried.

Approval of the Minutes of Prior Meeting(s)

The minutes of the October 7, 2025, ICC meeting were reviewed and approved without objection.

Announcements and Hearing of the Public

None.

Reports

Chair Leticia Dominguez reminded clubs to submit funding and event requests on time, at least one week before the scheduled meeting. She announced that the Halloween Event, hosted by the Programming Board, will take place on October 28 from 11 a.m. to 1 p.m. Chair Dominguez noted that an RSVP form has been emailed to all clubs interested in tabling or participating. She added that each participating club that RSVPs will receive \$75 in reimbursable funds for necessary purchases, and that there will be a costume contest with a \$300 prize awarded to the winning club. RSVPs are due by Monday, October 20.

Vice Chair Samantha Nguyen reported that Puente Club will be hosting a Game Night on October 15 from 3 to 4 p.m., serving Raising Cane's. She said that the Film Club will be holding a Workshop on October 15 from 12 to 1 p.m. Vice Chair Nguyen added that Thrive will continue its weekly Bible Study sessions on Wednesdays and Thursdays at 12:30 p.m., and that Book Club is planning a Book Jeopardy event and exploring collaboration with another club.

Mr. Schaefer reminded the clubs pending activation to complete leadership meetings and submit the required paperwork. Mr. Hamadeh emphasized the importance of submitting funding requests early and announced that a

budget update will be shared at an upcoming meeting. Ms. Bathai encouraged clubs to reach out for assistance with event logistics or forms.

Funding for Chicano Cuisine Study Event – Culinary Club

The Culinary Club requested \$1,200 to support an event titled Chicano Cuisine Study Event in collaboration with Brothers Empowering Brothers. The event will take place on October 31 from 12–2 p.m. in The Village (Building 17, Room 146). The program will feature presentations highlighting the meaning, preparation, and cultural significance of Chicano dishes, aiming to educate attendees on Chicano heritage. The estimated attendance is 50–60 people.

Motion to approve by Brazilian Club; seconded by Astronomy Club. The motion was carried with all clubs present voting in favor, except Sage Club, which abstained.

Future Agenda Items

Mr. Hamadeh will provide a budget update at the next meeting.

Final Announcements and Hearing of the Public

None.

Adjournment

Hearing no objection, the meeting was adjourned at 1:38 p.m.

Submitted by,

Samantha Nguyen
Vice Chair, ASCSM Inter Club Council



Inter Club Council Regular Meeting Minutes (Unapproved)

Tuesday, October 21st, 2025

The meeting was called to order at 1:19 p.m.

Roll Call

Clubs Present: Active Minds, Book Club, Brazilian Club, Burmese Students Association, Business Club, Computer Science Club, Creative Writing Club, CSM Coastside Club, CSM Democrats, CSM Entrepreneurship Club, CSM Robotics, Culinary Club, Data Engineering, Electronics Club, Film and Production Club, Girls Who Code, Google Developer Group on Campus, Hiking Club, International Students Association, Japanese Culture Club, Katipunan, Math Club, Puente LatinX Club, SAGE, Sista2Sista, Thrive Campus Ministry, Transfer Club, Veterans Club, Volunteer Club, Writers' Project

Approval of the Agenda

Motion to approve the agenda by Transfer Club; seconded by Business Club. Hearing no objections, the motion was carried.

Approval of the Minutes of Prior Meeting(s)

No prior notes were available for review.

Announcements and Hearing of the Public

None.

Reports

Chair Leticia Dominguez reminded clubs to communicate their participation plans for the Halloween event on October 28 and the Health Fair on October 29. Vice Chair Samantha Nguyen reported that Katipunan will be hosting Kamayan Night on October 29 and reminded members to RSVP.

Veterans Club shared that their club is open to everyone and offers free tax preparation and personal assistance for all interested participants. Members were reminded to sign in when receiving help. Culinary Club announced their upcoming event on October 31 and reminded attendees to RSVP.

Mr. Hamadeh reminded students to ensure their spring class schedules allow time for ICC meetings and noted that club meeting rooms may change depending on class assignments. He announced that the final ICC meeting of the semester will take place on November 25 and reminded everyone that November 10 is a holiday, so the Student Senate will not meet that day.

Funding for UC Essay Help Workshop - Transfer Club

The Transfer Club requested funding to support a workshop designed to help students with UC Personal Insight Questions (PIQs). The workshop will take place on November 3 from 12:30 p.m. to 1:30 p.m. in Building 17

(Student Life). The club plans to offer food, including sandwiches, chips, and desserts, and expects approximately 30 attendees.

Motion to approve by Electronics Club; seconded by Sista2Sista. The motion to approve was carried with all clubs present voting in favor.

Funding for Halloween Tabling – SAGE Club

The SAGE Club requested funding to support their tabling efforts at the Halloween event. The club planned to purchase costumes from Amazon and distribute stickers. However, because the event supplies would not arrive by October 28 and could not be approved until October 27, the first and second approvals were withdrawn.

Funding for Hands on Projects - Electronics Club

The Electronics Club requested funding to support hands-on hardware projects to complement their theoretical studies, providing members with more engaging experience.

Motion to approve by Book Club; seconded by Robotics Club. The motion to approve was carried with all clubs present voting in favor.

Funding for In N Out Business/ History Study – Culinary Club

The Culinary Club requested funding for a full-day educational event exploring the business model and history of In-N-Out Burger, focusing on what differentiates their company from others. The club expects around 15 participants.

Motion to approve by Business Club; seconded by SAGE Club. The motion to approve was carried with all clubs present voting in favor.

