Associated Students of College of San Mateo

Student Senate Special Meeting Agenda

Monday, November 16, 2026, 2:15 pm

In-Person: Center for Equity, Leadership and Community Building 17, Room 146
College of San Mateo; 1700 W. Hillsdale Blvd.; San Mateo, CA 94402
Via Zoom: Join Link: https://smccd.zoom.us/j/82862415664
Dial-In Number: (669) 444-9171 | Webinar ID: 828 6241 5664

Please silence all cell phones and other electronic devices.

The public is invited and encouraged to attend ASCSM Student Senate meetings. All meetings are open to the public and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements and Hearing of the Public items on the agenda. Members of the public may participate in discussions only when recognized by the chair. The Student Senate reserves the right to suspend the orders of the day if necessary to conduct business.

1. **Call to Order**
2. **Roll Call**
3. **Approval of the Agenda**
4. **Approval of the Minutes of Prior Meeting(s)**
5. **Announcements and Hearings of the Public**
   During this time, members of the public may address the Senate on non-agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.
6. **Reports**
   a. **Officers**
      i. President Jaden Nguyen
      ii. Vice President Anthony Friis
      iii. Finance Director Kingston Hua
      iv. Vice Chair Nicolas Moshkovoy
      v. Secretary Kelly An
      vi. District Student Trustee Rêvée Reboredo
   b. **Senators**
      Including reports from ASCSM boards and committees, ASCSM task forces, college and district participatory governance committees, and other boards, committees, or organizations.
   c. **College of San Mateo Administration**
      Including the college president, the vice president of student services, members of the executive leadership team, deans, and any other college administrators wishing to report to the Student Senate.
   d. **Advisors**
      i. Aaron Schaefer, Student Life and Leadership Manager
      ii. Fauzi Hamadeh, Student Life and Leadership Assistant
      iii. Mondana Bathai, Student Life Staff Assistant

7. Appointments – President Nguyen

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

8. **Funding for Therapeutic Arts Poetry Workshop Series (Personal Counseling Services)**

The Senate shall discuss and consider the request from Personal Counseling Services for funding to support the Therapeutic Arts Poetry Workshop Series. Possible action to take place.

9. **Funding for Equity Affairs Tabling (ASCSM's Equity Affairs Board)**

The Senate shall discuss and consider the request from ASCSM's Equity Affairs Board for funding to support Equity Affairs tabling activities. Possible action to take place.

10. Funding for Demystifying AI: A Workshop on Understanding Artificial Intelligence (AI Club)

The Senate shall discuss and consider the AI Club's request for funding to support "Demystifying AI: A Workshop on Understanding Artificial Intelligence," an educational workshop focused on artificial intelligence. Possible action to take place.

11. **Funding for BOM Part 2 Robotics (Robotics Club)**

The Senate shall discuss and consider the request from the Robotics Club for funding to support BOM Part 2 Robotics and the club's related activities. Possible action to take place.

12. Event Debrief

The Senate shall discuss, evaluate, and provide feedback on recent ASCSM-sponsored events and activities. Possible action to take place.

13. Future Agenda Items

During this time, members of the Senate may suggest agenda items for consideration for future meetings.

14. Final Announcements and Hearing of the Public

During this time, members of the Senate and the public may voice any concluding comments. Limit of 15 minutes per topic and 3 minutes per speaker.

15. Adjournment

Associated Students of College of San Mateo

Student Senate Regular Meeting Minutes (Unapproved)

Monday, November 02, 2026

The meeting was called to order at 2:15 pm.

Roll Call

Members present:	President Jaden Nguyen; Vice President Anthony Friis; Finance Director Kingston Hua; Secretary Kelly An; Senators Jason Caballero, Nicholas Costello, Hudson Gates, Irene Jones, Brianna Kei, Kristi Lee, Shaila Lewis, Richard Lucas, Esteban Madriz, Samantha Nguyen, Seth Nocos, Ern Ee Ong, Mattea Park, Danalyn Silva, Abigail Sinarle
Members absent:	Vice Chair Nicolas Moshkovoy (excused, on Senate business); Senator Violet Wu
Advisors present:	Aaron Schaefer, Student Life and Leadership Manager
Others present:	Alex Guiriba, CSM Vice President of Student Services

Approval of the Agenda

Motion to approve the agenda as presented by Senator Lucas; seconded by Senator Costello. Hearing no objections, the motion carried.

