College of San Mateo

Curriculum Committee

May 14, 2026 (2:15 p.m.)
Building 10, Room 10-401
Zoom Meeting: https://smccd.zoom.us/j/89148507277
Meeting ID: 891 4850 7277, Passcode: 577945
Call in using: +1 669 444 9171 US

MINUTES

Members Present	
Chair	Malathi Iyengar
Academic Support and Learning Technologies	David Laderman, Lia Thomas
Business/Technology	Lale Yurtseven
Counseling/Student Services	Leonardo Cruz, Trang Luong
Counseling/Articulation Officer	Marsha Ramezane
Creative Arts & Social Science	Michelle Mullane
Instructional Design	Julieth Benitez
Kinesiology Division	Shana Young
Language Arts Division	Keira Travis
Math/Science Division	Beth LaRochelle
Non-Voting Members	Deborah Laulusa, Danni Redding Lapuz, Niki Castello
Absent/Excused	
ASCSM Student Representative	Finola Miqailla
Business/Technology	Hellen Pacheco
Creative Arts & Social Science	Judith Hunt
Language Arts Division	Tamara Perkins
Math/Science Division	Chris Smith
Other Attendees	Madeline Wiest, Christy Baird, Kamran Eftekhari, Michelle Brown, Jeramy Wallace

Chair, Malathi Iyengar, called the meeting to order at 2:21 p.m. Motion by Lale to approve the agenda, seconded by Shana, all members voting "Aye."

Public Comments (2 minutes/person)
None

CONSENT AGENDA

Motion by Keira to approve the consent agenda, seconded by Marsha, all members voting "Aye."

- **Approval of minutes from the April 23, 2026 meeting**

- **Course Modifications**

ACTG	241	Accounting Data Analytics (3.0) (DE update; 2-year update; change in content, texts)
ACTG	242	Accounting Information Systems & Internal Controls (3.0) (DE update; 2-year update)
CHIN	111	Elementary Chinese I (3.0) (DE update; 6-year update; change in description, SLOs, objectives, content, assignments, evaluation, texts)
CHIN	112	Elementary Chinese II (3.0) (DE update; 6-year update; change in description, SLOs, objectives, content, instruction, assignments, texts)
DGME	134	Radio and Podcast Production Lab III (2.0) (DE update; 2-year update; change in content)
FIRE	722	Firefighter Academy (17.0) (2-year update; change in texts)
LIT.	823	American Literature I (3.0) (DE update; 6-year update; change in description, SLOs, objectives, content, texts)
LIT.	824	American Literature II (3.0) (DE update; 6-year update; change in description, SLOs, objectives, content, instruction, evaluation, texts)

- **Course Deactivations**

ART	350	Visual Perception
ART	397	Documentary Photography 2
ART	398	Documentary Photography 3
ART	399	Documentary Photography 4
ART	806	Digital Workshop
COUN	129	Puente: Transfer Readiness

- **Program Modifications**

  - Film, Television, and Electronic Media – AS-T Associate in Science Degree for Transfer (removal of DGME 101, addition of DGME 108)
  - Fire Technology – AS Degree (change in total major required units)
  - Fire Technology – Certificate of Achievement (change in total major required units)

- **Program Deactivations**

  - Mathematics – AS-T Associate in Science Degree for Transfer (25.0)
  - Physics – AS-T Associate in Science Degree for Transfer (27.0)

- **Memos**

  - Technical Update to Anthropology and Astronomy
  - Technical Update to FIRE 798

SUBSTANTIVE AGENDA

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparations, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Course**

  FIRE 880MC Fire Control 4 (0.5) – **approved**. *Motion by Lale to approve with revision to course number as 880MC, seconded by Marsha, all members voting "Aye."*
  (Non-transferable)
  Deb explained that this is an experimental course where they have pulled the testing out of FIRE 722 and moved it into this course. Because FIRE 722 is non-transferrable, this course will also be non-transferrable, as indicated by the course number 880, as opposed to 680 which is used for CSU-transferable.

