

College of San Mateo

Curriculum Committee

November 20, 2025 (2:15 p.m.)

Building 10, Room 10-468

Zoom Meeting: <https://smccd.zoom.us/j/89148507277>

Meeting ID: 891 4850 7277

Call in using: +1 669 444 9171 US

MINUTES

Members Present

Chair	Malathi Iyengar
Academic Support and Learning Technologies	David Laderman, Lia Thomas
Business/Technology	Hellen Pacheco, Lale Yurtseven
Counseling/Student Services	Leonardo Cruz
Counseling/Articulation Officer	Marsha Ramezane
Creative Arts & Social Science	Jeremy Ball, Michelle Mullane
Instructional Design	Julieth Benitez
Kinesiology Division	Shana Young
Language Arts Division	Keira Travis
Math/Science Division	Beth LaRochelle, Chris Smith

Non-Voting Members

Deborah Laulusa, Danni Redding Lapuz, Niki Castello

Absent/Excused

ASCSM Student Representative	Finola Miqailla
Counseling/Student Services	Trang Luong
Language Arts Division	Tamara Perkins

Other Attendees

Jeremy Wallace, Madeline Wiest, Chiara Ojeda

Chair, Malathi Iyengar, called the meeting to order at 2:20 p.m. Motion by Jeremy to approve the agenda, seconded by Michelle, all members voting "Aye."

Public Comments (2 minutes/person)

Malathi Iyengar: On the course inactivation SOP, we can rest assured that that long list of courses will not be canceled after the first DCC meeting of the semester. That SOP has not been in place since time immemorial. I don't know exactly when it was written. Rick Huff, who was on DCC and was Skyline's chair last year, said they did not do that last year. My understanding is that the document you saw has already been edited since you saw it because I think the VPIs have made some comments where some edits have been made. So, the

chairs will have another document and I will bring it back to this body, and it is appropriate for us to discuss it, and you will all discuss it, and then it will be enacted if you so choose. People will still hear from me. I'm continuing to contact people whose courses are on this list, and most of them turn out either to already have been inactivated, so no problem at all, or they're being offered, so also no problem at all. In some cases, it does reveal something where a course has been sitting around, and no one really wants to teach it, so in that case, of course, it was going to be inactivated.

Jeremy Wallace: That document was created, like, 4 years ago when Jessica Hurless was the District Curriculum Chair with Chris Walker and I think, Lisa Palmer, and brought it to us when I was on District Senate and I don't think it was ever approved, and it just kind of got sidelined. They've made some changes, like two years was never part of the conversation and we never talked about the leading portion.

Malathi: There is no such thing as banking a course in the system now so it's either active or inactive. So inactivating a course is what we would be talking about, but we're not talking about it because we're not doing it like that and they didn't do it like that last year.

Danni: I think this is a good lesson for us to be aware of our programs and the courses that we have, and when you're going through program review, to take a look at everything that is active in Curricunet, and also to work with your deans to build a two-year scheduling sequence so that students can complete. I think if we went to the heart of whatever that document's intention was, it was probably to make sure that we're offering things in a strategic way so students can complete. So, we can take that from the process.

Jeremy: The whole process should feed into each other rather than creating a separate process for course deactivation, actually integrated into program review, and if you haven't offered a course in 6 years, why the hell not?

Malathi: If you don't want to offer it, it is a good thing to get it off the books, right? We can do that. It's easy for time to slip by where we think we're gonna bring that course back around, but then you never do, and then the next thing you know, it's been quite a number of years, and you're hearing from me, and you're like, wait a minute! So, it's good to keep that stuff on the radar.

CONSENT AGENDA

Motion by Jeremy to approve the consent agenda, seconded by Beth, all members voting "Aye."

- **Course Modifications**

- DANC 128.1 Latin Dance I (0.5 or 1.0)
(6-year update; change in texts.)
- DANC 128.2 Latin Dance II (0.5 or 1.0)
(6-year update; change in texts.)
- DANC 128.3 Latin Dance III (0.5 or 1.0)
(6-year update; change in description, texts.)
- DANC 128.4 Latin Dance IV (0.5 or 1.0)
(6-year update; change in description, texts.)

- **Course Deactivation**

MATH 280 Proofwriting

SUBSTANTIVE AGENDA

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparations, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Course Modification**

ENGL C1002 Introduction to Literature (3.0) formerly ENGL 110 – **approved**. Motion by Beth, seconded by Jeremy, - all members voting “Aye.”
(DE update; 6-year update; change in ID, title, C-ID, prerequisites, description, objectives, content, assignments, evaluation, texts)

Malathi reviewed the comments and questions about the state-mandated curriculum. Questions from Jeremy about critical analysis and argument analysis and meeting the general education requirement of critical thinking. Jeremy provided brief comments about the course content, mostly fiction, and the theoretical approaches. Deb commented that the course is still listing IGETC areas. Malathi confirmed with Beth that for all AB1111 courses they should only list CALGETC and IGETC should be removed. Marsha confirmed that, in general, the IGETC areas are still shown on the back-end and valid for students with rights to previous catalog years.

- **New Program**

- Computer Science for Transfer – AS-T Associate in Science Degree for Transfer (33 units) – **approved**. Motion by Jeremy, seconded by Marsha, all members voting “Aye.”

OPEN AGENDA

- **None**

Meeting adjourned at 2:34 p.m.