Future Agenda Items

Mr. Hamadeh announced that upcoming agenda items will include additional funding proposals.

Final Announcements and Hearing of the Public

None.

Adjournment

Hearing no objections, the meeting was adjourned at 1:45 p.m.

Submitted by,

Samantha Nguyen
Vice Chair, ASCSM Inter Club Council



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 4, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Funding for Books**

Being Proposed by **Book Club** Lead Coordinator **Erick Fierro**

Event Date(s) **n/a**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The CSM Book Club is looking to provide each of its members with a copy of Winter in the Blood, our next scheduled book.

Item Description	Cost
1. 8 Copies of Winter in the Blood	\$100.00
2.	
3.	
4.	
5.	
Total Funding Request	\$100.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 4, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Funding for Graffiti Event Collaboration**

Being Proposed by **SAGE Club** Lead Coordinator **Pauline Tymchenko**

Event Date(s) **November 19, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

Equity Affairs is throwing a Graffiti event to increase civic engagement to present students graffiti work and to raise awareness of social issues represented by graffiti works. Graffiti artists often advocate for things through their art. SAGE club is advocating, as well, for justice, equality and green safe future for our communities.

Item Description	Cost
1. VulgrCo Custom Design Your Own Stickers 120 Pack	\$50.00
2. Tootsie Roll Junior Creamy Mints in Pure Chocolate, Mini-Boxes, 72-Count	\$40.00
3. POSCA 8-Color Paint Marker Set, PC-5M Medium	\$17.00
4. 8PCS Green Love Earth Iron on Patches x3	\$25.00
5. Cute Aesthetic Stickers for Water Bottles	\$6.00
Total Funding Request	\$138.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 4, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Funding for KTPalengke**

Being Proposed by **Katipunan** Lead Coordinator **Gareth Josiah Blanco**

Event Date(s) **November 13, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

KTPalengke is a community-centered event inspired by the atmosphere of the Filipino palengke, which means marketplace. The event will feature thrifting, food, and cultural connections to cultivate a space where creativity, sustainability, and community bonding take place. The component of thrifting will cater to Katipunan's leadership members' donations of their clothes and will promote sustainability by encouraging both KTP members and community members to bring their donations to the event. We plan to also have both BBQ chicken & Vegetable Lumpia (both from Tastebuds) in hopes of creating a passport system like seen at the ASCSM Events (such as the Halloween Event, etc.), where both members and community members will learn about the sustainability of thrifting, music, the history of the culture of palengke, as well as enjoying the foods that Katipunan has to offer. Katipunan plans to hold this event on November 13, 2:30-4:30 PM, inside Building 17, the Village, and the courtyard outside the Village. Again, this event is open to all community members, and we hope to see everyone there!

Item Description	Cost
1. Food	\$200.00
2. Drinks	\$50.00
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$250.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 4, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Funding for CSSA Final Study Lounge**

Being Proposed by **CSSA** Lead Coordinator **Jing Ee Ong**

Event Date(s) **November 26, 2026**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The Chinese Scholars and Students Association (CSSA) is hosting this study lounge on November 26, 2025, from 11:30 to 1:30 pm at the International Student Office. This event is open to all students to gather around and relax while preparing for their upcoming finals with food and beverages served. Study supplies will also be provided for students. We aim to create a supportive and productive environment for students to gather, study, and discuss their preparation for the finals.

We're estimating a total spending of \$600, specifically \$500 for food and \$100 for supplies. We're expecting around 50-100 attendees for this event.

Item Description		Cost
1.	Food	\$500.00
2.	Study Supplies	\$100.00
3.		
4.		
5.		
Total Funding Request		\$600.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 4, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Short Film Festival Awards**

Being Proposed by **Film and Production Club** Lead Coordinator **Arden Salotti**

Event Date(s) **February 24, 2026**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

Summit is a student-run short film festival at the College of San Mateo designed to celebrate this school's creativity, community, and storytelling. The festival gives students of all skill levels the chance to create, submit, and screen their short films before a live audience in the CSM Theatre. A judging panel composed of faculty and students will select finalists to be shown, and awards will be given for Best Picture, Best Screenplay, Best Acting, Best Editing, Best Cinematography, and Audience Vote.

Summit promotes artistic expression, collaboration, and campus engagement. It gives students real-world experience in filmmaking, event planning, and production while providing a space to share diverse voices and stories. The festival also helps build community by uniting students from all disciplines through a shared love of film and creativity.

The total funding request is \$1,700, which covers awards for six categories—\$300 each for the five main awards, \$200 for Audience Vote award. We plan to request separate funding closer to the event for food and beverages for attendees.

The festival will take place in the CSM Theatre on February 24th, 2026, from 5:00 PM to 8:00 PM, featuring the screening of selected films, audience voting, and an awards ceremony. The festival is free to submit to, and free to attend. The only eligibility required to submit is that the individual must be a CSM student.

The event is organized by the Summit Committee, a team of five dedicated CSM students who will oversee submissions, judging, event planning, and operations. Additional student volunteers will assist with setup, ushering, and cleanup.

Item Description	Cost
1. <u>Best Picture Award - Trophy and monetary prize</u>	<u>\$300.00</u>
2. <u>Best Screenplay Award - Trophy and monetary prize</u>	<u>\$300.00</u>
3. <u>Best Acting Award - Trophy and monetary prize</u>	<u>\$300.00</u>
4. <u>Best Editing Award - Trophy and monetary prize</u>	<u>\$300.00</u>
5. <u>Best Cinematography Award AND Audience Vote Award - Trophy and monetary prize</u>	<u>\$500.00</u>
Total Funding Request	<u>\$1,700.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____