



Associated Students of College of San Mateo

Inter Club Council Regular Meeting Agenda

Tuesday, November 11th, 2025, 1:15 p.m.

North Hall Building 18, Room 308

College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

The public is invited and encouraged to attend ASCSM Inter Club Council (ICC) meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Council on non-agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Council reserves the right to suspend the orders of the day if necessary to conduct business.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of the Agenda**
- 4. Approval of the Minutes of Prior Meeting(s)**
- 5. Announcements and Hearing of the Public**

During this time, members of the public may address the Council on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. Reports

- a. Chair Leticia Dominguez
- b. Vice Chair Samantha Nguyen
- c. Club Reports
- d. Advisors
 - i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
 - iii. Mondana Bathai, Student Life Staff Assistant

7. Funding for Stanford Anatomy Tour - Medical Scholars

The Council shall discuss and consider recommending the approval of funding to support the Medical Scholar's off-campus trip to Stanford's Anatomy lab. Possible action to take place.

8. Funding for Food for the AI Bootcamp Event - Computer Science Club

The Council shall discuss and consider recommending the approval of funding food for the Computer Science Club's AI Bootcamp Event. Possible action to take place.

9. Funding for Food for End-of-Year Celebration - Brazilian Club

The Council shall discuss and consider recommending the approval of funding food and drinks for Brazilian Club's End-of-Year Celebration event. Possible action to take place.

10. Funding for BurSA Team Bonding and Group Counseling - Burmese Student Association

The Council shall discuss and consider recommending the approval of funding food for BurSA's Team Bonding and Group Counseling Event. Possible action to take place.

11. Funding for Food for Labyrinth Issue 18 Printing - Writer's Project

The Council shall discuss and consider recommending the approval of funding the printing of Labyrinth Issue 18. Possible action to take place.

12. Funding for Veterinarian Guest Speaker – Medical Scholars

The Council shall discuss and consider recommending the approval of funding food for the Veterinarian Guest Speaker Event. Possible action to take place.

13. Funding for Short Film Festival Before & After Party – Film & Production Club

The Council shall discuss and consider recommending the approval of funding the Short Film Festival Before and After party organized by the Film and Production Club. Possible action to take place.

14. Funding for End of the Year CSM Coastside Reception – CSM Coastside Club

The Council shall discuss and consider recommending the approval of funding the End of the Year Celebration hosted by the CSM Coastside Club. Possible action to take place.

15. Future Agenda Items

At this time, members of the ICC may suggest agenda items for consideration for future meetings.

16. Final Announcements and Hearing of the Public

During this time, members of the Council and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

17. Adjournment



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Funding for Off-Campus Stanford Anatomy Tour**

Being Proposed by **Medical Scholars Club** Lead Coordinator **Sabeeha Sheikh+**

Event Date(s) **November 19th, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The Medical Scholars Club's goal is to organize a field trip to the Stanford Medicine Anatomy Laboratory to give students an in-depth look at the human body through real cadaver demonstrations. Guided by Stanford medical professionals, students will explore advanced anatomical structures, observe clinical techniques, and see how this knowledge applies to different areas of healthcare. This opportunity allows participants to experience a real clinical environment and gain early exposure to what careers in medicine are like, whether in nursing, medical school, radiologic technology, EMT, or other allied health programs. The trip aims to enhance classroom learning with direct, hands-on observation while helping students strengthen their understanding of anatomy and their interest in the medical field. The only anticipated cost involves transportation, which will be coordinated by club officers. Event planning, communication with Stanford staff, and student supervision will be managed by the Medical Scholars Club advisor. The trip is planned to take place at Stanford University's Anatomy Laboratory on 11/19/2025 at 10 am.

Item Description	Cost
1. 25 students	\$1250.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$1250.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Funding for food for the AI Bootcamp Event**

Being Proposed by **Computer Science Club** Lead **Maksym Stesev** Coordinator

Event Date(s) **November 21st, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

We would like to place an order for the following set of food items:

- 1) Party Pack Classic set from Round Table pizza (\$91.97)
- 2) 15 Boba Tea drinks from Tpumps (~\$100)

This will allow us to serve food to the participants of the AI Bootcamp hosted by the Computer Science Club on 11/14 and 11/21.

Item Description	Cost
1. Party Pack Classic set from Round Table pizza	\$91.97
2. 15 Boba Tea drinks from Tpumps	\$100.00
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$191.97

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025

Title of Proposal End-of-year celebration Brazilian Club

Being Proposed by Brazilian Club Lead Coordinator Bianca Pires Reges

Event Date(s) December 4th, 2025

ASCSM Account 5031 Club Assistance/ICC

DESCRIPTION

Join us for our End-of-Year Celebration, a special night to celebrate our community, our culture, and all the amazing moments we shared this year! Let's wrap up the semester with great music, delicious Brazilian food, and lots of fun! This is a chance to relax, connect with friends, and celebrate everything we've accomplished together. Everyone is welcome — bring your good vibes and enjoy the joyful spirit of Brazil. We expect around 30 people, and we will be doing it in the village, in building 17, at 6 pm.

