CSM Committee on Teaching and Learning (CTL)

Monday, May 23, 2022, 2:00 p.m. to 4:00 p.m.

Recording:

https://smccd.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=bb01ea8e-7378-4c03-8448-ae9e01845e85

Committee Membership Attendance (from Panopto): Michael Vargas, Yelena Feinman, LaShonda Kennedy, Briana Avila (She/Her/Hers), Liz Schuler, Madeleine Murphy, Lia Thomas, Julieth Diaz Benitez, Guillermo Cockrum, Tarana Chapple

Chair: Madeleine Murphy and Liz Schuler
Note-Taker: Madeleine Murphy

Agenda Item	Description	Motion
1.	Brown Act Declaration Resolution	Poll taken, entered into the record.
2.	Identify the notetaker for today's meeting!	Madeleine is note-taker.
3.	Review and Approve Agenda	Agenda approved.
4.	Review and approve 3/21/2022 minutes and 4/25/2022 (in progress)	Both sets of minutes approved by poll. - It wasn't clear if we had a quorum; 9 members were present, but neither of the student reps (despite Liz reaching out). However we decided to go ahead and approve them to get them out of the way for the end of the year; we can always follow up if there's an issue.
5.	CTL membership ● Report out from CTL Membership Divisions ● What does membership look like next year? ● Strategize about membership and outreach	Who's coming back to CTL? Looking to establish need for recruiting from divisions for next year. ALST: Marisol, Julieth, Lia, Tarana Counseling: Michael. LAD: Briana. Don't know about Jon? Madeleine can continue as LAD rep (not SLOAC). Math/Sci: Lena. CASS: Guillermo (if it's OK by dean) Bus/Tech, Kin: Need to follow up

		Students: Need to follow up Needs: one more from Counseling, Math/Sci, CASS, Bus/Tech, Kin, students. Tarana will bring this up at Mgmt Council, and with Fauzi (also hiring a new counselor for LCs, also a possibility). Recruiting discussion: - Will the point system help in recruiting? We should lobby for 2 points. - Time should stay the same (3rd Mon 2-4) - should we go through deans or recruit individually? - CTL leadership typically sends out email in August, but there may be all-new leadership.
6.	April 21 Flex Day Recap/Debrief ● Trends and Feedback	Reviewed the flex day feedback. Overall: - RSVP doesn't always match attendance (in both directions) - Multiple modalities appreciated; a lot of Zoom attendance - Not much feedback, but it was positive - Some issues with new formstack feedback link?

7.	Fall PD planning
	● Review August 15-16 Flex Day Schedule
	   ○ Review potential sessions to date [Flex Day Grid](#)
	● Brainstorm topics, format, and modalities outside of flex day - for example:
	   ○ Brown bags
	   ○ Repurposing asynchronous options - Canvas discussions?
	   ○ Book discussions
	   ○ CSM Scholar Series
		(Held as whole group discussion)
		
		Reviewed a draft of the possible offerings for Fall flex.
		
		8/15: District day - Reviewed proposal; still in flux.
		8/16: CSM day:
		- Heather McGee coming on the morning, so competition is stiff for the remaining slots
		- Both AB705 conversation (from Math) and the Big Read round-up deserve large-scale attendance, esp interdisciplinary discussion. We decided to punt AB705 to October (pending approval from presenters).
		- This raised the perennial issue of how we use flex day. Existing approach is to solicit ideas for topics from faculty/staff; but we should perhaps identify

		some topics first - CTL can take a more proactive role. Also should use some of this time to structure work like SLOs, Program Review etc.
8.	CTL flex day sessions for August - hand off to David Lau? ● Plan "The Great Read" Flex Day Report Out jamboards ● Plan Program Review Checkpoint: Mid-point progress & Support ● Write descriptions and identify co-presenters	Small/general discussion: Focused on the Big Read. We split into groups to review the jamboard summary and the vestigial draft PPT for a presentation. ● Consensus that the Big Read report out should be something more like a town hall - where everyone can join in. Maybe it shouldn't vie with other topics in the flex day calendar? Decided to focus on a brief presentation on flex day, with follow-up focused discussions in October. ● Who will do it? Madeleine will no longer be SLOAC, but is willing to do it - maybe with David Lau? Michael Vargas also volunteered. ● Revived the conversation: What is this *for?* Answer: It shows everyone what PD is for - who we report to and why. Everyone reports out about what's happening in their area, in terms of set priorities (SLOs, equity etc.). But we need to synthesize these conversations and get a bird's eye view - accreditation refers to need for global cross-campus conversations. We tried doing an SLO report (SLOAC wrote one in 2019) but that got little traction. So this presentation should answer the question: What happened to my PR? The answer is - *this* happened: it was read, analyzed & out of it came PD recommendations.
9.	Update and next steps for revised Professional Development Draft Plan - due May 31	Update/Discussion Deadline came and went - VPI turnover meant it was punted back to Liz to finish. She worked on it some more but it's still a super-draft. Made a number of changes (Flex references, SWOT analysis). Added more EMP-aligned discussion (supporting student aspirations, etc.)

		It's still in flux; still a lot to do - and everything has changed in the year it was mooted. The deadline was moved to May 31, but PD coord's last day is earlier, so it will go to Tarana as is.