

CSM Distance Education Advisory Committee Agenda

Wednesday, May 1, 2024, 12:00 p.m. to 1:00 p.m.
Zoom Meeting Link: <https://smccd.zoom.us/j/84235446283>

Committee Membership:

Anya Ashouri, Diana Bennett, Tarana Chapple, Donna Eyestone, Lena Feinman, Atheena Haniff Martinez, Paul Hankamp, Jennifer Howze-Owens, Susan Khan, Michelle Mullane, Madeleine Murphy, Hellen Pacheco, Carol Newkirk-Sakaguchi, Erica Reynolds, Mikel Schmidt, Chris Smith (ITS), Lia Thomas, Student Representative, Jennifer Van Sijll, Lilya Vorobey, Jeramy Wallace, Doug Williams, Laura Woltag

Optional Attendees:

Yoseph Demissie, Julieth Diaz-Benitez, Fauzi Hamadeh, Annette Perot, Marisol Quevedo, Tasia Scott, Ingrid Schulz, Todd Windisch, Elnora Tayag

Tri-Chairs:

Erica Reynolds, Jennifer Howze-Owens, Donna Eyestone

Note-Takers:

Erica Reynolds, Jennifer Howze-Owens, Donna Eyestone

Agenda:

| Agenda Item | Description | Time | Person Responsible | Motion |
|--------------------|------------------------------------|-------------|---------------------------|---------------|
| 1. | Review and Approve Agenda | 1 minutes | Erica | Action |
| 2. | Review and Approve Meeting Summary | 1 minutes | Erica | Action |
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| Agenda Item | Description | Time | Person Responsible | Motion |
|-------------|--|------------|----------------------------|-------------|
| 3. | Professional Development & Summer Training Update <ul style="list-style-type: none"> ● QOTL Level 1 and 2 Curriculum Development ● ZTC Summer Trainings & Engagement ● Microcourses ● RSI ● @ONE Courses, Offerings & OTC | 20 minutes | Tri-Chairs and All Members | Information |
| 4. | Tech Tools Updates and Reminders | | | |
| | CSM Membership and Meeting Times for AY 2024-2025 | | | |
| 5. | Committee Updates <ul style="list-style-type: none"> ● Division Updates ● Academic Senate <ul style="list-style-type: none"> ○ Faculty Handbook Revisions ● QER Week ● District DEAC | 20 minutes | All Members | Discussion |
| 6. | REAL Update | 10 minutes | Donna | Discussion |
| 7. | Agenda Items for Future Meetings <ul style="list-style-type: none"> ● Planning for 2024-25 <ul style="list-style-type: none"> ○ DE Addendum ○ DE Plan 2024-2027 ○ Training Recency policy | 2 minutes | Erica | Discussion |
| 7. | Date of the Next Meeting <ul style="list-style-type: none"> ● Wednesday, May 1, 2024 ● Zoom Link | 1 minute | Erica | Information |