



🌸 Associated Students of College of San Mateo 🌸

🌟 Student Senate Regular Meeting Agenda 🌟

Monday, November 17th 2025, 2:15 pm

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402

Via Zoom: Join Link: <https://smccd.zoom.us/j/87322912320>

Dial-In Number: (669) 444-9171 | Webinar ID: 873 2291 2320

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. **Call to Order** 🌸
2. **Roll Call** 🌸
3. **Approval of the Agenda** 🌸
4. **Approval of the Minutes of Prior Meeting(s)** 🌸
5. **Announcements and Hearings of the Public** 🌸

During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

6. **Reports** 🌸

a. **Officers** 🌟

- i. President Jaden Nguyen
- ii. Vice President Jing Ee Ong
- iii. Finance Director Moe Thanzin Cho
- iv. Vice Chair Leticia Dominguez
- v. Secretary Vanshika Sharma
- vi. District Student Trustee Michael Llanell

b. **Senators** 🌟

Including reports from ASCSM boards and committees, ASCSM task forces, college and district participatory governance committees, and other boards, committees, or organizations.

c. **College of San Mateo Administration** 🌟

Including the college president, the vice president of student services, members of the executive leadership team, deans, and any other college administrators wishing to report to the Student Senate.

d. **Advisors** 🌟

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- iii. Mondana Bathai, Student Life Staff Assistant

7. **Appointments – President Nguyen** 🌸

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

8. **Funding for CSSA Study Lounge Event - CSSA 🏡**
The Senate shall discuss and consider funding the Study Lounge event hosted by CSSA. Possible action to take place.
9. **Funding for Food for the AI Bootcamp Event - CS Club 🏡**
The Senate shall discuss and consider supporting the CS Club for their AI Bootcamp event. Possible action to take place.
10. **Funding for Food for END-OF-YEAR Celebration - Brazilian Club 🏡**
The Senate shall discuss and consider funding food for Brazilian Club's End of the Year Celebration. Possible action to take place.
11. **Funding for Veterinarian Guest Speaker - Medical Scholars 🏡**
The Senate shall discuss and consider funding food for the Veterinarian Guest Speaker event hosted by Medical Scholars. Possible action to take place.
12. **Funding for Short Film Festival Before and After Party - Film and Production Club 🏡**
The Senate shall discuss and consider supporting the Short Film Festival Before and After Party for the Film and Production Club. Possible action to take place.
13. **Funding for End of the Year Coastside Reception - CSM Coastside Club 🏡**
The Senate shall discuss and consider funding the End of the Year Reception hosted by the CSM Coastside Club. Possible action to take place.
14. **Funding for Osmo Pocket 3 Creator Combo Kit- PR Board 🏡**
The Senate shall discuss and consider funding the PR Osmo Pocket 3 Creator Combo Kit for the PR board to elevate the quality and professionalism of their content. Possible action to take place.
15. **Funding for Food Drive Event - Programming Board 🏡**
The Senate shall discuss and consider funding for the Food Drive Event collaboration between Programming Board and SparkPoint. Possible action to take place.
16. **Past Event Debrief 🏡**
 - a. **Whiteboard Event - Advocacy Board ✨**
 - i. Things that went right + ASCSM goals met
 - ii. Things that did not go right
 - iii. Changes for future events
 - b. **STEM Mixer - OEI Taskforce ✨**
 - i. Things that went right + ASCSM goals met
 - ii. Things that did not go right
 - iii. Changes for future events
17. **Future Agenda Items 🏡**
During this time, members of the Senate may suggest agenda items for consideration for future meetings.
18. **Final Announcements and Hearing of the Public 🏡**
During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.
19. **Adjournment 🏡**



Associated Students of College of San Mateo

Student Senate Regular Meeting Minutes (Unapproved) 🧛

Monday, November 3rd, 2025

The meeting was called to order at 2:16 pm.