Approval of the Minutes of Prior Meeting(S)

Motion to approve the meeting minutes of October 26, 2026, as presented by Senator Nguyen; seconded by Senator Ong. Hearing no objections, the motion carried.

Announcements and Hearings of the Public

None.

Reports

President Nguyen reported on the monthly District Student Council (DSC) meeting held the previous Tuesday, where representatives discussed upcoming matters with the other two colleges and participated in discussions with the Chancellor. He congratulated the Programming Board on the success of the Halloween event and encouraged members to sign up for the committee, noting that three additional members were needed.

Finance Director Hua announced that he would present an update on the College of San Mateo's budget and welcomed questions and discussion from Senate members.

CSM Vice President of Student Services Alex Guiriba announced an awareness campaign and workshops addressing Title IX-related issues. He thanked the Title IX Committee, personal counselors, and community partners, including CORA, for their involvement. He also congratulated the Senate on the successful Halloween activities. Additionally, he announced a holiday movie night planned for Friday, December 4, hosted by the Office of Student Life and the Child Development Center. The event will include opportunities to donate to community causes while enjoying a movie and taking a break before finals.

Student Life and Leadership Manager Schaefer congratulated members on the previous week's successful events and encouraged everyone to get out and vote.

Appointments
None.

College Budget Update
Finance Director Hua presented an overview of the College of San Mateo's financial situation alongside Vice President of Administrative Services Gerardo Ramirez.

Hua explained that CSM has experienced budget deficits over the past three fiscal years, with expenses exceeding the revenue allocated through the annual resource allocation process. He discussed the questions submitted by faculty and staff in spring 2026 and the subsequent responses provided by the College President and Chancellor.

Hua also reviewed the additional financial support approved by the Board of Trustees in June 2026, which will provide CSM with three years of support while the college works toward aligning expenses with revenues. He discussed the Strategic Enrollment Management Task Force, which was established to develop strategies for class scheduling and enrollment.

Ramirez clarified that CSM's expenses exceeded its allocated resources by approximately $1.5 million in fiscal year 2023–24, $4.5 million in fiscal year 2024–25, and nearly $6 million in fiscal year 2025–26. He explained that the growing gap was not sustainable and that additional time and district support were necessary to bring the college's budget into balance.

During the discussion, Senate members asked questions regarding the causes of the budget deficit, potential revenue opportunities, enrollment declines, low-enrollment classes, and administrative and staffing expenses.

Ramirez explained that some contributing factors included low class enrollment, declining enrollment, and staffing levels that had not been adjusted alongside changes in student enrollment. He also discussed the transition of programs previously supported by one-time funding to the general unrestricted fund, creating additional expenses for the college.

Hua and Ramirez discussed the importance of improving class scheduling and productivity while continuing to provide students with access to required courses. They noted that the Strategic Enrollment Management Task Force considers factors such as class modality, scheduling, degree requirements, student demand, and enrollment when evaluating course offerings.

Senators also asked about the potential impact of the free college initiative on enrollment and revenue. Ramirez explained that the district receives significant funding through property taxes and that increasing enrollment, improving efficiency, and maintaining student access remain important priorities.

Additional discussion addressed the review of vacant positions, staffing adjustments, categorical funding, and potential marketing and outreach strategies to increase enrollment. Ramirez encouraged interested students to participate in the Strategic Enrollment Management group.

The discussion concluded with Hua thanking members for their questions and participation. He expressed his intention to provide another update later in the semester.

Funding To Attend SVA National Conference (Student Veterans of America Club)
Motion to approve $2,500 from the Club Assistance/ICC account (5031) to support the Student Veterans of America Club SVA National Conference attendance by Senator Nguyen; seconded by Senator Park. Following discussion and a vote, the motion carried with all members present voting in favor.

Funding for International Education Week 2026 World Village (International Education Program)
Motion to approve $2,000.00 for the International Education Program to support the International Education Week 2026 World Village event from the College Program Assistance account (5032) by Senator Ong; seconded by Senator Nguyen. Following a vote, the motion carried with all members present voting in favor.

Funding for PIQ Mixer (Transfer Club)
Motion to approve $200.00 from the Club Assistance/ICC account (5031) to support the Transfer Club's PIQ Mixer event by Senator Nocos; seconded by Senator Caballero. Following discussion and a vote, the motion carried with all members present voting in favor.

