CSM Distance Education Advisory Committee
Meeting Summary

Wednesday, April 4, 2024 12:00 p.m. to 1:00 p.m.,
Zoom Meeting Link: https://smccd.zoom.us/j/84235446283
Meeting Slides for April 4, 2024

Members Present: 20

Diana Bennett (Creative Arts & Social Science), Donna Eyestone (ASLT/DE Coordinator), Lena Feinman (Math & Science), Sebrianne Ferguson (ITS), Atheena Haniff-Martinez (Counseling), Jennifer Howze-Owens (ASLT/ID), Susan Khan (ASLT/PD Coordinator), Michelle Mullane (Creative Arts & Social Science), Hellen Pacheco (Business/Technology), Erica Reynolds (Instructional Technologist), Lia Thomas (ASLT/Library), Jennifer Van Sijll (Language Arts), Lilya Vorobey (Business/Technology), Doug Williams (Kinesiology), Laura Woltag (Language Arts)

Not Present: Tarana Chapple (ASLT, Dean), Paul Hankamp (Math & Science), , (Student Representative), Mike Schmidt (Kinesiology), Carol Newkirk-Sakaguchi (DSPS), Jeramy Wallace (Curriculum Committee)

Guests Present: 3

Anya Ashouri (Counseling), Ingrid Schulz (Language Arts), Katryn Wiese (Math & Science)

Agenda Items Discussed:

1. Review and Approve Agenda
   - Motion by Donna and was seconded by Doug, Approved
2. Review and Approve Meeting Summary from Mar 6, 2024
   - Approved meeting summary for Mar 6, 2024   moved by Lilya and seconded by Diana
3. POCR Updates
   - Paused pending funding and Home College Status
4. Professional Development and Spring Training Update
   - QOTL 1 & 2
     - VPI taking this to Cabinet for funding
   - ZTC Summer Trainings
     - Book Club hosted by CCCOER (*Academic Ableism* by J. Doltage) - 5 sessions - info will be sent out to faculty shortly
     - Copyright in Ed microcourse by Liya and July. Course has been launched

- - Adopter Training - pay for faculty to find ZTC materials.

  - CalOER (August 2024) (online, registration fee is about $35 but we have funds to cover this)

- Microcourses
    - [Reimagining the Syllabus](#)
    - [Instructor Feedback](#)
    - [Ungrading Part 1](#)
    - [The Easy Button: Recordings with Zoom and Panopto](#)
    - [Copyright in Education](#)
  - RSI
    - Year-Round, Self-Paced
    - New Instructional Faculty regardless of modality
    - One-time requirement
    - [Registration Link](#)
  - @ONE Courses, Offerings & OTC
    - [@One Spring Webinars](#)
    - [Online CTE Pathways Speaker Series](#)
    - [Online Teaching Conference](#)
    - [NCORE | National Conference on Race and Ethnicity in Higher Education](#)
      - May 28 – June 1 in Hawaii
    - Stanford Integrating Global Topics into Community College Curricula
      - Offer large webinars, especially AI
      - April 27 Global Career [fair for community college students](#)
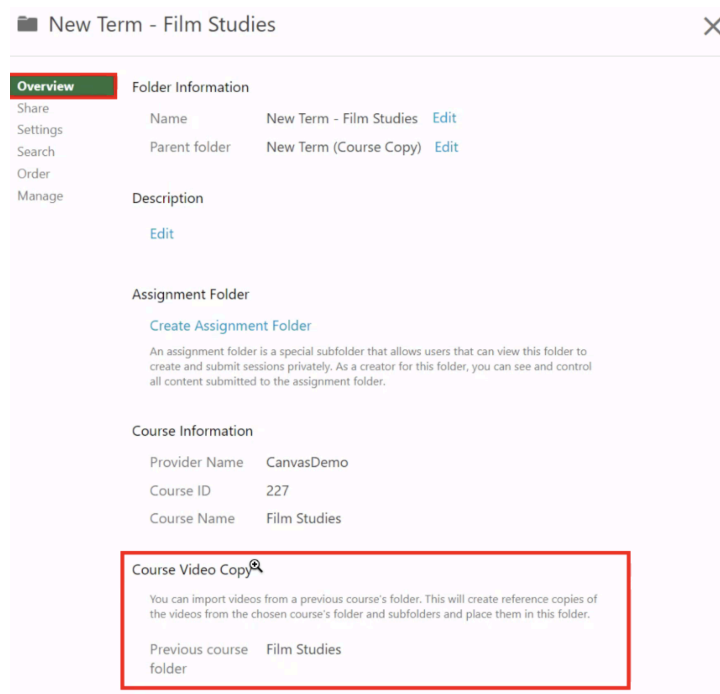
5. Committee Updates
   - Division Updates
     - ASLT Dean is out for about a month, Ellie is stepping in for her during her leave
   - Academic Senate
     - [Faculty Handbook](#) is being updated. Jennifer walked us through the document, pointing out that Distance Education is scattered throughout, and used inconsistently. DEAC vs. Distance Ed team for example, is a bit unclear. VPI is looking for notes, which Jennifer will provide as they work towards the 24-25 Handbook
     - Lia wants to revisit the term "Distance Education" – is this accurate to what people think to look for in the Handbook? This might be a good flex topic.
   - OER Week /ZTC
     - Happened the first week of March. [Recordings are available](#).

- ○ District DEAC
    - ■ Prioritization of [DE Gaps and Tech Tools](#)
    - ■ District DEAC will meet 4/15 and Erica will share our rankings. Peer review, collaboration, and search tool.
    - ■ We will discuss ACCJC standards, including fraudulent students
    - ■ Pronto users: Shelly, Lena, Hellen, Ingrid

6. Panopto Course Copy v2 Share Out
    - ○ Sebrianne Ferguson shared about the new Panopto
        - ■ No good way to copy videos from one course to another in Canvas. They get a lot of tickets about this in ITS. Sebrianne has done some trainings on how to change the sharing permissions, or a batch copy, but it isn't really straightforward. There is a new way that allows this to be easier called Course Copy v2.
        - ■ It will be launched on 4/9 (when summer course shells come out) to give faculty the most control over how their content is copied. Course Video Copy section makes this easier.

📁 New Term - Film Studies ✕

Overview

Share
Settings
Search
Order
Manage

Folder Information

Name   New Term - Film Studies   Edit
Parent folder   New Term (Course Copy)   Edit

Description

Edit

Assignment Folder

Create Assignment Folder

An assignment folder is a special subfolder that allows users that can view this folder to create and submit sessions privately. As a creator for this folder, you can see and control all content submitted to the assignment folder.

Course Information

Provider Name   CanvasDemo
Course ID   227
Course Name   Film Studies

Course Video Copy🔍

You can import videos from a previous course's folder. This will create reference copies of the videos from the chosen course's folder and subfolders and place them in this folder.

Previous course   Film Studies
folder

- ■ Automatic Zoom cloud recordings will not be copied over
        - ■ Questions go to Sebrianne and Chris Smith
    - ○ RSI Demo for May? -

7. Agenda Items for Future Meetings

- ○ Planning for 2024
    - ■ Faculty Handbook Revisions
    - ■ REAL update (May)
    - ■ DE Addendum
    - ■ DE Plan 2024-2027
    - ■ Training Recency policy
  - ○

Next Meeting:

- ● Date of the Next Meeting: Wednesday, May 1, 2024.