ROLL CALL 🧛

Members Present: President Jaden Nguyen, Vice-President Jing Ee Ong, Secretary Vanshika Sharma, Vice Chair Leticia Dominguez, Finance Director Moe Thanzin Cho, Senators Ameer Dababo, Jeremiah David, Alia Ejiri, Ryan Farzaneh, Maylani Fiel, Honey Hin, Lauren Hong, Alyssa Jose, Juna Lee, Finola Miqailla, Aung Phone Kyaw, Lukas Real, Nyam Simm Sett, Thiri Thu, Alfonso Villalvazo, April Yuan

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and leadership Assistant; Mondana Bathai, Staff Assistant for Student Life

Others Present: Alex Guiriba, CSM Vice President of Student Services

APPROVAL OF THE AGENDA 🧛

Motion to approve the agenda as presented by Senator Sett, seconded by Vice Chair Dominguez. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S) 🧛

Motion to approve the minutes of October 27th, 2025, Senate meeting by Senator Farzaneh, seconded by Senator Lee. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC 🧛

- None

REPORTS 🧛

President Nguyen gave a shout out to Senators Villalvazo and Jose for the amazing Halloween event and for dealing with the problems that came up. He also gave a shout out to Equity Affairs for their well-received Dia De Los Muertos event. He thanked Senator Dababo for tabling at the Black College Awareness Fair on the weekend and reminded the Senators that APACC is hosting their SF State University tour on Friday.

Vice President Ong also appreciated Programming and EA boards for their lovely events and reminded the members of the DSC Mixer on Friday. She requested the members to wear their ASCSM T-shirts and name tags. She also reported that there would be no Senate Meeting next Monday for Veterans Day long weekend. Additionally, henceforth, no more laptops or air pods would be permitted during the Senate meeting based on prior presenter feedback.

Vice Chair Dominguez reported that the last ICC meeting would be on November 25th, and the last day for any activities proposal and funding requests would be November 20th.

Secretary Sharma reported that Senator Kyaw and President Nguyen will be cleaning the ASCSM Office this week and appreciated Senator Miqailla and Finance Director Cho for their work last week.

Senator Farzaneh, Advocacy Board Chair, reported that Advocacy is having their Whiteboard event to hear student input on issues they feel should be addressed on campus on November 4th. It is also election day, so he urged the members to go and vote on the day too.

Senators Real and Eijiri, OEI Co-Chairs, reported that they had formally invited all the STEM Clubs to table at the Stem Mixer event.

Senator Jose thanked everyone for their help and support during the Halloween event.

Alex Guiriba, CSM Vice President of Student Services:

- Give flowers for all the amazing events that are being hosted and supported
 - Halloween
 - Dia de los Muertos
 - Black student college awareness and reach out
 - Kamayan night
 - Light festival this wed at 3 pm
 - Sf state tour > pls promote and spread the word
- Mr. Guiriba recognized the service of the college's student veterans.
 - After Veterans Day > cultural awareness film screening China town rising with the film maker. Please help spread the word
- Veterans Resource and Opportunity Center (VROC): Toys for Tots' event until December 4; please help promote.
- He and the advisors are planning to do a mid-semester club advisor training at flex day in January.
- Tomorrow is election day in California, so please go out and vote!

Aaron Schaefer, Student Life and Leadership Manager, reported that:

- There are four more meetings left in the fall semester!
- Keep the momentum going till the end and support the upcoming events too
- College classes come first but please communicate
- Please make sure to note the senate meeting time while making your schedule
- Board chairs: discuss your meeting day and time for the spring with your members and let the advisors know
- Fauzi will send out the sign-ups for winter retreat (Bishops Ranch)
 - Will be opening the sign up to boards limitedly

Fauzi Hamadeh, Student Life and Leadership Assistant, reported that:

- Reported that he will be out this Thursday and Friday as he would be at a conference

APPOINTMENTS

EA Board	
Pol Viladevall	No objections
Appointments motioned first by Senator Lee, seconded by Senator Fiel. Hearing no objections, the motion carried.	

DISCUSSION REGARDING ISSUES AND CONCERNS FOR THE CAMPUS SAFETY COMMITTEE

The members of the Senate brainstormed issues to bring back to the Safety Committee meeting. Top issues included:

- More student voice in safety committees
- Canvas shell for all the information regarding public safety and phone numbers
- More designated space
- Advertising Lost and found at Bld 1
- Scam fliers + people

FUNDING FOR STEM MIXER - OEI

Motion to fund \$2700 from the OEI account for the STEM Mixer Event by Vice Chair Dominguez; seconded by Senator Hong. The event will be in the ISC Center in Building 36. The motion was carried with all members voting in favor.