Funding for World Trivia Event (International Students Association)
Motion to approve $300.00 from the Club Assistance/ICC account (50310) to support International Students Association's World Trivia event by Senator Costello; seconded by Senator Madriz. Following a vote, the motion carried with all members present voting in favor.

Funding for Matcha and Mindfulness: Counselor Panel & Mixer (ASCSM Equity Affairs Board and Active Minds Club)
Motion to approve $6,000.00 from the Ethnic and Cultural Affairs account (5050) for the Equity Affairs Board's and Active Mind Club's collaborative Matcha and Mindfulness event by Senator Madriz; seconded by Senator Nocos. Following discussion and a vote, the motion carried with all members present voting in favor.

Event Debrief

a. **Halloween Event**
   Senators Ong and Park thanked everyone who participated and helped make the Halloween event successful. They reported that the event had strong participation and expressed appreciation for the Senate members who volunteered.

   They also discussed event preparation and setup, noting that additional volunteers would have been helpful. Although setup took longer than expected much of the preparation had been completed the previous day, which helped the event run smoothly.

Future Agenda Items

- Update on Black History Month event

Final Announcements and Hearing of the Public
None.

Adjournment
A motion to adjourn the meeting at 3:19 p.m. was made by Senator Gates and seconded by Senator Costello. Hearing no objections, the motion carried.

Submitted by,

Kelly An
ASCSM Secretary

Agenda Item #7: Appointments

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Student Senate, ASCSM Boards and/or task forces, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

Form Name: ASCSM Funding Application for Student Clubs and Organizations
Submission Time: October 31, 2026 4:48 pm

ASCSM Funding Application for Student Clubs and Organizations

Club or Student Organization Name	Personal Counseling Services
Event or Request Title	Therapeutic Arts Poetry Workshop Series
Application Contact Name	Gil Perez
Application Contact Email	perezgil@smccd.edu

Event or Request Description	Bay Area Creative will provide an 8-session Therapeutic Arts Poetry Workshop series for students CSM. The program will integrate professional poetry instruction, creative expression, reflective writing, and therapeutic arts practices to create a supportive environment where participants can develop their creative voice, strengthen self-expression, and explore themes of identity, personal experience, resilience, and community. The workshops are grounded in narrative therapy through expressive arts, though these workshops are intended to be therapeutic they are not therapy sessions. Workshops will include discussion of psychologically potent topics, reflection on personal experiences as connected to example poems, practice and learning to use poetic devices, writing time and guided discussion where participants investigate how they are using poetry to develop new personal narratives around personally historically important experiences. The eight-session series will introduce participants to poetry and spoken-word practices through a combination of instruction, guided writing exercises, individual reflection, group discussion, and creative sharing. Workshop activities may include: Free-writing and guided journaling ● Spoken-word poetry ● Personal narrative and storytelling ● Identity and self-expression ● Exploring emotions through creative writing ● Imagery, metaphor, and poetic language ● Developing voice and perspective ● Writing from personal experience ● Resilience and personal strengths ● Collaborative poetry activities ● Performance and presentation techniques ● Revision and development of original poems Workshops are drop-in and students can join any of the 8 workshops that leads to a culminating event at the end of the workshop series to showcase the students' collective work
Event Date and Time	Feb 17, 2027 12:00 PM
Event Location	CSM Classroom TBD
Estimated Attendance	30

