

# College of San Mateo

## Curriculum Committee

February 26, 2026 (2:15 p.m.)

Building 10, Room 10-468

Zoom Meeting: <https://smccd.zoom.us/j/89148507277>

Meeting ID: 891 4850 7277, Passcode: 577945

Call in using: +1 669 444 9171 US

### MINUTES

#### Members Present

Chair	Malathi Iyengar
Academic Support and Learning Technologies	David Laderman, Lia Thomas
ASCSM Student Representative	Finola Miqailla (Zoom)
Business/Technology	Hellen Pacheco, Lale Yurtseven
Counseling/Student Services	Leonardo Cruz, Trang Luong (Zoom)
Counseling/Articulation Officer	Marsha Ramezane
Creative Arts & Social Science	Judith Hunt, Michelle Mullane
Kinesiology Division	Shana Young
Language Arts Division	Tamara Perkins, Keira Travis
Math/Science Division	Beth LaRochelle

#### Non-Voting Members

Deborah Laulusa, Danni Redding Lapuz, Niki Castello

#### Absent/Excused

Instructional Design	Julieth Benitez
Math/Science Division	Chris Smith

#### Other Attendees

Madeline Wiest, Karrie Mitchell, Kamran Eftekhari, Cheyanne Cortez, Nicole Salviejo, Christine Bobrowski, Carissa Cardenas

Chair, Malathi Iyengar, called the meeting to order at 2:17 p.m. Motion by Lale to approve the agenda, seconded by Hellen, all members voting "Aye."

#### **Public Comments (2 minutes/person)**

#### **CONSENT AGENDA**

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Motion by Marsha to approve the consent agenda, seconded by Shana, all members voting "Aye."

- **Approval of minutes from the February 12, 2026 meeting**

- **Course Modifications**

MGMT	100	Introduction to Management (3.0) (DE update; 2-year update; change in texts)
MGMT	151	Compensation and Benefits (3.0) (DE update; 2-year update; change in texts)
MGMT	152	Staffing and Performance (3.0) (DE update; 2-year update; change in texts)
MGMT	154	Training and Development (3.0) (DE update; 2-year update; change in assignments, texts)
MGMT	215	Human Resources Management (3.0) (DE update; 2-year update; change in texts)
MGMT	265	Project Management (2.0) (DE update; 2-year update; change in SLOs, texts)
MUS	280	History of Electronic Music (3.0) (DE update; 6-year update; change in texts)

### **SUBSTANTIVE AGENDA**

*Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparations, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **Course Modifications**

CDEV	C1000	Child Growth and Development (3.0) formerly PSYC 201 – <b>approved.</b> <i>Motion by Marsha, seconded by Beth, all members voting “Aye.”</i>
		(DE update; 6-year update; change in course ID, title, description, objectives, content, instruction, assignments, evaluation, texts) The committee weighed the pros and cons of the discipline assignment for this course and the impact on students. It was approved with with a discipline assignment of CDEV or PSYC, beginning in Fall 2026.
CRER	137	Life and Career Planning (3.0) formerly CRER 100 – <b>approved.</b> <i>Motion by Beth, seconded by Lale, all members voting “Aye.”</i>
		(DE update; 6-year update; change in course ID, title, description, SLOs, objectives, content, assignments, evaluation, texts) Carissa affirmed that CRER 100 is renumbered as CRER 137 in order to align this class across the district. This is beginning for Fall 2026.
MUS	130	Songwriting II (3.0) – <b>approved.</b> <i>Motion by Judy, seconded by Michelle, all members voting “Aye.”</i>
		(DE update; 2-year update; change in course designation as non-degree credit) Christine (Krys) represented on behalf of this course and explained that the decision to change the course designation to non-degree credit for this elective second level class was made in part because with a two-year degree, they wanted to provide

		students with a more broad elective for the degree. Also, there's a music industry transfer curriculum from the state and no level 2 classes are currently included.
MUS	389	Recording for Musical (3.0) – <b>approved.</b> <i>Motion by Judy, seconded by Leo, all members voting “Aye.”</i>
		(DE update; 2-year update; change in course designation as non-degree credit, texts) The same explanation was given for changing the course designation to non-degree credit for this class.