PAST EVENT DEBRIEF 🧡

Dia de los Muertos - EA Board

- Things that went right + ASCSM Goals met
 - Overall happy with how it went
 - Collaboration with programming was super strong
 - Collaboration with Multicultural Center was strong too and had a lot of good communication
 - We were able to pass along a lot of the supplies we got (was used not only in the daytime event but also nighttime event) - Sustainability
 - Short time to plan the event but it was pretty amazing
- Things that did not go right
 - Kinda rough having the activities outside
 - Everything was blowing everywhere
 - Activities felt secluded while outside was somewhat ignored
 - Would like to see more EA members come out and participate in the events
- Changes for future events
 - More EA members
 - Try having activities inside when we can

Halloween - Programming Board

- Things that went right + ASCSM Goals met
 - Collaboration with EA went right
 - Lot of board members showed up and helped with set up and clean up
 - Photo booth was well received and the clubs dressed up amazingly
 - Preparing the decorations ahead was amazing - less panic and more organized
- Things that did not go right
 - Set up was not as clear as we hoped
 - Food.
 - Shout out to Alfonso to get the vegetarian stuff
 - Costco pizza saves the day
 - Loved the problem-solving skills
 - SHOUT OUT TO MONDANA and Jaden and Jing Ee
 - ISSUE: Confirmation from Wingstop for our order but on day of the manager said they never received any such order
- Changes for future events
 - the problem solving and critical thinking and communication was effective; maintain that in the future
 - Get the photo booth printer for printing pictures

FUTURE AGENDA ITEMS 🧡

- ICC Funding proposals
- PR Funding request
- Whiteboard event debrief
- STEM Mixer debrief

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC 🧡

- Tomorrow is election day so go out and vote.
- Folk from Cañada College's Associated Students came up to us last week for guidance to deal with leadership issues

ADJOURNMENT 🧡

Motion to adjourn at 2:54 pm by Senator Hong; seconded by Senator Jose. Hearing no objections, the motion carried.

Submitted by,

Vanshika Sharma

ASCSM's Fav Secretary 🌸

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.



Associated Students of College of San Mateo

Funding Proposal

For the meeting of Senate, November 17, 2025

Title of Proposal CSSA Final Study Lounge

Being Proposed by Chinese Scholars and Students Association Lead Coordinator Jing Ee Ong

Event Date(s) November 26th, 2025

ASCSM Account 5031 ICC/Club Assistance

DESCRIPTION

The Chinese Scholars and Students Association (CSSA) is hosting this study lounge on November 26 2025, from 11:30 to 1:30 pm at the International Student Office. This event is open to all students to gather around and relax while preparing their upcoming finals with food and beverages served. Study supplies will also be provided for students. We aim to create a supportive and productive environment for students to gather, study, and discuss their preparation for the finals.

We're estimating a total spending of \$600, specifically \$500 for food and \$100 for supplies. We're expecting around 50-100 attendees for this event.

Item Description	Cost
1. <u>Food</u>	<u>\$500.00</u>
2. <u>Study Supplies</u>	<u>\$100.00</u>
Total Funding Request	<u>\$600.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of _____

Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Funding for food for the AI Bootcamp Event**

Being Proposed by **Computer Science Club** Lead **Maksym Stesev** Coordinator

Event Date(s) **November 21st, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

We would like to place an order for the following set of food items:

- 1) Party Pack Classic set from Round Table pizza (\$91.97)
- 2) 15 Boba Tea drinks from Tpumps (~\$100)

This will allow us to serve food to the participants of the AI Bootcamp hosted by the Computer Science Club on 11/14 and 11/21.

