

CSM Distance Education Advisory Committee Agenda

Wednesday, November 5, 2025, 12:00 p.m. to 1:00 p.m.

Zoom Meeting Link: [CSM DEAC 2025 - 2026 Meetings](#)

Committee Membership:

Diana Bennett (CASS), Tarana Chapple (ASLT Dean), Lydia Chen (COUN), Alexis Delevett (COUN/DRC), Lena Feinman (Math/Science), Maylani Fiel (Student Representative), Atheena Haniff Martinez (COUN), Paul Hankamp (Math/Science), Jennifer Howze-Owens (Tri-Chair), Tatiana Irwin (CASS), Michelle Mullane (DE Coordinator), Hellen Pacheco (Business/Techology), Erica Reynolds (Tri-Chair), Lia Thomas (ASLT), Finausina Tovo (ASLT), Jennifer VanSijll (LAD), Lilya Vorobey (Business/Technology), Doug Williams (KDA), Jing Wu (LAD)

Tri-Chairs:

Erica Reynolds, Jennifer Howze-Owens, Michelle Mullane

Note-Takers:

Erica Reynolds, Jennifer Howze-Owens,

Agenda:

Agenda Item	Description	Time	Person Responsible	Motion
1.	Review and Approve Agenda	1 minutes	Erica	Action
2.	Review and Approve Meeting Summary	1 minutes	Erica	Action
3.	DEAC Committee Member Shareout	5 minutes	Jennifer	Information
4.	RSI and CVC-OEI Rubric Updates	10 minutes	All Members	Discussion
5.	Professional Development <ul style="list-style-type: none">● @One Fall Webinars	5 minutes	Tri-Chairs and All Members	Information
6.	Committee Updates <ul style="list-style-type: none">● DE Coordinator (DECO)● Division Updates● Academic Senate (CTL & Curr.)● District DEAC<ul style="list-style-type: none">○ District DEAC Goals for 25-26	15 minutes	All Members	Discussion
7.	Instructional Technology Spotlight	10 minutes	Erica	Discussion

Agenda Item	Description	Time	Person Responsible	Motion
8.	Compose Must Know DEAC Message	10 minutes	All Members	Discussion
9.	Agenda Items for Future Meetings <ul style="list-style-type: none"> Planning for 2025-26 Title II Requirements April 2026 	2 minutes	Erica	Discussion
10.	Date of the Next Meeting <ul style="list-style-type: none"> Wednesday, December 3, 2025 Zoom Link 	1 minute	Erica	Information