- **Course Modification**

  ADMJ 125 Juvenile Procedures (3.0) – **approved**. *Motion by Marsha to approve, seconded by Leo, all members voting "Aye."*
  (DE update; 2-year update, change in description, instruction, assignments, evaluation, texts)

- **New Programs**

  - Mathematics 2.0 – AS-T Associate in Science Degree for Transfer (25.0) – **approved**. *Motion by Marsha to approve with all courses, including the CIS courses, listed as core, seconded by Beth, all members voting "Aye."*
    Beth represented this program and explained that this is entirely based on the old program, but it had to be inactivated and proposed as a new program. Marsha pointed out that the courses are all listed as core courses. From an articulation perspective, Marsha added that this needs to be clear in the catalog because of how core courses are weighted in relation to selective course with regards to substitutions. Deb confirmed that in the catalog, this program will be listed with all of the courses under core.

- Physics 2.0 – AS-T Associate in Science Degree for Transfer (37.0) – **approved**. *Motion by Marsha to approve with all courses, including the CIS courses, listed as core, seconded by Beth, all members voting "Aye."*
  Beth also represented this as new program, entirely based on the old program with a new title.

- Artificial Intelligence and Machine Learning – Certificate of Achievement (16.0) – **approved**. *Motion by Marsha to approve, seconded by Lale, all members voting "Aye."*
  Kamran Eftekhari represented this course and explained that the program is modified to include another course in deep learning to address industry demand for students.

- **Program Modifications**
  - Anthropology – AA-T Associate in Arts Degree for Transfer (changes in total required major units and required selective course lists A, B and C)*"* – **approved**. *Motion by Lale to approve, seconded by Beth, all members voting "Aye."*
    The committee commented on the career opportunities listed and questioned whether they are realistic for students.

  - Digital Media: Broadcast and Electronic Media – AA Degree (changes in total required major units, removal of DGME 101)*"* – **approved**. *Motion by Beth to approve, seconded by Lale, all members voting "Aye."*
    Michelle Brown represented for this program. There were no questions from the committee.

  - UI/UX Design with AI Integration – Certificate of Achievement (changes in description, program learning outcomes, total required units, removal of DGME 105, addition of DGME 102, DGME 249)*"* – **approved**. *Motion by Keira to approve, seconded by Beth, all members voting "Aye."*

  - Mental Imagery – Certificate of Achievement (changes in required core courses, course lists)*"* – **approved**. *Motion by Keira to approve, seconded by Beth, all members voting "Aye."*
    Jeramy Wallace was present to represent for this course. He explained the purpose of this change is to expand the list of art and science courses for this certificate to make it more accessible for students. The committee began a discussion of the career opportunities listed on the certificate, starting with Lia pointing out that none of the career opportunities listed have to do with science. Jeremy responded that this certificate is more focused on art careers through a scientific lens, but he will bring that feedback back to the dept.

OPEN AGENDA

- **IDEAA Chart for Handbook**
  Malathi shared a handout from the DCC regarding the new Title V regulation about ensuring IDEA (inclusion, diversity, equity, accessibility, anti-racism) are built into course outlines. The new Title V languge enures there is an explicit system for that. This handout explains the first step in what will be an iterative process. This should be added to the curriculum handbook.
  Beth asked a question about the second part that talks about "clearly identifiable information" in the course description, regarding SSN, TIN or live scan, as needed to do some element of the coursework; as it relates to CTE courses that go to a state board for completion, this would not qualify as a hidden prerequisite.
  The committee discussed the section on "no hidden or TBA hours." Keira pointed out that certain

courses and resources like the Writing Center use TBA hours. Malathi explained that this is meant to increase equity so the course author can always explain that their TBA hours are flexible and will not exclude students who have schedule restrictions, like work hours. Similar to OER resources, course authors can opt out of using an OER resource if they don't find it to be of good quality.

- **Proposed Rule Title V Distance Education**
  Malathi provided another handout on Proposed Revisions to Title 5, California Code of Regulations Relating to Distance Education (First Reading).
  Beth and Malathi discussed that if a class is listed as fully online then it can not have an in-person proctored assessment. Cañada uses an OPA (online with proctored assessment) label and CSM uses an OFI (online with flexible in-person activity) label to indicate an online class with an in-person assessment. These labels don't match so now they are labeled as "hybrid" in Webschedule.

Meeting adjourned at 2:59 p.m.