

## **CSM Distance Education Advisory Committee Agenda**

Wednesday, October 1, 2025, 12:00 p.m. to 1:00 p.m.  
Zoom Meeting Link: [CSM DEAC 2025 - 2026 Meetings](#)

### **Committee Membership:**

Diana Bennett (CASS), Tarana Chapple (ASLT Dean), Lydia Chen (COUN), Alexis Delevett (COUN/DRC), Lena Feinman (Math/Science), Atheena Haniff Martinez (COUN), Paul Hankamp (Math/Science), Jennifer Howze-Owens (Tri-Chair), Tatiana Irwin (CASS), Hellen Pacheco (Business/Techology), Erica Reynolds (Tri-Chair), Lia Thomas (ASLT), Finausina Tovo (ASLT), Jennifer VanSijll (LAD), Lilya Vorobey (Business/Technology), Doug Williams (KDA), Laura Woltag (LAD)

### **Tri-Chairs:**

Erica Reynolds, Jennifer Howze-Owens, DE Coordinator TBD

### **Note-Takers:**

Erica Reynolds, Jennifer Howze-Owens, DE Coordinator TBD

### **Agenda:**

<b>Agenda Item</b>	<b>Description</b>	<b>Time</b>	<b>Person Responsible</b>	<b>Motion</b>
1.	Welcome and Introductions	10 minutes	Jennifer/Erica	Information
2.	Review and Approve Agenda	1 minutes	Erica	Action
3.	Review and <a href="#">Approve Meeting Summary</a>	1 minutes	Erica	Action
4.	DEAC Committee Member Updates	5 minutes	Jennifer	Information
5.	RSI Update and Share-Out ● Division Share-Out and Feedback	10 minutes	All Members	Discussion
6.	Professional Development ● October Flex ● Zoom AI Companion ● DE Team Newsletter ● @One Fall Webinars	5 minutes	Tri-Chairs and All Members	Information

Agenda Item	Description	Time	Person Responsible	Motion
7.	Committee Updates <ul style="list-style-type: none"> <li>● DE Coordinator (DECO)</li> <li>● Division Updates</li> <li>● Academic Senate (CTL &amp; Curr.)</li> <li>● District DEAC</li> </ul>	5 minutes	All Members	Discussion
8.	Instructional Technology Spotlight	10 minutes	ITS	Discussion
9.	Compose <a href="#">Must Know DEAC Message</a>	10 minutes	All Members	Discussion
10.	<b>Agenda Items for Future Meetings</b> <ul style="list-style-type: none"> <li>● Planning for 2025-26</li> <li>● Title II Requirements April 2026</li> </ul>	2 minutes	Erica	Discussion
11.	<b>Date of the Next Meeting</b> <ul style="list-style-type: none"> <li>● Wednesday, November 5, 2025</li> <li>● <a href="#">Zoom Link</a></li> </ul>	1 minute	Erica	Information