How does this event support the mission and purpose of your club?	Personal Counseling Services strives to provide culturally-responsive mental health services that meets students where they are at. Due to stigma and other barriers, one-on-one therapy may not be the approach to students seeking out support. Recognizing there isn't a one-size-fits approach to mental health support, we broaden and expand our mental health services to offer mental health support that supports various outlets students express themselves and heal.
What do you want to students and the campus community to take away from this event?	Poetry therapy uses poetic tools to support emotional regulation, trauma recovery, and identity development. When integrated, especially with BIPOC, LGBTQ+, neurodivergent, and other marginalized student populations, poetry invites healing that is embodied, accessible, and steeped in cultural resonance. Poetry therapy can be a culturally responsive tool for students to process complex emotions and histories. Collective healing and recovery can be attained through integrative poetry therapy techniques. Many cultures pass down history, healing, and emotional wisdom through oral storytelling, incantations, rhythm, and song rather than standard Western talk therapy. Poetry naturally aligns with these ancestral and community-based forms of expressions. Poetry provides a flexible, creative medium where folk wisdom, native languages, and personal metaphor are welcomed to complement personal counseling care. We want students to engage in poetry therapy as a tool to open buried emotional containers, helping translate heavy or extreme feelings into manageable frames; engaging with poetry can lower symptoms of PTSD, anxiety, depression, and chronic stress that interfere with academic success and other parts of students' whole lives. Engaging in poetry therapeutically can assist with showing students that their experiences, stressors, and human experiences are shared rather than isolating. On an individual level, the practice organizes scattered thoughts, reveals hidden memories, and builds personal insight through symbolic language. Poetry practices activates brain regions linked to language processing, memory, and emotional regulation.Poetry practices allows students to recast difficult life narratives, moving past trauma by viewing experiences through a fresh lens.

Please explain how you will promote and market this event.	We will partner with instructional faculty to offer students extra credit. Our department including the Personal Counselors and Mental Health Peer Educators have built strong relationships with students who are more likely willing and interested in engaging in the therapeutic arts poetry workshop series. Our department engages in a lot of outreach in the classrooms, with various student services support programs, and other mediums such as social media and have been successful with attendance outcomes over the years. We will also work with Marketing to help put out the word campus-wide.
Item #1 - Description	8 sessions with 2 facilitators and 3 training sessions with LMFT art therapist
Item #1 - Requested Funding Amount	3810
Item #2 - Description	Bay Area Collective support for project and standard 15% overhead
Item #2 - Requested Funding Amount	900
Item #3 - Description	A small culminating event for workshop participants and their guests and snacks for the event
Item #3 - Requested Funding Amount	670
Item #4 - Description	A professionally bound anthology composed of work created by participants with 25 printed copies
Item #4 - Requested Funding Amount	350
Item #5 - Description	Compiling, formatting and copy editing poems
Item #5 - Requested Funding Amount	270
Total Funding Request	Maximum $2,000.00

Form Name: ASCSM Funding Application for Student Clubs and Organizations
Submission Time: November 12, 2026 11:21 am

ASCSM Funding Application for Student Clubs and Organizations

Club or Student Organization Name	ASCSM's Equity Affairs Board
Event or Request Title	Equity Affairs Tabling
Application Contact Name	Brianna Kei
Application Contact Email	bkei@my.smccd.edu
Event or Request Description	This event will focus on promoting the ASCSM's Equity Affairs Board. We will be serving hot chocolate, assortments of pastries, and goodie bags to help students prepare for finals week!
Event Date and Time	Dec 02, 2026 12:00 PM
Event Location	Building 10, In front of learning center
Estimated Attendance	130
How does this event support the mission and purpose of your club?	This event supports the mission and purpose of our club because it will help with recruitment for next spring semester. With more students on the board, we hope to put on even better and more engaging events for students.
What do you want to students and the campus community to take away from this event?	We want students to understand the goal and purpose of the Equity Affairs board, and we hope that it will be something they want to be a part of.
Please explain how you will promote and market this event.	Posters and flyers.
Item #1 - Description	Supplies
Item #1 - Requested Funding Amount	500
Item #2 - Description	Facilities
Item #2 - Requested Funding Amount	1000
Item #3 - Description	Food
Item #3 - Requested Funding Amount	1000
Total Funding Request	2500

Form Name: ASCSM Funding Application for Student Clubs and Organizations
Submission Time: November 5, 2026 1:34 pm