Item Description	Cost
1. <u>Brazilian Food</u>	<u>\$600.00</u>
2. <u>Brazilian Soda</u>	<u>\$30.00</u>
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$630.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025

Title of Proposal BurSA Team Bonding and Group Counseling

Being Proposed by Burmese Students Association Lead
Coordinator Han Zin Hein

Event Date(s) November 21st, 2025

ASCSM Account 5031 Club Assistance/ICC

DESCRIPTION

BurSA is hosting a team bonding event on November 21st Friday 4-6pm. We will be accompanied by personal and wellness counselor Lisa Chu for the event. The activity is only for our club members, However, food will be available to the public after the activity ends. In total, We are expecting 10 of our club members and 5-10 from the public. We will be serving Burmese starchy gravy noodle (Kor Yay Khout Swal). For this, we are requesting \$150 for 20 servings.

Item Description	Cost
1. <u>Burmese starchy gravy noodle (Kor Yay Khout Swal) - 20 servings</u>	<u>\$150.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$150.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

In

Result of Vote Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025

Title of Proposal Labyrinth Issue 18

Being Proposed by Writer's Project Lead Coordinator Angel Perez Garcia

Event Date(s) NA

ASCSM Account 5031 Club Assistance/ICC

DESCRIPTION

The Writers Project club is requesting \$1700 to publish our 18th issue. We did not previously publish in the last semester, so we are finishing the process this semester. We are hoping to print approximately 150 copies.

Item Description	Cost
1. <u>Labyrinth Issue 18 Printing</u>	<u>\$1700.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$1700.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Veterinarian Guest Speaker**

Being Proposed by **Medical Scholars Club** Lead Coordinator **Sabeeha Sheikh+**

Event Date(s) **November 20th, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The College of San Mateo Medical Scholars Club is proud to host a guest speaker who will share her journey to becoming a veterinarian and her experiences working in the field of animal medicine. During this event, she will discuss the educational pathway to veterinary school, the challenges and rewards of the profession, and what a typical day looks like in veterinary practice. Students will gain valuable insight into the diverse opportunities within veterinary medicine, from clinical care and surgery to research, public health, and animal advocacy. This discussion aims to inspire students interested in animal health, medicine, and science to explore future careers in the veterinary field.

Item Description	Cost
1. <u>In n Out Catering</u>	<u>\$240.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$240.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Short Film Festival Before & After Party**

Being Proposed by **Film & Production Club** ^{Lead} **Arden Salotti**
_{Coordinator}

Event Date(s) **February 24th, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The Summit Short Film Festival is a student-run event hosted by the CSM Film Club to showcase student creativity and strengthen campus community through film. It will take place on February 24, 2026 in the CSM Theatre from 5:00 PM to 8:00 PM, featuring student film screenings, audience voting, and an awards ceremony.

To enhance the audience experience and make the event accessible to all students, we are requesting ICC funding specifically for snacks and refreshments. We will not be providing dinner, but rather a selection of movie-style snacks offered at no cost to attendees. These include two Smartfood Variety Packs (40 bags each) for \$22 per box, totaling \$44, one full-size candy assortment from Costco for \$33, a 24 count cookie pack from Costco for \$25, and a two boxes of sprite \$30. The total requested funding is \$132.

Other materials for the before and after party, include Spin-the-Wheel setup, which will need film related prizes such as charms, stickers, Cinemark gift cards and Funko pop movie characters. This comes to \$290. Film related prizes for the Drawing, which include a coffee table book, an A24 Annual membership, a Projector Music Box and a Lomo Gift Bundle for the big reward. This all comes to \$245.

The event is organized by five Film Club officers with support from student volunteers who will help with check-in, setup, ushering and cleanup. By providing snacks through ICC funding, we ensure the event remains free and welcoming to all CSM students while fostering participation, creativity and campus engagement.

Item Description	Cost	
1. Spin-The-Wheel Prizes	\$290.00	
2. Drawing Prizes	\$245.00	
3. Decorations	\$335.00	
4. Speaker	\$56.00	
5. Food and Drinks	\$132.00	
Total Funding Request		\$1058.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of _____
Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **End of the Year CSM Coastside Reception**

Being Proposed by **CSM Coastside Club** Lead Coordinator **Melissa X**

Event Date(s) **November 21st, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The Coastside Campus club wants host an end-of-year reception to celebrate the accomplishments of our students. This event will provide an opportunity to recognize the efforts of our campus community, strengthen relationships, and foster a sense of belonging and appreciation among all who have contributed to the success of the Coastside campus this year. The celebration will feature Mexican-style catered food with a taco bar along with a variety of non-alcoholic beverages like horchata. With an expected attendance of approximately 20 guests, this gathering aims to create a warm and inclusive environment that honors the hard work, dedication, and achievements of the Coastside community as the academic year comes to a close.

Item Description	Cost	
1. Food (Taco Bar)	\$317.54	
2. Drinks (horchata, aguas frescas)	\$60.00	
3. Decoration normal decorations	\$30.00	
4.		
5.		
Total Funding Request		\$407.54

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of _____
Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____