CSM Distance Education Advisory Committee
Agenda

Wednesday, September 2, 12:00 p.m. to 1:00 p.m.
Zoom Meeting Link: CSM DEAC 2026 - 2027 Meetings

Committee Membership:

Diana Bennett (CASS), Tarana Chapple (ASLT Dean), Lydia Chen (COUN), Alexis Delevett (COUN/DRC), Lena Feinman (Math/Science), TBD (Student Representative), Atheena Haniff Martinez (COUN), Paul Hankamp (Math/Science), Jennifer Howze-Owens (Tri-Chair), Donna McCabe (CASS), Michelle Mullane (DE Coordinator), Hellen Pacheco (Business/Technology), Erica Reynolds (Tri-Chair), Lia Thomas (ASLT), Finausina Tovo (ASLT), Jennifer Van Sijll (LAD), Lilya Vorobey (Business/Technology), Doug Williams (KDA), Jing Wu (LAD)

Tri-Chairs:

Erica Reynolds, Julieth Benitez, Michelle Mullane

Note-Takers:

Erica Reynolds, Julieth Benitez

Agenda:

Agenda Item	Description	Time	Person Responsible	Motion
1.	Welcome and Introductions	5 minutes	Erica and July	Discussion
2.	Meeting Norms and Communication Flow	5 minutes	Erica and July	Discussion
3.	Review and Approve Agenda	1 minutes	Erica	Action
4.	Review and Approve Meeting Summary	1 minutes	Erica	Action
5.	Introducing the CVC Online Course Rubric	15 minutes	All Members	Discussion
6.	ACCJC Update for Spring 2026 Visit	2 minutes	Erica	Information
7.	Professional Development ● Fall 2026 QOTL Dates ● QOTL-R Pilot (Fall 2026) ● CSM RSI Training ● @One Fall Courses	5 minutes	July	Information

Agenda Item	Description	Time	Person Responsible	Motion
8.	Committee Updates ● District DEAC ● Academic Senate ● DE Coordinator (DECO) ● Division Updates	10 minutes	All Members	Discussion
9.	Technology Spotlight	5 minutes	Erica	Discussion
10.	Compose Must Know DEAC Message 2026-2027	5 minutes	All Members	Discussion
11.	**Agenda Items for Future Meetings** ● Web Accessibility Task Force Updates ● Planning for 2026-27 ● Support for New CVC Rubric	2 minutes	Erica	Discussion
12.	**Date of the Next Meeting** ● Wednesday, Oct 7, 2026 12:00 PM ● CSM DEAC 2026 - 2027 Meetings	1 minute	Erica	Information