- **New Programs**

- Artificial Intelligence and Machine Learning – AS Degree Program (40 units) – **approved.** *Motion by Lale, seconded by Michelle, all members voting “Aye.”*

The committee questioned whether this degree will prepare graduates for entry-level roles and for transfer to a bachelor’s program in computer science with an AI emphasis, as the description states. Kamran explained this degree has all of the content of the AS-T degree, in addition to the two classes in AI and Machine Learning. He explained that this program is not fully transferable to universities due to those two non-transferable courses, which universities consider to be high-level courses, i.e. not transferrable from a lower degree college. However, it covers all the requirements for transfer and prepares students for both industry jobs and further academic study. There is no specific agreement with universities to accept these two courses directly. He clarified that this AS degree is designed for students who want to enter the AI industry as technicians rather than for transfer, with a separate AS Transfer program available for those seeking university transfer.

- Data Science Foundations – AS Degree Program (29 units) – **approved with revision to remove “Foundations” from degree program name.** *Motion by Lale, seconded by Michelle, all members voting “Aye.”*

- **Program Modifications**

- Fine Arts: General Studio Art – AA Degree (removal of required courses ART 124, addition of ART 101) – **approved with revision to remove ART 101 and add ART 103.** *Motion by Marsha, seconded by Shana, all members voting “Aye.”*

Cheyenne represented for this degree and confirmed that Art 103 (Modern Art and Contemporary Art) should replace Art 101 (Art and Architecture from the Ancient World to Medieval Times), reverting to the original curriculum structure. The group approved this modification to the program, keeping Art 102 and 103 as the two art history classes for this degree, which aligns with the modern emphasis of the program description.

- Child and Adolescent Development – AA-T Associate in Arts Degree for Transfer (changes in description and required courses: updated title for CDEV C1000, removal of PSYC 110, addition of PSYC 105) – **approved.** *Motion by Marsha, seconded by Shana, all members voting “Aye.”*  
There was a question from the committee about why this program is not on the current degree list. Deb clarified that the program was approved locally but has not been submitted to the state

yet due to additional documentation needed. It is considered a modification for this committee's purposes, but when it's submitted to the state, it will be as a new program.

## **OPEN AGENDA**

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- **Selective Admissions Project – Karrie Mitchell (3:30pm)**

Karrie Mitchell, Vice President of Planning, Research, and Institutional Effectiveness, presented on Selective Admissions Programs, also known as Special Admissions Programs, and federal financial aid compliance requirements, highlighting the importance of proper program coding and student eligibility for aid. Karrie explained the importance of compliance for auditors, potential consequences of non-compliance, and the details of the Course to Program Applicability regulation. Karrie also discussed the distinction between regular and special admissions, the need to move students to a new program code upon program completion or academic/disciplinary removal, and the concept of hidden prerequisites that must be included in program listings for financial aid eligibility.

Karrie outlined steps taken to analyze and update programs, including identifying hidden prerequisites, updating public-facing websites, and ensuring catalog and marketing materials align with requirements. Karrie also discussed technical updates needed in systems like CCC Apply and WebSMART, as well as the process for program of study clean-ups and annual audits. Starting with Fall registration in April, students will be run through a Degree Works program to ensure courses align with their program of study, which impacts financial aid eligibility. Counselors were identified as the best resource for students who have questions about their program of study selection.

Karrie also included an overview of the upcoming Course to Program of Study (CPOS) enforcement system, which will help ensure students are registered for courses applicable to their declared program of study.

Slides from this presentation will be distributed to all committee members with the next meeting invite.

**Meeting adjourned at 3:27 p.m.**