

CSM Distance Education Advisory Committee Agenda

Wednesday, April 3, 2024, 12:00 p.m. to 1:00 p.m.

Zoom Meeting Link: <https://smccd.zoom.us/j/84235446283>

Committee Membership:

Anya Ashouri, Diana Bennett, Tarana Chapple, Donna Eyestone, Lena Feinman, Atheena Haniff Martinez, Paul Hankamp, Jennifer Howze-Owens, Susan Khan, Michelle Mullane, Madeleine Murphy, Hellen Pacheco, Carol Newkirk-Sakaguchi, Erica Reynolds, Mikel Schmidt, Chris Smith (ITS), Lia Thomas, Student Representative, Jennifer Van Sijll, Lilya Vorobey, Jeramy Wallace, Doug Williams, Laura Woltag

Optional Attendees:

Yoseph Demissie, Julieth Diaz-Benitez, Fauzi Hamadeh, Annette Perot, Marisol Quevedo, Tasia Scott, Ingrid Schulz, Todd Windisch, Elnora Tayag

Tri-Chairs:

Erica Reynolds, Jennifer Howze-Owens, Donna Eyestone

Note-Takers:

Erica Reynolds, Jennifer Howze-Owens, Donna Eyestone

Agenda:

Agenda Item	Description	Time	Person Responsible	Motion
1.	Review and Approve Agenda	1 minutes	Erica	Action
2.	Review and Approve Meeting Summary	1 minutes	Erica	Action
3.	POCR update	5 minutes	Erica/Donna	Information
4.	Professional Development & Summer Training Update ● QOTL Level 1 and 2 ● ZTC Summer Trainings & Engagement ● Microcourses ● RSI ● @ONE Courses, Offerings & OTC	20 minutes	Tri-Chairs	Information

Agenda Item	Description	Time	Person Responsible	Motion
5.	Committee Updates • Division Updates • Academic Senate ◦ Faculty Handbook Revisions • OER Week • District DEAC	20 minutes	All Members	Discussion
6.	Demo	5 minutes	TBD	Demo
7.	Agenda Items for Future Meetings • Planning for 2024-25 ◦ REAL update (May) ◦ DE Addendum ◦ DE Plan 2024-2027 ◦ Training Recency policy	2 minutes	Erica	Discussion
8.	Date of the Next Meeting • Wednesday, May 1, 2024 • Zoom Link	1 minute	Erica	Information