

# College of San Mateo

Curriculum Committee

April 23, 2026 (2:15 p.m.)

Building 10, Room 10-468

Zoom Meeting: <https://smccd.zoom.us/j/89148507277>

Meeting ID: 891 4850 7277, Passcode: 577945

Call in using: +1 669 444 9171 US

## MINUTES

### Members Present

Chair	Malathi Iyengar
Academic Support and Learning Technologies	Lia Thomas
Business/Technology	Hellen Pacheco
Counseling/Student Services	Leonardo Cruz, Trang Luong
Counseling/Articulation Officer	Marsha Ramezane
Creative Arts & Social Science	Judith Hunt, Michelle Mullane
Kinesiology Division	Shana Young
Language Arts Division	Tamara Perkins, Keira Travis

### Non-Voting Members

Deborah Laulusa, Niki Castello

### Absent/Excused

Academic Support and Learning Technologies	David Laderman
ASCSM Student Representative	Finola Miqailla
Business/Technology	Lale Yurtseven
Instructional Design	Julieth Benitez
Math/Science Division	Beth LaRochelle, Chris Smith
	Danni Redding Lapuz

### Other Attendees

Madeline Wiest, Kamran Eftekhari

Chair, Malathi Iyengar, called the meeting to order at 2:18 p.m. Motion by Judith to approve the agenda, seconded by Hellen, all members voting "Aye."

### **Public Comments (2 minutes/person)**

None

### **CONSENT AGENDA**

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Motion by Judith to approve the consent agenda, seconded by Shana, all members voting "Aye."

- **Approval of minutes from the March 26, 2026 and April 9, 2026 meetings**

- **Course Modifications**

ADMJ	100	Introduction to the Criminal Justice System (3.0) (DE update; 2-year update; change in content, instruction, texts)
ADMJ	102	Principles and Procedures of the Criminal Justice System (3.0) (DE update; 2-year update; change in texts)
ADMJ	104	Concepts of Criminal Law (3.0) (DE update; 2-year update; change in instruction, evaluation texts)
ADMJ	106	Legal Aspects of Evidence (3.0) (DE update; 2-year update; change in instruction, texts)
ADMJ	108	Community Relations and the Justice System (3.0) (DE update; 2-year update; change in texts)
ADMJ	120	Criminal Investigation (3.0) (DE update; 2-year update; change in texts)
ADMJ	185	Introduction to Forensic Science (3.0) (DE update; 2-year update; change in instruction, texts)
COSM	712	Cosmetology I (9.5) (DE update; 2-year update; change in assignments, texts)
COUN	128	Puente: Foundation for College Success (3.0) (6-year update; change in description, assignments, texts)
DGME	215	History of Graphic Design (3.0) (DE update; 2-year update; change in texts)
DRAF	110	SolidWorks I (DE update; 2-year update; change in SLOs, texts)
ESTI	760	Esthetics Fundamentals (10.0) (DE update; 2-year update;)
ESTI	761	Advanced Esthetics (10.0) (DE update; 2-year update; change in objectives)
LCTR	100	Effective Tutoring (1.0) (2-year update; change in SLOs, objectives, instruction, assignments, evaluation, texts)
MGMT	220	Organizational Behavior (3.0) (DE update, 2-year update; change in texts)
TEAM	165	Advanced Track and Field (0.5 - 2.0) (DE update, 2-year update; change in description, objectives, content, texts)

- **Course Deactivation**

ART	348	Photographic Composition using Handheld Devices
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## **SUBSTANTIVE AGENDA**

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Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparations, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Course Modifications**

- AJPS 107 Basic Police Academy (26.0) – **approved**. *Motion by Shana, seconded by Leo, all members voting “Aye.”*  
(6-year update; change in units, hours, description, SLOs, texts)  
Malathai confirmed that all comments had been addressed in CurricUNET.
- DGME 164 UI/UX Design with AI and Traditional Methods (3.0) – **approved all DGME courses**. *Motion by Judith, seconded by Marsha, all members voting “Aye.”*  
(DE update; 2-year update; change in title, recommended preparation, description, SLOs, objectives, content, instruction, assignments, evaluation, texts)
- DGME 175 Interaction Design: Principles and AI Tools (3.0) – **approved**.  
(DE update; 2-year update; change in title, description, SLOs, objectives, content, instruction, assignments, evaluation, texts)
- DGME 176 UX Research Methods with AI Integration (3.0) – **approved**.  
(DE update; 2-year update; change in title, recommended preparation, description, SLOs, objectives, content, assignments, evaluation)
- DGME 177 UX Data Visualization Design with AI (3.0) – **approved**.  
(DE update; 2-year update; change in title, description, SLOs, objectives, content, instruction, assignments, evaluation)
- DGME 178 UX AI Content Strategy and Writing (3.0) – **approved**.  
(DE update; 2-year update; change in title, recommended preparation, description, SLOs, content, assignments)

- **Program Modification**

- Artificial Intelligence and Machine Learning – Certificate of Achievement (changes in description, program learning outcomes, required core courses, total required units) – **postponed, pending financial consultation with VPI as mentioned in the CurricUNET comments**. *Motion by Judith, seconded by Shana, all members voting “Aye.”*

- **Memo**

- Technical Updates to Art History Course Prefix – **removed**.

## **OPEN AGENDA**

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- **Program Viability and Improvement Process and Procedures ([Curriculum Committee Handbook](#))**

On the subject of course and programs that are out-of-date, meaning they have not been updated in CurricUNET through the curriculum committee within the mandated timeframes, Malathi shared from Academic Senate that there is already a process in place where the dean can put the program on a Program Viability and Improvement Process. However, this problem is also a Title V violation. She invited

the group to read through the PVIPP handout. This process can lead to inactivating a program but it could also lead to getting programs updated.

Judith offered that for individual courses that have fallen out of date, they should not be offered at the discretion and jurisdiction of the dean because keeping courses updated is important for articulation.

**Meeting adjourned at 2:40 p.m.**