Item Description	Cost
1. <u>Party Pack Classic set from Round Table pizza</u>	<u>\$91.97</u>
2. <u>15 Boba Tea drinks from Tpumps</u>	<u>\$100.00</u>
3. <u></u>	<u></u>
4. <u></u>	<u></u>
5. <u></u>	<u></u>
Total Funding Request	\$191.97

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025

Title of Proposal End-of-year celebration Brazilian Club

Being Proposed by Brazilian Club Lead Coordinator Bianca Pires Reges

Event Date(s) December 4th, 2025

ASCSM Account 5031 Club Assistance/ICC

DESCRIPTION

Join us for our End-of-Year Celebration, a special night to celebrate our community, our culture, and all the amazing moments we shared this year! Let's wrap up the semester with great music, delicious Brazilian food, and lots of fun! This is a chance to relax, connect with friends, and celebrate everything we've accomplished together. Everyone is welcome — bring your good vibes and enjoy the joyful spirit of Brazil. We expect around 30 people, and we will be doing it in the village, in building 17, at 6 pm.

Item Description	Cost
1. <u>Brazilian Food</u>	<u>\$600.00</u>
2. <u>Brazilian Soda</u>	<u>\$30.00</u>
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$630.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Veterinarian Guest Speaker**

Being Proposed by **Medical Scholars Club** Lead Coordinator **Sabeeha Sheikh+**

Event Date(s) **November 20th, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The College of San Mateo Medical Scholars Club is proud to host a guest speaker who will share her journey to becoming a veterinarian and her experiences working in the field of animal medicine. During this event, she will discuss the educational pathway to veterinary school, the challenges and rewards of the profession, and what a typical day looks like in veterinary practice. Students will gain valuable insight into the diverse opportunities within veterinary medicine, from clinical care and surgery to research, public health, and animal advocacy. This discussion aims to inspire students interested in animal health, medicine, and science to explore future careers in the veterinary field.

Item Description	Cost
1. <u>In n Out Catering</u>	<u>\$240.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$240.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **Short Film Festival Before & After Party**

Being Proposed by **Film & Production Club** ^{Lead} **Arden Salotti**
_{Coordinator}

Event Date(s) **February 24th, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The Summit Short Film Festival is a student-run event hosted by the CSM Film Club to showcase student creativity and strengthen campus community through film. It will take place on February 24, 2026 in the CSM Theatre from 5:00 PM to 8:00 PM, featuring student film screenings, audience voting, and an awards ceremony.

To enhance the audience experience and make the event accessible to all students, we are requesting ICC funding specifically for snacks and refreshments. We will not be providing dinner, but rather a selection of movie-style snacks offered at no cost to attendees. These include two Smartfood Variety Packs (40 bags each) for \$22 per box, totaling \$44, one full-size candy assortment from Costco for \$33, a 24 count cookie pack from Costco for \$25, and a two boxes of sprite \$30. The total requested funding is \$132.

Other materials for the before and after party, include Spin-the-Wheel setup, which will need film related prizes such as charms, stickers, Cinemark gift cards and Funko pop movie characters. This comes to \$290. Film related prizes for the Drawing, which include a coffee table book, an A24 Annual membership, a Projector Music Box and a Lomo Gift Bundle for the big reward. This all comes to \$245.

The event is organized by five Film Club officers with support from student volunteers who will help with check-in, setup, ushering and cleanup. By providing snacks through ICC funding, we ensure the event remains free and welcoming to all CSM students while fostering participation, creativity and campus engagement.

Item Description	Cost	
1. Spin-The-Wheel Prizes	\$290.00	
2. Drawing Prizes	\$245.00	
3. Decorations	\$335.00	
4. Speaker	\$56.00	
5. Food and Drinks	\$132.00	
Total Funding Request		\$1058.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of _____
Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of **ICC: Tuesday, Nov. 11, 2025 / Student Senate: Monday, Nov. 17, 2025**

Title of Proposal **End of the Year CSM Coastside Reception**

Being Proposed by **CSM Coastside Club** Lead Coordinator **Melissa X**

Event Date(s) **November 21st, 2025**

ASCSM Account **5031 Club Assistance/ICC**

DESCRIPTION

The Coastside Campus club wants host an end-of-year reception to celebrate the accomplishments of our students. This event will provide an opportunity to recognize the efforts of our campus community, strengthen relationships, and foster a sense of belonging and appreciation among all who have contributed to the success of the Coastside campus this year. The celebration will feature Mexican-style catered food with a taco bar along with a variety of non-alcoholic beverages like horchata. With an expected attendance of approximately 20 guests, this gathering aims to create a warm and inclusive environment that honors the hard work, dedication, and achievements of the Coastside community as the academic year comes to a close.

