

CSM Distance Education Advisory Committee Agenda

Wednesday, October 1, 2025, 12:00 p.m. to 1:00 p.m.

Zoom Meeting Link: [CSM DEAC 2025 - 2026 Meetings](#)

Committee Membership:

Diana Bennett (CASS), Tarana Chapple (ASLT Dean), Lydia Chen (COUN), Alexis Delevett (COUN/DRC), Lena Feinman (Math/Science), Atheena Haniff Martinez (COUN), Paul Hankamp (Math/Science), Jennifer Howze-Owens (Tri-Chair), Tatiana Irwin (CASS), Hellen Pacheco (Business/Techology), Erica Reynolds (Tri-Chair), Lia Thomas (ASLT), Finausina Tovo (ASLT), Jennifer VanSijll (LAD), Lilya Vorobey (Business/Technology), Doug Williams (KDA), Laura Woltag (LAD)

Tri-Chairs:

Erica Reynolds, Jennifer Howze-Owens, DE Coordinator TBD

Note-Takers:

Erica Reynolds, Jennifer Howze-Owens, DE Coordinator TBD

Agenda:

Agenda Item	Description	Time	Person Responsible	Motion
1.	Welcome and Introductions	10 minutes	Jennifer/Erica	Information
2.	Review and Approve Agenda	1 minutes	Erica	Action
3.	Review and Approve Meeting Summary	1 minutes	Erica	Action
4.	DEAC Committee Member Updates	5 minutes	Jennifer	Information
5.	RSI Update and Share-Out <ul style="list-style-type: none">Division Share-Out and Feedback	10 minutes	All Members	Discussion
6.	Professional Development <ul style="list-style-type: none">October FlexZoom AI CompanionDE Team Newsletter@One Fall Webinars	5 minutes	Tri-Chairs and All Members	Information

Agenda Item	Description	Time	Person Responsible	Motion
7.	Committee Updates <ul style="list-style-type: none"> • DE Coordinator (DECO) • Division Updates • Academic Senate (CTL & Curr.) • District DEAC 	5 minutes	All Members	Discussion
8.	Instructional Technology Spotlight	10 minutes	ITS	Discussion
9.	Compose Must Know DEAC Message	10 minutes	All Members	Discussion
10.	Agenda Items for Future Meetings <ul style="list-style-type: none"> • Planning for 2025-26 • Title II Requirements April 2026 	2 minutes	Erica	Discussion
11.	Date of the Next Meeting <ul style="list-style-type: none"> • Wednesday, November 5, 2025 • Zoom Link 	1 minute	Erica	Information