ASCSM Funding Application for Student Clubs and Organizations

Club or Student Organization Name	AI Club
Event or Request Title	Demystifying AI: A Workshop on Understanding Artificial Intelligence
Application Contact Name	Gioacchino Nottoli
Application Contact Email	gioacchinonottoli@my.smccd.edu
Event or Request Description	This workshop focuses on addressing common fallacies and misconceptions about AI and AI usage across schools and academia. The primary focus will be on educating individuals and community members on the efficiency and productivity of AI tools, specifically LLMs, agents, and automated workflows.
Event Date and Time	Nov 18, 2026 02:30 PM
Event Location	Building 17-101
Estimated Attendance	25
How does this event support the mission and purpose of your club?	This event supports the AI club's mission by educating students and giving them the knowledge and opportunities to engage in respectful conversations about AI and its use. This event promotes the skill sets of members and the community by giving them a greater variety of tools and options to work with.
What do you want to students and the campus community to take away from this event?	The AI club wants students and the community to walk away with the ability to make informed decisions on AI and its use cases. The AI club hopes students and community members can leave with an enhanced understanding of AI in the academic field.
Please explain how you will promote and market this event.	The AI Club plans to promote this event through an RSVP form on flyers posted all over campus. Advertising the event through ICC, weekly annoncements and other club meetings is also something the AI Club is looking at doing.
Please upload a copy of a flyer promoting this event.	https://www.formstack.com/admin/download/file/20273380521
Please upload an agenda for the event (it is OK if this is in draft or outline form).	https://www.formstack.com/admin/download/file/20273380522

Item #1 - Description	Chips - Variety Pack
Item #1 - Requested Funding Amount	25
Item #2 - Description	Cookies and Dessert
Item #2 - Requested Funding Amount	25
Item #3 - Description	Soda and Drinks - Variety Pack
Item #3 - Requested Funding Amount	25
Item #4 - Description	Plates and Napkins
Item #4 - Requested Funding Amount	25
Total Funding Request	100

Form Name: ASCSM Funding Application for Student Clubs and Organizations
Submission Time: November 5, 2026 3:11 pm

ASCSM Funding Application for Student Clubs and Organizations

Club or Student Organization Name	Robotics
Event or Request Title	BOM Part 2 Robotics
Application Contact Name	Andres Bueno
Application Contact Email	buenoa1@my.smccd.edu
Event or Request Description	We will be needing more parts for building our robots. We are making steady progress with our current robots, and we will be needing more parts.
Event Date and Time	Nov 20, 2026 11:00 AM
Event Location	Building 19 Room 36
Estimated Attendance	25
How does this event support the mission and purpose of your club?	This allows us to further progress and make robots that educate the local community.
What do you want to students and the campus community to take away from this event?	To learn more about robotics, gain key skills, including CAD, programming, assembling, and so much more.
Please explain how you will promote and market this event.	It will be for club members, we will also post on our Instagram.
Please upload an agenda for the event (it is OK if this is in draft or outline form).	https://www.formstack.com/admin/download/file/20273810687
Item #1 - Description	We will insert everything in the BOM, Linked Here:https://docs.google.com/spreadsheets/d/19BkVkZ_Ak6wdH0rZ-lYPsGQoVly2uU3kFDKi5nNlQfc/edit?usp=sharing EVERYTHING FOR ON THE ORDER IS ON FINALIZED ORDER #2
Item #1 - Requested Funding Amount	500
Total Funding Request	500

TOTAL	$470.77							☐		
	20awg wire	AMZN	$8.00	1	$0.00		$8.00	☐		
	22awg various wire	AMZN	$20.00	1			$20.00	☐		
	Helping hands	AMZN	$19.99				$0.00	☐		
	Black sPLAp	AMZN	$27.00	1			$27.00	☐		
	Sakura Pink sPL	AMZN	$22.00	1	$0.00		$22.00	☐		
	Super Light Brow	AMZN	$25.00	2	$0.00		$50.00	☐		
	ESP32	AMZN	$12.00	1	$0.00		$12.00	☐	For Team 7	
	Filament Dehydr	AMZN	$44.00	1			$44.00	☐		
	FSA8	AMZN	$17.00	1	$0.00		$17.00	☐	For Team 7	
	Hex Wrench	AMZN	$18.00	1	$0.00		$18.00	☐		
	Irwin Grips	AMZN	$42.00	1			$42.00	☐		
	Violet Mica Powder	AMZN	$8.88	1			$8.88	☐		
	Accelerometer	Digikey	$17.50	1	$0.00		$17.50	☐	For Team 7	
	20-bin container	HF	$10.00	4			$40.00	☐		
	Bidirection Brush	RR	$20.00	4			$80.00	☐		
	Brushed Motor Replacement	RR	$4.00	3	$0.00		$12.00	☐		
	PLAnt Hardware Kit	RR	$15.00	3	$0.00		$45.00	☐		
	PCB Board	AMZN	$7.39	1	$0.00		$7.39	☐	For Team 8	
Yellow is lower priority, remove if budget does not allow										
red is a removed item that was previously approved										