Item Description	Cost
1. Food (Taco Bar)	\$317.54
2. Drinks (horchata, aguas frescas)	\$60.00
3. Decoration normal decorations	\$30.00
4.	
5.	
Total Funding Request	\$407.54

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of _____

Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of Senate, November 17, 2025

Title of Proposal ASCSM PR Osmo Pocket 3 Creator Combo Kit

Being Proposed by PR Board Lead Coordinator Jeremiah David

Event Date(s) NA

ASCSM Account Publicity (5151) Account

DESCRIPTION

To elevate the quality and professionalism of our content, PR is proposing the purchase of the DJI Osmo Pocket 3 Creator Combo, a 4K handheld camera with a 3-axis gimbal and rotatable touchscreen, currently priced at \$739.99. This camera provides professional-grade video and audio quality while remaining lightweight and portable, making it perfect for capturing high-quality footage at events, interviews, and promotional shoots without the need for bulky equipment or a full production team. Its 4K/120fps recording capability and built-in stabilization ensure smooth, cinematic visuals, while the rotatable touchscreen and AI tracking make filming efficient and accessible for any member of the PR team.

The Creator Combo package also includes essential accessories such as a wireless microphone, tripod, carrying case, wide-angle lens, and wind muff, which together create a complete media kit ready for immediate use. This eliminates the need for additional purchases and allows our team to film professional-level content anywhere, from indoor meetings to large outdoor events. Compared to other DSLR camera setups, which can easily exceed \$1,500-\$2,000 with stabilization and audio gear, the Osmo Pocket 3 offers a cost-effective all-in-one solution that delivers exceptional results at a lower price point.

Investing in this camera will significantly enhance the board's ability to document and share our organization's story. High-quality event recaps, interviews, and digital campaigns will boost engagement across social media platforms and elevate the overall branding and image of our group. Beyond its immediate use, the camera also provides members with hands-on experience in content creation, digital marketing, and communication and valuable skills that align with our organization's mission of fostering creativity and leadership. For these reasons, the DJI Osmo Pocket 3

Creator Combo is a worthwhile investment that will empower the Public Relations Board to produce polished, impactful, and professional content that showcases our community at its best. We have had an average of 130k viewers per month showing Public Relations is doing well and with this investment can even reach more people.

NOTE WE ARE ASKING FOR \$1000 BUT ITS ON SALE FOR \$739.99. WE WILL ONLY SPEND HOW MUCH IS NECESSARY

Item Description	Cost
DJI - Osmo Pocket 3 Creator Combo 3-Axis Stabilized 4K Handheld Camera with	
1. Rotatable Touchscreen - Gray	\$1000.00
Total Funding Request	\$1000.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of _____

Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Associated Students of College of San Mateo

Funding Proposal

For the meeting of Senate, November 17, 2025

Title of Proposal Food Drive

Being Proposed by Programming Board Lead Coordinator Alfonso Villalvazo

Event Date(s) NA

ASCSM Account Programs (5150) Account

DESCRIPTION

We will be partnering with SparkPoint to host a campus-wide food drive supporting students and families facing food insecurity. Students and clubs can donate non-canned goods to receive prize funds. All collected items will go directly to SparkPoint's pantry to help provide accessible resources and promote community support on campus.

Item Description	Cost
1. <u>Prize</u>	<u>\$800.00</u>
2. <u>Supplies</u>	<u>\$200.00</u>
Total Funding Request	<u>\$1000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of _____

Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Agenda Item #16: Past Event Debrief

a. Whiteboard Event – Advocacy Board

- i. Things that went right & ASCSM goals met
- ii. Things that did not go right
- iii. Changes for future events

b. STEM Mixer – OEI Task Force

- i. Things that went right & ASCSM goals met
- ii. Things that did not go right
- iii. Changes for future events